



## **PRESIDENT'S REPORT**

**North Central Association Accreditation Visit** - President Thompson reported that UCA's decennial NCA accreditation review had been completed. NCA's team, consisting of seven individuals from various institutions throughout the north central region of the U.S., were on campus in April. The administration has been asked to refrain from discussing results of the visit until the review process has been completed. Therefore, President Thompson commented only that he thinks Board members will be pleased with the final report. Dr. Thompson further stated that the team's suggestions will provide helpful guidance.

**Legislative Report** - At President Thompson's request, Mr. Jeff Pitchford, Director of Governmental Relations, presented this item. Mr. Pitchford reported that the special session of the legislature ended without adopting a spending plan for Arkansas' share of the tobacco settlement. Mr. Pitchford noted that Representative Marvin Parks offered an amendment to the plan that would have created a graduate program in community health education at UCA. However, the amendment was not pursued.

President Thompson stated that it was his understanding that supporters of the spending plan endorsed by the Governor would offer their proposal as an initiated act.

Mr. Pitchford reported that the only bill enacted during the special session established a ban on smoking in the State Capitol.

**Financial Report** - At President Thompson's request, Dr. John Smith, Vice President for Financial and Administrative Services, gave a brief review of the financial report ending March 31, 2000.

President Thompson stated that early indications are that UCA will have strong housing occupancy rates next year which may result, once again, in a housing shortage at the beginning of the year. President Thompson discussed the possibility of an increase in housing rates in order to fund a bond issue for additional housing.

**University College Report** - At President Thompson's request, Dr. Brian Bolter, Vice President of Institutional Advancement, presented the following report on UCA's two-year college:

Total number of Fall 2000 freshmen applicants to date: 3,621

Total number of Fall 2000 freshmen admitted to University College to date: 449

Total number of Fall 2000 freshmen admitted to UCA to date: 1,969

Total number of Fall 2000 freshmen denied admission to University College/UCA to date: 131



Arkansas have resigned. Some have retired, but the majority (66%) have left teaching to accept clinical positions at substantially higher salaries. Clinics and hospitals are paying approximately \$16,000 more than educational institutions for RNs who hold the master's degree. Adding to the long-term shortage is the age of nursing educators. Sixty-eight percent of nursing faculty in Arkansas are age 45 or older. The problem is even more severe at UCA where 13 of 17 (76%) of the nursing faculty are 45 years of age or older. Across Arkansas, 16% of the current nursing faculty are expected to retire within five years.

The UCA Department of Nursing has been a leader in preparing nursing faculty. Historically, approximately 50% of the graduates from UCA's Master of Nursing Science (MSN) program have become nurse educators, and 25% of UAMS' graduates have joined faculty ranks. Today, fewer than 20% of UCA's graduates and only 7% of UAMS' degree holders accept teaching positions.

### **The UCA Plan**

Given the leadership role UCA has played in the preparation of nurses at both baccalaureate and master's levels, we are obligated to find solutions to the problems. Faculty in the Department of Nursing have developed a plan to address the shortage through deployment of three strategies: 1) recruiting and retaining qualified students and faculty; 2) improving access to educational opportunities for nursing students and nurses; and, 3) expanding and improving UCA nursing facilities.

Recruiting and retaining students will require employing more faculty and a nurse recruiter. With additional faculty, a more desirable student/faculty ratio will lead to better retention. If full funding is achieved, the plan provides for doubling the number of students enrolled in our BSN and MSN programs. To recruit and retain faculty, budgeted salaries for vacant faculty positions must be increased. Similarly, to prevent the loss of current faculty, equity salary adjustments must be provided.

The number of clinical education sites also must be expanded to accommodate increased enrollment. Three actions are planned. First, the number of joint faculty appointments with regional medical facilities will be enlarged significantly. Second, additional clinical rotations for student nurses will be assigned to the UCA Health Center as it expands services, possibly to include employees and dependents. Third, virtual patient technology will be acquired. This technology simulates clinical conditions, providing students with virtual clinical practice to precede and augment actual practice. These virtual experiences will better prepare students for clinical practice, enabling them to ask pertinent questions in the clinic

successful implementation of these initiatives. Renovation of existing facilities and construction of a wing adjacent to the Doyne Health Sciences Center will be required if the goal to double enrollment is to be achieved.

### **Funding**

To accomplish these goals over a four-year period the following will be needed. Full implementation of the plan will require an initial increase of \$1.8 million in the nursing budget for personnel, equipment, operating funds, and renovation. Estimated construction and equipment costs for the new facility adjacent to Doyne Health Sciences Center is \$9.5 million. A request for a special appropriation to the Arkansas Legislature for \$9.5 million for new construction and \$1.8 million for personnel, equipment, operating funds and renovation is recommended. If timely legislative action is not forthcoming, maintaining the existing level of students and faculty will require a supplemental increase of \$450,000.

Discussion followed during which President Thompson responded to questions from Board members.

**May 13, 2000, Commencement Ceremonies** - President Thompson announced that undergraduate and graduate commencement ceremonies are scheduled for Saturday, May 13, 2000, at 10:30 a.m. and 3:00 p.m. in the Farris Center. Robing will begin in the Purple Circle Room thirty minutes before each ceremony. Parking spaces will be reserved in front of the Farris Center.

### **ACTION AGENDA**

**Electric Service Agreement** - At President Thompson's request, Mr. Jack Gillean, Vice President for University Relations, presented the following item. Mr. George Heintzen of Conway Corporation was present to answer questions from Board members.

The university has been negotiating with Conway Corporation concerning a long-term contract for the supply of electrical service to the campus. Conway Corporation has proposed a five-year term and has drafted an agreement. The agreement has been reviewed by the appropriate staff and the university is satisfied that the agreement establishes an acceptable arrangement for the supply of electricity.

The agreement is an exclusive arrangement in which the university agrees to purchase and use and Conway Corporation agrees to sell and supply all capacity and energy requirements for electrical services. Although the contract is initially for a five-year term, it will automatically renew for subsequent five-year terms, unless either party requests a reopening of the agreement.

Mr. Sims expressed his concerns about locking in a rate for five years when rates may decrease with deregulation.

Following discussion the following resolution was adopted unanimously upon motion by Mr. Harding with a second by Dr. Chakales:

**“BE IT RESOLVED: THAT THE ADMINISTRATION IS AUTHORIZED TO ENTER INTO A CONTRACT WITH CONWAY CORPORATION FOR THE SUPPLY OF ELECTRICITY TO THE UNIVERSITY.”**

**Operating Budget for 2000-2001** - Before requesting Dr. John Smith to present this item, President Thompson distributed information regarding percentage increases in salaries for employees who have been employed continuously for the past 5 and 10 years. The information indicates that the majority of those employees have received percentage increases exceeding the consumer price index increase of 30%.

President Thompson also distributed information regarding salary increases by employee category (teaching, non-teaching, and classified) for the past 10 years which also indicates that each category of employee has received percentage increases exceeding the consumer price index increase.

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Other Revenue – It is anticipated that we will receive \$72,000 in ticket sales for the Reynolds Performance Hall.

## EXPENDITURES

Classified Employees -- Salaries will be increased by 2.8 percent on July 1.

Faculty and Non-Classified Employees – Increases include equity adjustments of \$43,246 and promotions of \$48,500. An additional \$236,897 is added to the existing reserve to make a total of 4.5 percent of total salaries available for merit pay.

Part-Time Faculty – An additional \$25,000 is allocated to allow compensation per course taught by a part-time faculty to be increased from \$2,500 to \$2,600.

Fringes – In the past fringe benefits have been approximately 25% of total salaries. However, due to the increased cost of providing health insurance and other benefits to employees and retirees, an adjustment is made to increase budgeted fringes to 27%.

Scholarships -- The University's educational and general budget expended on scholarships will increase from \$8,671,328 to \$9,882,884, an increase of \$1,211,556 or 13.97 percent. E & G scholarships will increase from 13.3 percent to 14.3 percent of the E & G budget.

New Positions -- Although the position of director of the two-year college was added this fiscal year, funding was provided temporarily by reserve funds. Salary and fringes for this position will cost \$55,000 along with a \$5,000 M & O budget for that office. Existing monies will fund two positions in Computing Services and one position in University Police. Ten positions will be funded in the Physical Plant from the facilities maintenance monies received from the state this year.

Fine/Performing Arts – The fine/performing arts fees of \$385,546 along with \$72,000 in ticket sales will allow us to: (1) hire a presenter and a technician for the Reynolds Performance Hall, (2) expand the number and quality of on-campus exhibitions and presentations, (3) provide visiting artist residencies, workshops and performance, (4) support statewide and regional art tours for students, and (4) increase student participation in regional and national competitions.

Following discussion, during which President Thompson and Dr. Smith responded to questions from Board members, the following resolution was adopted unanimously upon motion by Mr. Harding with a second by Mr. Womack:

**“BE IT RESOLVED: THAT THE UNIVERSITY OF CENTRAL ARKANSAS BOARD OF TRUSTEES APPROVES THE 2000-2001 OPERATING BUDGET TOTALING \$83,397,651 AS DISTRIBUTED AND DISCUSSED.”**

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The following resolution was adopted unanimously upon motion by Mr. Sims with a second by Mr. Womack (Dr. Chakales was not present for the vote):

**“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES AUTHORIZES THE FOOTBALL STAFF TO HOLD A SERIES OF DAY CAMPS JUNE 2-3, 2000 AND JUNE 5-9, 2000, AND FINDS THAT THE CAMPS INVOLVE NO CONFLICT OF INTEREST WITH THE MISSION AND PURPOSE OF THE UNIVERSITY; THE CAMPS WILL BRING TO CAMPUS OR EXPOSE TO UNIVERSITY PERSONNEL A SIGNIFICANT NUMBER OF PERSONS WHO ARE POTENTIALLY FUTURE STUDENTS; AND WILL GENERATE FOR THE UNIVERSITY SIGNIFICANT REVENUES THROUGH RENTAL OF FACILITIES AND PARTICIPANTS EATING IN CAMPUS DINING FACILITIES; AND,**

**BE IT FURTHER RESOLVED THE UNIVERSITY WILL BE REIMBURSED \$100 PER DAY FOR USE OF THE ATHLETIC FACILITIES AND ALL PARTICIPANTS EATING IN CAMPUS DINING FACILITIES WILL PAY DIRECTLY TO THE UNIVERSITY THE CURRENT RATE FOR ALL FOOD IN THE STUDENT CENTER FOOD COURT AND/OR THE CAFETERIA.”**

**Staff Handbook - The University provides a Staff Handbook as a guide to employees and supervisors. The handbook is designed to provide basic information concerning employment with the University and addresses issues such as attendance, leave time, hiring procedures, retirement and benefits.**

**The handbook is derived from University Policies, State Employment Policies and Procedures and federal and state law. As regulations and policies have changed, various inserts and attachments have been made to the handbook. However, the last comprehensive update of the handbook occurred in 1991.**

**The handbook has now been organized into topical sections and includes cross-references to related information, an organizational chart and a topical index. Major changes in the 2000 update include:**

**Concurrent Employment - Clarification of the State rules concerning employment in more than one position and/or with more than one employer.**

**Funeral Leave - Update of UCA’s procedure to comply with State guidelines.**

**Maternity Leave - Clarification of the option for employees to use paid or unpaid leave and coordination with the federal Family Medical Leave Act.**

**Compensatory Time/Overtime - Clarification of the options and restrictions in use of compensatory time and the maximum hours allowed before payment of overtime.**

**Termination - Clarification of termination due to misconduct and clarification of job abandonment.**

**Privacy - Update of the privacy rights of students and employees and clarification of responses to requests made under the Freedom of Information Act.**

**These revisions have been reviewed and accepted by the Staff Senate.**

**The following resolution was adopted unanimously upon motion by Mr. Womack with a second by Mrs. Goode (Dr. Chakales was not present for the vote):**

**“BE IT RESOLVED: “THAT THE BOARD OF TRUSTEES APPROVES THE REVISED STAFF HANDBOOK EFFECTIVE MAY 5, 2000.”**

**Benefits-Eligible Retirement Policy (Board Policy No. 516)**

**retirement income plans, the following resolution was adopted unanimously upon motion by Mrs. Goode with a second by Mrs. Sims (Dr. Chakales was not present for the vote):**

**“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING POLICY AS BOARD POLICY NO. 516 ‘BENEFITS-ELIGIBLE RETIREMENT’, EFFECTIVE MAY 5, 2000.”**

UNIVERSITY OF CENTRAL ARKANSAS  
BOARD POLICY

Policy Number: 516  
Subject: Benefits - Eligible Retirement  
Date Adopted: 5/99

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Revised:

Full-time employees who have completed ten (10) or more years of continuous benefits-eligible ~~service~~ employment at UCA and who are age 59.5 or older or full-time employees who have completed ~~thirty (30)~~ twenty-eight (28) or more cumulative years ~~or more years of~~ benefits-eligible employment with UCA ~~service at any~~ regardless of age shall be eligible for basic benefits-eligible retirement. Employees who intend to retire shall are strongly encouraged to provide, at a minimum, a ninety (90) day written notice. For faculty, retirement shall begin, at the earliest, at the end of the semester in which notification is provided. For staff, retirement shall begin, at the earliest, at the end of the notification period. Retirement means termination of all employment with the university.

A year of service is defined as a nine-month full-time faculty assignment, twelve-month full-time faculty assignment or twelve-month full time administrative or staff assignment. Completed years may be achieved using any combination of years of full-time faculty or administrative/staff service. Except for periods of approved leave without pay, partial years of service shall not be considered. Further, for employees qualifying with the twenty-eight cumulative years requirement, no less than five of those years must be completed continuously and immediately prior to retirement. Prior employment periods of less than two continuous years shall not be considered.

Qualified retirees shall be eligible to continue participation in health and dental insurance plans which are available to active employees.

Retirees may purchase health insurance for themselves and their eligible dependents at the same premium rates as those paid by active employees. From age 65 until age 70 the university will contribute toward medicare supplemental coverage for the retiree. At age 70, the retiree pays the entire cost of coverage. At age 65, coverage for dependents will end.

Retirees may purchase dental insurance for themselves and their eligible dependents at the same premium rates as those paid by active employees. When participants reach age 65 all coverage will end.

Future retirees hired before January 1, 1999, will receive \$15,000 in retiree will end.

**Fee Waiver - Employees (Board Policy No. 623)** - At President Thompson's request, Mr. Jack Gillean, Vice President for University Relations, presented this item.

At its February 2000 meeting, the Board of Trustees adopted the Fine and Performing Arts fee. Because the fee is a mandatory, non-student initiated fee, the undergraduate registration discount should be applied to the fee. The discount applies only to the fees specifically enumerated in Board Policy No. 623. As such, the Board's policy should be amended to include a reference to this fee.

Also, an amendment to the policy is proposed to clarify that the fee waiver discount does not apply to courses taken through the Division of Continuing Education.





**Time off for courses to be taken during normal working hours must be approved through the employee's supervisor and department manager. Effort should be made to schedule courses which least interfere with heavy seasonal work loads or exceptionally busy periods of the working day.**

**Children must meet the IRS definition of dependent (eligible to be claimed as dependent for federal tax purposes) during each year of the fee remission.**

**Dependent children must enter the University within thirty (30) months of their date of high school graduation.**

**Fee discounts for dependent children remain in effect for five (5) consecutive years from the date of initial enrollment.**

**If an employee resigns or otherwise moves from benefits eligible employment during a semester in which the employee, spouse and/or dependent discount is used.6(t)5.3( disc)w3lf1(ot5d(a )TJTt5**

**date of high school graduation. Employees hired on or after September 1, 1998, or moving to benefits-eligible employment after that date will not be eligible for this benefit.**

**Space Utilization Policy (Board Policy No. 400)** - At President Thompson's request, Mr. Jack Gillean presented this item.

Board Policy No. 400 establishes policies for the use of all university space and also establishes rental fees. The Donald W. Reynolds Performance Hall and the University Conference Center will be completed in the very near future. Appropriate policies and rental fees need to be established for these facilities. Additionally, other minor changes in the wording of the policy are proposed.

The following resolution, as an amendment to Board Policy No. 400, "Space Utilization," was adopted unanimously upon motion by Mr. Sims with a second by Mr. Erstine:

**"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING AMENDMENTS TO BOARD POLICY NO. 400, 'SPACE UTILIZATION.'"**



~~2. Priority 2: Non Academic University Sponsored or Recognized Activities (i.e., college, department, student, senates).~~

~~3. Priority 3: Non-University Sponsored or Recognized Activities~~

IV. III. PRIORITIES FOR USE OF STUDENT CENTER

1. Priority 1: Activities sponsored by a UCA recognized student organization (RSO).

2. Priority 2: Activities sponsored by departments, divisions, and other University offices.

3. Priority 3: Non-University sponsored activities.

IV. PRIORITIES FOR USE OF THE DONALD W. REYNOLDS PERFORMANCE HALL

1. Priority 1: Activities sponsored by the President's office.

2. Priority 2: Activities sponsored by arts programs in the College of Fine Arts and Communication.

3. Priority 3: Activities sponsored by Public Appearances.

4. Priority 4: Activities sponsored by the UCA Conference Center.

5. Priority 5: Activities sponsored by UCA recognized student organiza.rference Center.

3. Priority 3: Non-University UCA recog

## VI. PRIORITIES FOR USE OF DISTANCE TECHNOLOGY CLASSROOMS

1. Priority 1: Academic classes which are part of a degree program rotation to be delivered to remote location(s).
2. Priority 2: Academic classes which are part of certification requirements to be delivered to remote location(s).
3. Priority 3: Academic classes offered on request to groups at remote location(s).
4. Priority 4: Non-academic University-sponsored or recognized activities.
5. Priority 5: Non-academic activities sponsored by outside groups.

## VII. PRIORITIES FOR USE OF OTHER UNIVERSITY FACILITIES

1. Priority 1: Academic Classes.
  - a. Academic credit classes offered through the regular class schedule.
  - b. Academic credit classes scheduled through the Division of Continuing Education.
2. Priority 2: Non-Academic University-sponsored or recognized activities (i.e., college, department, student, senates).
3. Priority 3: Non-University sponsored or recognized activities.

## VIII. SCHEDULING PROCEDURES FOR THE DONALD W. REYNOLDS PERFORMANCE HALL

All groups seeking the use of the Donald W. Reynolds performance hall must complete a request form provided by the University Calendar Office. These requests are forwarded to the Dean of the College of Fine Arts and Communication who is responsible for approving use applications. The Dean in consultation with the Reynolds Scheduling Advisory Committee will review applications and notify the Calendar Office of the status of applications.

## IX. SCHEDULING PROCEDURES FOR THE UNIVERSITY CONFERENCE CENTER

All groups seeking the use of the University Conference Center are scheduled through the University Calendar Office. Activities that raise questions regarding policy or appropriateness of activity will be referred to the Council of Vice Presidents for a decision. Activities may be scheduled two (2) years in advance.

## X. SCHEDULING PROCEDURES FOR DISTANCE TECHNOLOGY CLASSROOMS

1. Academic classes to be delivered to remote sites through distance technology are

technology classrooms are made through the Division of Continuing Education as





4. All events requiring food service must ~~make arrangements with~~ utilize the UCA contract vendor.
5. Special events that have the potential for injury are required to have liability insurance. The University should be included in the policy rider as an additional insured and be given a copy of the certificate before the event. (The University will determine when required.)
6. All activities must conform to Federal and State laws and regulations.
7. Failure to follow polices and procedures governing the use of University facilities may result in denial of future usage for a period of time.

#### RENTAL RATES

Classrooms/Conference Rooms/Lobbies      \$10/hr (or \$50/8 hrs)

Labs (computer, science, etc.)              \$25/hr

#### Distance Technology Classroom Compressed/Interactive Video Fees

#### BASIC NETWORK LINE ACCESS CHARGES:

UAMS EDUCATIONAL \$10/hr.

OTHER EDUCATIONAL \$50/hr.

#### NON-CURRICULUM/ADMINISTRATIVE

    non-profit agency \$100/hr.

    commercial \$200/hr.

The above rates include point to point transmission only. Each additional site is \$10/hr. Telephone conferencing to non-video sites \$10/hr.

All time slots are considered “property” of the purchaser after contractual agreements have been

#### FACILITATOR CHARGES:

A facilitator will be required at each site during transmission. The user can provide a facilitator if the individual is trained and approved by network personnel.

Daytime \$18.50/hr.

Evenings and weekends \$25/hr.

#### CANCELLATION CHARGES:

A fee of \$100 or 25% of total estimated charge, whichever is less, will be applied if cancellation is requested within 30 days or less prior to the scheduled event. ANY RELATED COSTS ARE THE RESPONSIBILITY OF THE USER. USER WILL BE INVOICED FOR ALL CHARGES.

#### Auditoriums

1. BBA205, LSC101, 102, HSC \$25/hr (or \$150/8 hrs)
2. Recital Hall, Center Stage \*\$250/8 hrs (\$25/hr additional)
3. Ida Waldran \*\$500/8 hrs (\$50/hr additional)
4. Donald W. Reynolds Performance Hall\* \$500/8hrs (\$50/hr additional)

#### Conference Center

1. Conference Room 1 - \$125 per day
2. Conference Room 2 - \$125 per day
3. Conference Room 3 - \$125 per day
4. Conference Room 4A - \$150 per day
5. Conference Room 4B - \$150 per day
6. Conference Room 4A & 4B Combined \$300 per day
7. Conference Room 5A - \$200 per day
8. Conference Room 5B - \$200 per day
9. Conference Room 5A & 5B Combined - \$400 per day

Time for above rental rate is 8:00 a.m. to midnight. A half-day rental (4 hours) minimum is required. Rental rate for each hour between midnight and 7:00 a.m. is \$100 an hour. Additional fees may be charged for audio visual equipment other than two microphones per room.

#### Auxiliary

1. Mirror Room \*\$50/4 hrs
2. Fireplace Room \*\$50/4 hrs  
(no cost when East McCastlain is used)
3. President's Dining Room \$25/hr
4. Buffet Area/McCastlain \$25/hr  
(no cost when East McCastlain is used)
5. Ferguson Chapel \*\$75/8 hrs  
(4 hrs for rehearsal the day prior to a wedding is included)

6. Film Rooms 1 & 3 \*\$50/8 hrs

Meeting Rooms

1. East McCastlain \*\$150/8 hrs (\$10/hr additional)

2. ~~West McCastlain~~

RENTAL RATES  
FOR  
STUDENT ORGANIZATIONS

Classrooms/Conference Rooms/Lobbies      \$5/hr (or \$25/8 hrs)

Distance Technology Classroom Compressed/Interactive Video Fees

**BASIC NETWORK LINE ACCESS CHARGES:**

**NON-CURRICULUM/ADMINISTRATIVE**

non-profit agency \$100/hr.

The above rates include point to point transmission only. Each additional site is \$10/hr. Telephone conferencing to non-video sites \$10/hr.

All time slots are considered “property” of the purchaser after contractual agreements have been approved by both parties. Unless otherwise specified, user will be invoiced for the full amount of the contract within 60 days of the first telecast.

**CLASSROOM AND EQUIPMENT CHARGES:**

**NON-CURRICULUM ADMINISTRATIVE \$20/hr.**

The classroom and equipment charges are for use of the telecommunication classroom and equipment only. It does not cover the basic network line access charges or the facilitator cost. The user assumes complete responsibility for leaving the area in the same condition as it was found.

**FACILITATOR CHARGES:**

A facilitator will be required at each site during transmission. The user can provide a facilitator if the individual is trained and approved by network personnel.

Daytime \$18.50/hr.

Evenings and weekends \$25/hr.

**CANCELLATION CHARGES:**

A fee of \$100 or 25% of total estimated charge, whichever is less, will be applied if cancellation is requested within 30 days or less prior to the scheduled event. **ANY RELATED COSTS ARE THE RESPONSIBILITY OF THE USER. USER WILL BE INVOICED FOR ALL CHARGES.**

**Auditoriums**

1. BBA205, LSC101, 102, HSC      \$10/hr (or \$75/8 hrs)
2. Recital Hall, Center Stage      \$125/8 hrs (\$25/hr additional)
3. Ida Waldran      \$250/8 hrs (\$50/hr additional)
4. Donald W. Reynolds Performance Hall \$250/8hrs (\$50/hr additional)

### Conference Center

1. Conference Room 1 - \$62.50 per day
2. Conference Room 2 - \$62.50 per day
3. Conference Room 3 - \$62.50 per day
4. Conference Room 4A - \$75 per day
5. Conference Room 4B - \$75 per day
6. Conference Room 4A & 4B Combined \$150 per day
7. Conference Room 5A - \$100 per day
8. Conference Room 5B - \$100 per day
9. Conference Room 5A & 5B Combined - \$200 per day

Time for above rental rate is 8:00 a.m. to midnight. A half-day rental (4 hours) minimum is required. Rental rate for each hour between midnight and 7:00 a.m. is \$100 an hour. Additional fees may be charged for audio visual equipment other than two microphones per room.

### Auxiliary

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2. Fireplace Room \$25/4 hrs
3. President's Dining Room \$10/hr
4. Buffet Area/McCastlain \$10/hr
5. Ferguson Chapel \$35/8 hrs  
(4 hrs for rehearsal the day prior to a wedding is included)
6. Film Rooms 1 & 3 \$25/8 hrs

### Meeting Rooms

1. East McCastlain \$75/8 hrs (\$10/hr additional)
- ~~2. West McCastlain \$50/8 hrs (\$10/hr additional)~~
2. Student Center Ballroom \$150/8 hrs (\$25/hr additional)
3. Student Center Meeting Rooms \$50/8 hours (\$10/hr additional)

### Gymnasiums

1. Farris Center \$250/8 hrs (gym floor only)
2. Farris Center Pool \$25/2 hrs (lifeguard included)
3. Old Gym \$125/8 hrs (gym floor only)

### Outside Areas

1. Estes Stadium \$125/8 hrs  
(includes track & field)
2. Tennis Courts \$25/8 hrs (M-F)  
\$50/8 hrs (Sat-Sun)

- |    |                    |   |
|----|--------------------|---|
| 3. | Softball Fields    |   |
|    | One-Day Tournament |   |
|    | A. One field       | \$ 40.00                                      |
|    | B. Two fields      | \$ 60.00                                      |
|    | C. Three fields    | \$ 80.00                                      |
|    | D. Four fields     | \$100.00                                      |
|    | Two-Day Tournament |   |
|    | A. One field       | \$ 60.00                                      |
|    | B. Two fields      | \$ 90.00                                      |
|    | C. Three fields    | \$120.00                                      |
|    | D. Four fields     | \$150.00                                      |
|    | Additional Days    |   |
|    | *Per Day Per Field | \$ 25.00                                      |
| 4. | Soccer Fields      | \$25/8 hours                                  |
| 5. | Other              | \$25/8 hrs (Practice Field, Lawn areas, etc.) |



***UNIVERSITY COUNCIL OF THE  
UNIVERSITY OF CENTRAL ARKANSAS***

I. NAME

The name of this body is the University Council of the University of Central Arkansas.

II. PURPOSE

The University Council serves as the primary forum where faculty, staff, students and administrators consider University issues. It advises and assists the President of the University in formulating and implementing University policy so that UCA may attain its goals.



*Terms of membership are as follows:*

- A. Administrators serve by virtue of their office;
- B. Faculty Senate, Staff Senate and Student Government Association Presidents serve by virtue of their office;
- C. Faculty and Staff representatives serve three-year terms effective the first day of the fall semester of each academic year and are eligible to serve two consecutive terms;
- D. Student Government Association representatives serve one-year terms effective the first day of the fall semester of each academic year and are eligible to serve two consecutive terms.

#### IV. FUNCTIONS

The function of the University Council is as follows:

- A. To implement the functions and exercise the authority delegated to it by the President of the University;
- B. To review and make recommendations on matters proposed by the faculty, staff and students or through the Faculty Senate, the Staff Senate or the Student Government Association;
- C. To refer appropriate matters to the Faculty Senate, Staff Senate and the Student Government Association or to committees, groups or individuals for consideration and recommendation.

#### V. AUTHORITY

The University Council acts in an advisory capacity to the President and may take such action as it deems necessary. The President may give the actions of the University Council such weight as he/she deems appropriate.

#### VI. OFFICERS

The officers of the University Council are Chair and Secretary.

- A. The Vice President for University Relations shall serve as Chair of the University Council, but will have no vote, except to break a tie.

- B. A Secretary shall be appointed (elected) by the University Council from among the members of the Council.

## VII. MEETINGS

- A. The University Council shall meet at the call of the Chair at least four times during each academic year. A meeting notice and tentative agenda shall be distributed by the Secretary to all University Council members at least five days in advance of each meeting.
- B. A majority of the members of the University Council shall constitute a quorum at any meeting. Action by the University Council requires a simple majority of those present and voting at a meeting, a quorum being present.
- C. Floor privileges are extended without further action to members of committees reporting to the Council and to persons or groups requested or invited by the Council to appear before it for specific items of business. Floor privileges may be extended to other persons by vote of the Council.
- D. The first order of business at each meeting shall be the adoption, with such modifications as may be agreed upon by majority vote, of the meeting agenda prepared by the Secretary of the Council.
- E. Special Meetings of the University Council shall be called by the chair within fifteen (15) days of receipt of a request signed by ten or more members of the

staff representation on such committees unless such representation would be clearly inappropriate.

At President Thompson's request, Dr. John Mosbo, Provost, presented the following three items:

**Bachelor of Science in Education, Middle Level Education** - The College of Education and the Department of Curriculum and Instruction propose a Bachelor of Science in Education degree program in Middle Level Education. The proposed program is in response to the new Arkansas Teacher Licensure requirements and UCA's commitment to programs of distinction in teacher preparation. The curriculum is designed to prepare middle school teachers, grades 4-8, with a deep understanding of early adolescent development, teaching-learning approaches appropriate for young adolescents, and a broad knowledge of at least two subject areas: Mathematics and Science, or Language Arts and Social Studies. Specialized emphasis will be placed on technology, diversity, decision making, collaboration, and family and community. The proposed program was developed in conjunction with professional education faculty of the College of Education, College of Fine Arts and Communication, College of Liberal Arts, and the College of Natural Sciences and Mathematics.

The program has been recommended by all appropriate councils and administrators.

**BSE, Middle Level Licensure: Programs of Study**

***Language Arts-Social Studies Track (130 semester credit hours)***

<b>General Education and Preprofessional</b>				
	General Education Requirements		47	
	CIED 1300	Education as a Profession	3	
<b>Total</b>				<b>50</b>

In addition to the designated courses required as a part of general education, the following courses are required for the Language Arts-Social Studies track:

<b>Language Arts</b>				
	ENGL 2312/2313	American Literature I or II	3	
	WRTG 3305	Advanced Composition	3	
	ENGL	Literature for Middle School	3	
	ENGL	Language and Grammar Studies	3	
	ENGL	Cross Cultural English	3	
<b>Total</b>				<b>15</b>

<b>Social Studies</b>				
	GEOG 1320	Human Geography	3	
	HIST 2302	American Nation II	3	
	HIST 2320	Historical Research	3	
	SOC 3310	Minority Relations	3	
	HIST 4355	The Role of Arkansas in the Nation	3	
	HIST	Cross Cultural History	3	
<b>Total</b>				<b>18</b>

<b>Capstone</b>				
	ENGL/GPSS	Language Arts-Social Studies Capstone	3	

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<b>Block IV</b>			
MLED 4260	Professional Development Seminar	2	M 2





**Childhood Education (P-4): Program of Study (129 semester credit hours)**

SCH TOT

CHED 4604 Directed Teaching in Grades 1 - 4	6	
	Total	12
<b>BSE, Childhood Education, Total Degree Semester Credit Hours</b>		<b>129</b>



## **BBA, Insurance and Risk Management: Curriculum Outline**

**The major comprises 24 semester credit hours. All students are required to complete the general education program (47 hours), the business foundation (21 hours), and the business core (30 hours). The core courses will ensure that all business students are provided functional business skills in management, marketing, accounting, economics (including global aspects), finance, production/operations management, data analysis, information systems and technology, the legal environment, business communications, and managerial strategy and policy.**

**ECON 3325 Data Analysis A junior-level course designed to build on the concepts and mechanics learned in Business Statistii6-5.8(rrit)4.pd**

price risk. Included are selection and application of risk control and risk financing tools such as risk retention, reduction and transfer including insurance and hedging with financial derivatives. Writing intensive course for insurance and risk management majors. Prerequisites: Property and Liability Insurance, Investments. Fall.

**INSU 43XX Employee Benefits** The study, design and administration of group health, disability, life insurance and retirement plans. Includes Social Security and related social insurance programs for mitigating economic losses due to personal and business risk problems. Includes profit-sharing and 401(k) plans and flexible benefit programs. Prerequisites: Life and Health Insurance, Investments. Fall.

**INSU 43XX Internship in Insurance and Risk Management** Primarily summer internship providing hands-on-work experience in an insurance or risk management firm. Besides gaining valuable insight into career paths, students are required to analyze and report on the firm's operations, strategic plans and growth prospects. Up to 6 credit hours available (based on 125 hours employment per 1 credit hour) but not required for graduation. Prerequisite: Senior status. Fall, Spring, Summer.

Anticipated Major Course Sequence

Fall Semester

INSU 3324 Risk and Insurance

3

**Strategic Plan - UCA 2010** - Attached is a copy of “UCA 2000: The Challenge” adopted by the Board in the early 1990's. It was adopted as the university's initial planning document as it approached the year 2000. The university needs to update its strategic plan as it heads into a new planning cycle. It is worth noting that the university will observe its centennial year in 2007 which will fall during this next planning phase.

The administration will present a report to the Board at an upcoming meeting indicating how the university performed in meeting the goals established in the “UCA 2000” plan. The administration also seeks the Board's authorization to proceed with the development of the next strategic plan.

The following resolution was adopted unanimously upon motion by Mr. Harding with a second by Dr. Chakales:

**“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES AUTHORIZES AND ENCOURAGES THE ADMINISTRATION TO PROCEED WITH DEVELOPMENT OF A NEW STRATEGIC PLAN.”**

UNIVERSITY OF CENTRAL ARKANSAS  
BOARD POLICY

Policy Number: 110

Subject: UCA 2000: The Challenge

Page 1 of 4

Date Adopted: 2/84 Revised: 4/90, 8/90

The following is adopted as the initial planning document for the University of Central Arkansas for the 1990's and is entitled UCA 2000: The Challenge.

**Quest for Quality.**





The following goals and objectives address issues to be given particular attention as the University moves through the 1990s and beyond:

Increasing the percentage of graduate students in the total enrollment is a desirable goal for the 1990s. This increase may provide greater opportunities for faculty research and will place greater emphasis on graduate student recruitment.

**Distinguished Alumnus** - At President Thompson's request, Dr. Brian Bolter, Vice President for Institutional Advancement, presented the following item:

The University of Central Arkansas has awarded the citation of "Distinguished Alumnus" since

President Thompson requested members of the press to refrain from releasing information regarding this item until Mr. Nabholz can be contacted by the university.

**Bookstore Contract** - At President Thompson's request, Dr. John Smith presented the following item. Prior to presenting the item, Dr. Smith reported that Mr. Stewart Snider, Director of the Bookstore for over 20 years, has done a good job in that position; therefore, it was a difficult decision to recommend the resolution presented below. President Thompson also complimented Mr. Snider on his supervision of the bookstore.

The university currently operates its own bookstore, located in the Student Center. Over the last



### **EXECUTIVE SESSION**

Executive session, for the purpose of considering personnel matters, was declared unanimously upon motion by Mrs. Goode with a second by Mr. Womack.

### **OPEN SESSION**

The following resolution was adopted unanimously upon motion by Mr. Harding with a second by Dr. Chakales:

**“BE IT RESOLVED: THAT THE UCA BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, REAPPOINTMENTS,**

Mr. Sims - no

Mr. Sims stated that he thinks that the university took appropriate action. He further stated that it is a sad situation when you cannot hire and fire without fear of lawsuits and that the case should be defended vigorously. Mr. Sims also stated that the university should stand up for what is right instead of settling.

Mrs. Goode agreed with Mr. Sims.

Mr. Hicks stated that even though his vote is not needed, he is in favor of the settlement; however, for the record, he agrees with Mr. Sims. Mr. Hicks stated that the Board's decision to terminate Dr. Lammers, was eminently correct, but he knows the cost of litigation. Mr. Hicks further