

University of Central Arkansas  
Council of Deans  
Wednesday, February 24, 2021  
9:00 a.m. - 11:00 a.m.  
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on February 24, 2021 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Angela Barlow, Kurt Boniecki, Jonathan Glenn, Victoria Groves-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Darshon Reed

1. Welcome: Provost Poulter welcomed and thanked members for their attendance. Dr. Darshon Reed, Director of Assessment for Diversity, Office of Institutional Diversity & Inclusion, was given the floor.
2. Campus Climate Survey: Dr. Darshon Reed, Director of Assessment for Diversity Initiatives, Office of Institutional Diversity & Inclusion: Dr. Reed shared UCA's 2020 Campus Climate Survey results. Current and past surveys may be found on the Office of Institutional Diversity & Inclusion's website.
3. Action Items
  - a. COD February 10, 2021 Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes of February 10, 2021 as presented. The motion carried.
4. Discussion Items
  - a. Business
    - i. Provost Updates
      1. Current and Fall Semester Update Regarding COVID
        - a. Members received a new form for approval to offer existing courses via online or hybrid delivery. The form is available online.
        - b. Instructional space is available campus-wide for the entire day. Schedules should be expanded to use all available space.
        - c. Faculty are asked to be clear with their students about the communication tools they are using and do not change them.

- ii. Formal Grade Appeal Update: Members received an updated draft of the Formal Grade Appeal Policy. Members will review and share feedback. The goal is to have the updated policy in the bulletin for the fall semester.
- iii. Incomplete (X) Grade Update: Members received an updated draft of the Incomplete (X) Grade Policy. Members discussed and shared feedback.