University of Central Arkansas
Council of Deans
Wednesday, March 10, 2021
9:00 a.m. - 11:00 a.m.
Zoom Meeting

MINUTES

The Council of Deans met in regular session at 9:00 a.m. on March 10, 2021 via Zoom. Provost Poulter presided and the following members were present: Stephen Addison, Joy Ritchie (for Angela Barlow), Kurt Boniecki, Jonathan Glenn, Victoria Grover-Scott, Michael Hargis, Nancy Reese, Patricia Smith, and Tom Williams. Guest: Britni Elder, Philip Bailey, Shaneil Ealy

1. Welcome: Provost Poulter welcomed and thanked members for their attendance. Ms. Britni Elder, Associate Vice President of Human Resources and Risk Management, was given the floor.

2. Britni Elder, Associate Vice President of Human Resources and Risk Management: Ms. Elder thanked members for the opportunity to meet and shared her vision for Human Resources. Ms. Elder and members discussed several activities and initiatives that will be helpful for university administrators, faculty and staff.

3. Action Items
    a. COD February 24, 2021 Minutes: A motion by Stephen Addison and second by Michael Hargis was made to approve the minutes of February 24, 2021 as presented. The motion carried.
    b. Undergraduate Council Action Items: Kurt Boniecki made a motion to approve a series of action items recommended by Undergraduate Council. A second was made by Stephen Addison. The motion carried.

4. Discussion Items
    a. Business
        i. Provost Updates
            1. COVID Update: Provost Poulter shared current campus updates from the Pandemic Planning Committee regarding COVID.
            2. Commencement Update: Commencements will be held in the Farris Center and the number of ceremonies is being determined.
            3. EAP House: The EAP house has been relocated closer to campus and the UCA Counseling Center has hired a new counselor.

4. Position Requests: Members received an update regarding position requests.
5. Budget Update: Members received a budget update.
6. Summer School: Members were asked that faculty please respond to the email from Patricia Smith regarding summer classes and summer course plan promotional items. The templates are available in the BearShare portal.
7. Summer Courses: Summer 2021 courses will be primarily online.
8. Tenure & Promotion: Tenure & Promotion letters will be delivered on March 15th.
9. Incomplete Grade Document: Members received information regarding the revised Incomplete Grade Form.
10. Grade Forgiveness Form: The title for the Grade Forgiveness form has changed to Repeating a Course for Grade Forgiveness based on