The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, October 11, 2002, at 3:00 p.m. in the Fireplace Room in McCastain Hall with the following officers and members present:

| Chair: | Mr. Rush Harding |
| :--- | :--- |
| ViceChair: | Mr. Kelley Erstine |
| Secretary: | Mr. Scott Roussel |
|  | Mr. Rickey Hicks |
|  | Mr. Randy Sims |
|  | Dr. Michad Stanton |
|  | Mr. Dalda Womack |

constituting a quorum of said Board, at which meeting the following business was transacted:

Minutes of the following meetings were unanimously approved as circulated upon motion by Mr. Womack with a second by Mr. Erstine:

July 29, 2002, meeting;
August 5, 2002, teleconference executive session;
August 20, 2002, meeting; and
September 16, 2002, meeting.

President Hardin introduced the following indi viduals:
Mrs. Mary Hardin, the President's wife;
Dr. J oe A nderson, Chair of the Department of Mass Communication and Theatre;
Dr. Chenyi Hu, Chair of the Department of Computer Science;
Dr. SteveAddi son, Chair of Department of Physics and Astronomy;
Dr. Charlotte Cone, Associate Dean of Undergraduate Studi es;
Ms. Barbara Anderson, Executive Assistant to the President; and
Mr. Tom Courtway, General Counsel effective November 1, 2002.
_ - Jack Gillean, Vice President for University Relations, presented the following report on the status of litigation involving UCA:

Paul Pojman v. Uni versity of Central Arkansas, (EEOC-251A 1178).
Charging party Paul Pojman, a former faculty member, initiated a charge before the Equal Employment Opportunity Commission alleging a supervisor discriminated against him due to his sex in creating a sexually hostile work environment, and retal iated against him for his involvement in a sexual harassment investigation, in violation of TitleVII of the Civil Rights Act of 1964, as amended. The university provided a response denying each and every material allegation of the charge. Upon completion of an investigation of the charge, the EEOC dismissed the claim stating that it was unable to conclude that the information obtained establ ished a violation of the statute. Charging party has the appropriate period of time to pursue the matter through litigation should he choose to do so.

- Dr. J ohn Smith, Executive Vice President, presented the following construction report and responded to questions from Board members:

Mathematics/Computer Science Building - This project is substantially complete with a limited number of classes being offered in the building this semester. The contractor has started the site work and it should be completed by mid-October.

Estes Stadium (East Stands) - Renovation will include adding a brick facade and new entrance to the east stands, and new visitor dressing room, concessions area, ticket booths, restrooms and storage area. First review of architectural drawings has been completed by State Building Services with second review scheduled in early October. This project should be ready to bid in late November.

Baseball Field Drainage and Field Recrown - Project includes new fencing, sod replacement, and field drainage. Work is $80 \%$ complete with the project scheduled to be finished in early October.

Mr. Hicks arrived at the meeting at this time and Mr. Harding requested that special guests be introduced and an announcement be made before continuing with the President's Report.

Mr. Harding introduced his wife, Linda, and Ms. Helen Holloway, one of his former teachers and made the following official announcement:

University of Central Arkansas Board of Trustees Chairman Rush Harding III. (BS '76) and his
wife Linda (BS '82) announced they are establishing the Holloway/Hicks Endowed Scholarship Fund.

According to Harding, Ms. Helen Holloway was a history teacher at Clarendon High School who had a dramatic and positive impact on his life. Harding indicated he was also motivated by a recent discussion with fellow UCA board member Rickey Hicks (BS 884) on the importance of minority role models.
"I have a great deal of respect for Rickey Hicks and his service to UCA. I wanted my friend Rickey to know that his concerns about African-American students are important to me. Ms. Holloway was a wonderful teacher and great example and I am pleased to be able to honor her and help UCA students at the same time," Harding said.

An immedi ate transfer of one hundred thousand dollars into a life insurance policy of one million dollars will be made. The estimated maturity val ue of the policy in twenty years will be in excess of one million dollars. Each year beginning in 2003, a scholarship of ten thousand dollars will be awarded to a UCA student to be paid annually in installments of $\$ 2,500$. Upon maturity of the policy, as many as 50 plus students could be attending UCA on the Holloway/Hicks Scholarship.
"This is a remarkable gift from two standpoints," stated UCA President Lu Hardin. "First, the large amount of money donated will help hundreds of future UCA students. Second, it recognizes the importanceat UCA of minority role modes."

Holloway taught at Clarendon High School from 1967-1976. She is currently retired and living in DeValls Bluff.

President Hardin, on behalf of the Board of Trustees and UCA expressed his appreciation to Mr. and Mrs. Harding, Ms. Holloway, and Mr. Hicks.


- Dr. John Smith gave an update on housing occupancy and questions from Board members.
- President Hardin and Mr. Paul McLendon, InterimVice President for Financial Services, presented this report and explained the newly-imposed requirements of the Governmental Accounting and Standards Board (GASB). During discussion, President Hardin and Mr. McLendon responded to questions from Board members.
- President Hardin reported that, as
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- President Hardin r8

Mr. Harding, on behalf of the Board of Trustees, expressed appreciation to Dr. Smith for his service to the University.

## UNIVERSITY OF CENTRAL ARKANSAS

## BOARD POLICY

Policy Number: 623
Subject: FeWai ver - Employees Page 1 of 2
Date Adopted: . 4/67 Revised: 6/67, 6/68,11/68, 11/72, 3/73, 9/75, 1/77, 8/77,6/83, 6/84, 12/85, 4/87, 8/91, 8/91, 4/95, 6/96, 2/97, 8/97, 5/98, 10/98 , 5/00

## Undergraduate Registration Discount Program

The purpose of this policy is to provide guidelines for use of the fee discount program. Registration discounts are designed to support the professional educational devel opment of UCA employees and to provide an additional opportunity for the spouses and dependents of UCA employees to altain their individual educational goals:

Costs and eligibility will be based upon the registration fee schedule in place for the semester in which initial enrollment occurs, subject to any overall registration changes adopted by the Board of Trustees. The discount on required fees applies only to the Facility fee, Co-op fee, AAGE Test fee, Student Center fee, Athletic fee and Fine and Performing Arts fee. The discount will not apply to any future student-initiated fees. The discount may not

Children must meet the IRS definition of dependent (eligible to be claimed as dependent for federal tax purposes) during each year of thefeeremission.

Dependent children must enter the University within thirty (30) months of their date of high school graduation.
_- Fee discounts for dependent children remain in effect for five(5) consecutive years from the date of initial enrollment.

If an employee resigns or othenwise moves from benefits eligible employment during a semester in which the employee, spouse and/or dependent discount is used, the employee must pay a prorated pertion of the regular registration represented by the period of time remaining in the semester.

Beginning with the regular fall semester of 1998, employees and dependents and spouses of employees hired before September 1, 1998, will pay an amount equal to twenty (20) percent of regular in state undergraduate registration and required fees.

For all employees hired on or after September 1, 1998 or moving to benefits-eligible employment after that date, employee eligibility for the discount and the dependent discount begins after the completion of one (1) continuous year of benefits-eligible employment.

The discount for employees and for dependents and spouses of employees hired on or after September 1, 1998 or moving to benefits eligible employment after that date will be limited to a total of 300 credit hours and participants will pay an amount equal to fifty (50\%) percent of regular in-state undergraduate registration and required fees. The discount may be used for one dependent or may be distributed among two or more dependents at the employee's discretion. All regular restrictions, limitations and eligibilities will apply.

## Exceptions

If an employee dies or becomes disabled (as determined by the University's disability insurer) during a semester in which dependents are receiving the discount, the dependents will continue their eligibility as if that employee were still eligible and with all other guidelines and restrictions remaining in place.

If an employee with five (5) or more years of benefits eligible University employment dies or becomes disabled (as determined by the University's disability insurer), prior to the date at which a dependent would

Undergraduate and Graduate Registration Discount Program
As referenced in IRC Sections 117(d) and 127, UCA has established a tuition remission program for eligible employees and their spouses and dependents. The purpose of this policy is to provide guidelines 1 Tf (eligible
times that will least interfere with heavy seasonal work loads or exceptionally busy periods of the work day. Employees may not give up their lunch-break periods to offset time away from work.

## Spouses and Children

Children must meet the IRS definition of dependent (eligible to be claimed as a dependent child for federal tax purposes) during each year of thefee remission.

For the undergraduate discount, dependent children must enroll and begin classes at UCA within thirty (30) months of their date of high school graduation.

Undergraduate degree fee discounts for dependent children remain in effect for five (5 ul.0 1 Tf
presented this item The proposed modifications to Board Policy No. 400 are very minor. The most

## UNIVERSITY OF CENTRAL ARKANSAS

 BOARD POLICYPolicy Number: 400
Subject: SpaceUtilization Page 1 of 11
Date Adopted: $\quad 8 / 78$ 5/00, 5/01

Revised: 8/79, 4/82, 12/88, 4/89, 8/94, 4/95, 4/96,

## I. PURPOSE

The University of Central Arkansas is a state-supported institution of higher education. Its facilities are designed primarily to accomplish its educational objectives. This document
2. Priority 2: Activities sponsored by arts programs in the College of Fine Arts and Communication.
3. Priority 3: Activities sponsored by Publ ic Appearances.
4. Priority 4: Activities sponsored in Brewer-Hegeman ConferenceCenter.
5. Priority 5: Activities sponsored by UCA recognized student organizations.
6. Priority 6: Activities sponsored by UCA departments, divisions and other Uni versity offices.
7. Priority 7: Non-University sponsored activities.
V. PRIORITIES FOR USE OF THE BREWER-HEGEMAN CONFERENCE CENTER

1. Priority 1: Activities sponsored by the President's Office.
2. Priority 2: Continuing Education non-credit programs and technology-based credit classes.
3. Priority 3: Activities sponsored by business/industry/community organizations.
4. Priority 4: Non-Academic Uni versity-sponsored or recognized events.
d dTo provide for maximum use of the Brewer-Hegeman Conference Center, Continuing Education reserves the right to grant priority use to events that require multiple rooms and to relocate smaller events to campus locations which have comparable space. If a group is relocated, notification will be provided to the designated group representative a minimum of 30 days before the start of the event.

## VI. PRIORITIES FOR USE OF DISTANCE TECHNOLOGY CLASSROOMS

1. Priority 1: Academic classes which are part of a degree program rotation to be delivered to remote location(s).
2. Priority 2: Academic classes which are part of certification requirements to be delivered to remote location(s).
3. Priority 3: Academic classes offered on request to groups at remote location(s).
4. Priority 4: Non-academic University-sponsored or recognized activities.
5. Priority 5: Non-academic activities sponsored by outside groups.
6. Priority 1: Academic Classes.
a. A cademic credit classes offered through the regular class schedule.
b. Academic credit classes scheduled through the Division of

Education. These requests are made by completing a video conference request form provided by the Division. These events will be scheduled if no conflict exists with priorities one through three.
3. Non-academic activities sponsored by outside groups to be delivered to or received from remote sites through distance technology will be scheduled through the Division of Continuing Education. These requests are made by completing a video conference request form which is provided by the Division. These events will be scheduled if no conflict exists with priorities one through four.

## XI. SCHEDULING PROCEDURES FOR OTHER UNIVERSITY FACILITIES

1. Priority 1: Academic Classes

Academic classes offered through the regular schedule are assigned spaces by the departments during the prior semester. Coordination of these assignments is provided through the office of the Provost. Classes scheduled through the Division of Continuing Education are coordi nated through the academic departments and become a part of the master schedule for all credit classes.
3. Priority 3: Non-University Sponsored or Recognized Activities

External groups requesting the use of University facilities must complete a request form provided by the University Calendar Office. Activities which raise questions regarding policy or appropriateness of the activity will be reviewed by the Director of Continuing Education. Should further review be necessary, the request will be submitted to the Council of Vice Presidents for a decision. Requests will be accepted up to two (2) calendar years in advance

## XII. GENERAL POLICY STATEMENTS

1. Any sales or solicitation on University property must comply with the University Solicitation Policy. Request for sales or solicitation in connection with a

Brewer-Hegeman Conference Center
A. One Court Reserved
B. Two Courts Reserved
C. ThreCOurts Reserved
D. Running Track Reserved itseff)

Outside Areas

1. Estes Stadium
2. Tennis Courts
3. 

A. Varsity Softball Field
B. Softball Fields
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d
One-Day Tournament

1) Onefield \$ 65.00
2) Two fields
3) Threfieds
4) Four fields

Two-Day Tournament

1) Onefield
2) Two fields
3) Threfiedds
4) Four fields

Additional Day
Per Day Per Field
Practice Sessions
Two Hour Maximum
4. A. Varsity Soccer Field
B. Soccer fields
5. Practice Football Fields (2)
6. Varsity Baseball Field
*\$ 250
*\$ 500
*\$ 750
Additional $\$ 100$ (Cannot be reserved by
$\$ 750 /$ per day (includes track \& fiedd
and field markings)

\$ 5/hr M-F \$ 10/hr Sat-Sun

Not Available
\$130.00
$\$ 195.00$
\$260.00
\$ 75.00
$\$ 150.00$
$\$ 225.00$
\$300.00

$$
\$ 25.00
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\$ 20.00
\$150/per day
\$ 50/8 hours
\$150/per day per field
Not A vailable

All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages.

* Half
and
full
day
rates
only.


## RENTAL RATES

FOR
STUDENT ORGANIZATIONS
Classrooms/Conference Rooms/Lobbies $\quad \$ 5 / \mathrm{hr}$ (or $\$ 25 / 8$ hrs)
Distance Technology Classroom Compressed/InteractiveVideo Fees
Basic Network Line Access Non-curriculum/Administrative non-profit agency $\$ 100 / \mathrm{hr}$.

The above rates include point to

## Brewer-Hegeman ConferenceCenter

1. Conference Room 1 \$ 62.50 per day
2. Conference Room2
3. Conference Room3
\$ 62.50 per day
4. Conference Room4A
$\$ 62.50$ per day
5. Conference Room4B
\$ 75.00 per day
6. Conference Room4A \& 4B Combined $\$ 150.00$ per day
7. Conference Room5A $\$ 100.00$ per day
8. Conference Room5B $\$ 100.00$ per day
9. Conference Room5A \& 5B Combined $\$ 200.00$ per day

Timefor above rental rate is 7:00 a.m to midnight. A half-day rental (4 hours) minimum is required. Rental rate for each hour between midnight and 7:00 a.m. is $\$ 100$ an hour. Additional fees may be charged for audio visual equipment other than two microphones per room. All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. A fee of $\$ 100$ or $25 \%$ of total estimated charge, whichever is less more, will be applied if cancellation is requested within 3060 days or less prior to the schedul ed event.

## Auxiliary

| 1. | Mirror Room | $\$ 25 / 4 \mathrm{hrs}$ |
| :--- | :--- | :--- |
| 2. | Fireplace Room | $\$ 25 / 4 \mathrm{hrs}$ |
| 3. | President's Dining Room | $\$ 10 / \mathrm{hr}$ |
| 4. | Buffet Area/McCastlain | $\$ 10 / \mathrm{hr}$ |
| 5. | Ferguson Chapel | $\$ 35 / 8 \mathrm{hrs}$ |

6. FilmRooms 1 \& 3
\$25/8 hrs

## Meeting Rooms

1. East McCastain $\$ 75 / 8 \mathrm{hrs}(\$ 10 / \mathrm{hr}$ additional)
2. Student Center Ballroom $\$ 150 / 8$ hrs ( $\$ 25 / \mathrm{hr}$ additional)
3. Student Center Meeting Rooms $\$ 50 / 8$ hours ( $\$ 10 / \mathrm{hr}$ additional )

## Gymnasiums

1. Farris Center
2. Farris Center Pool
\$250/8 hrs (gymfloor only)
3. Old Gym $\$ 25 / 2 \mathrm{hrs}$ (lifeguard included)
4. HPEsi5-0.24 1871 Tf (Old Gym) Tj ET Q q Os699996 Tm/n850 4ld Gym
5. Estes Stadium
(includes track \& field)
6. Tennis Courts
7. A. Varsity Softball Field
B. Softball Fields

One-Day Tournament

1) Onefield $\$ 40.00$
2) Two fields
3) Threfieds
4) Four fields

Two-Day Tournament

| 1) | Onefield | $\$ 60.00$ |
| :--- | :--- | :--- |
| 2) | Two fields | $\$ 90.00$ |
| 3) | Threfields | $\$ 120.00$ |
| 4) | Four fields | $\$ 150.00$ |

## Additional Days

Per Day Per Field
4. A. Varsity Soccer Field
B. Soccer Fidds
5. Varsity Baseball Field
6. Other
\$125/8 hrs
\$ 25/8 hrs (M-F)
\$ 50/8 hrs (Sat-Sun)
Not Available
\$ 60.00
\$ 80.00
\$100.00
\$150.00
$\$ 25.00$
Not Available \$ 25/8 hours

Not Available
\$ 25/8 hrs (PracticeField, Lawn areas, etc.)

All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. Organizations that require a feefor their event will be charged
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rental
f e e.

- Dr. John Smith and Mr. Steve Wood, Assistant Vice President for Human Resources, presented this item

The university currently offers group heal th insurance through QualChoice of Arkansas. Two plans, a Heal th Maintenance Organization (HMO) and a Point of Service (POS) plan, are offered to employees. Based upon hil pniq
$00-0.2418774$ c50.24 18774c
complex with 300-350 beds could be constructed on this site The size of this complex should make it financially feasible for private developers and the uni versity. If the process for soliciting proposals begins soon, an apartment complex could be constructed and ready for use for Fall 2004.

Lengthy discussion followed during which President Hardin and Dr. John Smith responded to questions from Board members.

Following discussion, the following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Hicks:

Executive session, for the purpose of considering and discussing personnel matters, was unanimously declared upon motion by Mr . Sims with a second by Mr . Erstine.

Open session was declared by Mr. Harding.
The following resolution was unanimously adopted upon motion by Mr. Erstine with a second by Mr. Hicks:
(A copy of the personnel list is on file in the president's office.)

There being no further business to come before the Board, the meeting was declared adjourned by Mr. Harding.

# Mr. Rush Harding, Chair 

Mr. Scott Roussel, Secretary


## Student Government Association Goals


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I also would like to say to President Hardin welcome aboard.

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## Minfewael Schaefer

President, Faculty Senate
Remarks to UCA Board of Trustees
Oct. 11, 2002
 Thompson called me into his office to offer some advice about how I should conduct





