

University of Central Arkansas  
Council of Deans  
Wednesday, January 31, 2024  
9:00 a.m. - 11:00 a.m.  
Wingo 213

MINUTES

1. Welcome: The Council of Deans met on Wednesday, January 31, 2024 at 9:00 am in Wingo 214. Provost Poulter presided and the following members were present: Stephen Addison, Kurt Boniecki, Victoria Groves-Scott, Michael Hargis, Michael Mills, Nancy Reese, Patricia Smith and Tom Williams. Guests: Dr. Stephanie Watson, Mrs. Terri Canino, Ms. Lori Hudspeth
2. Guest: Summer School Analytics Tool: Dr. Stephanie Watson, Chair, Department of Accounting: Dr. Watson presented the summer school analytics tool for department chair planning. The tool will be available by Summer 2024 registration.
3. Action Items
  - a. January 17, 2024 COD Minutes: A motion by Stephen Addison and second by Patricia Smith was made to approve the minutes from January 17, 2024. The motion carried.
  - b. Graduate Council: A motion by Michael Mills and second by Stephen Addison was made to approve the Graduate Council items as submitted. The motion carried.
4. Business
  - a. Provost Updates
    - i. UCA Commitment: Members received an update on UCA Commitment.
    - ii. Fall to Spring Retention: Dr. Poulter stated that student fall to spring retention is at 89%.
    - iii. Student Success and Veterans Center Grand Opening: The grand opening will be held on February 21st at 11:00 am. Members were asked to please invite all academic advisors, faculty, and staff.
    - iv. Coordinating Board Meeting: Dr. Poulter shared information from the coordinating board meeting held January 26th.
    - v. Adjustment and Appeals: A reminder that the Adjustment and Appeals Committee must submit their recommendations to the Provost for final decision, as indicated in their charge.
  - b. Other
    - i. Provost Search Update: Dr. Addison provided an update. Zoom interviews will be held February 15th and 16th.
    - ii. Victoria Groves-Scott

