The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, October 11, 2002, at 3:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present:

Mr. Rush Harding
Mr. Kelley Erstine
Mr. Scott Roussel
Mr. Rickey Hicks
Mr. Randy Sims
Dr. Michael Stanton
Mr. Dalda Womack

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the following meetings were unanimously approved as circulated upon motion by Mr. Womack with a second by Mr. Erstine:

July 29, 2002, meeting; August 5, 2002, teleconference executive session; August 20, 2002, meeting; and September 16, 2002, meeting.

INTRODUCTIONS

President Hardin introduced the following individuals:

Mrs. Mary Hardin, the President's wife; Dr. Joe Anderson, Chair of the Department of Mass Communication and Theatre; Dr. Chenyi Hu, Chair of the Department of Computer Science; Dr. Steve Addison, Chair of Department of Physics and Astronomy; Dr. Charlotte Cone, Associate Dean of Undergraduate Studies; Ms. Barbara Anderson, Executive Assistant to the President; and Mr. Tom Courtway, General Counsel effective November 1, 2002.

PRESIDENT'S REPORT

Litigation - Jack Gillean, Vice President for University Relations, presented the following report on the status of litigation involving UCA:

Paul Pojman v. University of Central Arkansas, (EEOC-251A1178).

Charging party Paul Pojman, a former faculty member, initiated a charge before the Equal Employment Opportunity Commission alleging a supervisor discriminated against him due to his sex in creating a sexually hostile work environment, and retaliated against him for his involvement in a sexual harassment investigation, in violation of Title VII of the Civil Rights Act of 1964, as amended. The university provided a response denying each and every material allegation of the charge. Upon completion of an investigation of the charge, the EEOC dismissed the claim stating that it was unable to conclude that the information obtained established a violation of the statute. Charging party has the appropriate period of time to pursue the matter through litigation should he choose to do so.

<u>Construction</u> - Dr. John Smith, Executive Vice President, presented the following construction report and responded to questions from Board members:

<u>Mathematics/Computer Science Building</u> - This project is substantially complete with a limited number of classes being offered in the building this semester. The contractor has started the site work and it should be completed by mid-October.

<u>Estes Stadium (East Stands)</u> - Renovation will include adding a brick facade and new entrance to the east stands, and new visitor dressing room, concessions area, ticket booths, restrooms and storage area. First review of architectural drawings has been completed by State Building Services with second review scheduled in early October. This project should be ready to bid in late November.

<u>Baseball Field Drainage and Field Re-crown</u> - Project includes new fencing, sod replacement, and field drainage. Work is 80% complete with the project scheduled to be finished in early October.

Mr. Hicks arrived at the meeting at this time and Mr. Harding requested that special guests be introduced and an announcement be made before continuing with the President's Report.

Mr. Harding introduced his wife, Linda, and Ms. Helen Holloway, one of his former teachers and made the following official announcement:

Harding Establishes Million Dollar Scholarship

University of Central Arkansas Board of Trustees Chairman Rush Harding III. (BS '76) and his

wife Linda (BS '82) announced they are establishing the Holloway/Hicks Endowed Scholarship Fund.

According to Harding, Ms. Helen Holloway was a history teacher at Clarendon High School who had a dramatic and positive impact on his life. Harding indicated he was also motivated by a recent discussion with fellow UCA board member Rickey Hicks (BS 884) on the importance of minority role models.

"I have a great deal of respect for Rickey Hicks and his service to UCA. I wanted my friend Rickey to know that his concerns about African-American students are important to me. Ms. Holloway was a wonderful teacher and great example and I am pleased to be able to honor her and help UCA students at the same time," Harding said.

An immediate transfer of one hundred thousand dollars into a life insurance policy of one million dollars will be made. The estimated maturity value of the policy in twenty years will be in excess of one million dollars. Each year beginning in 2003, a scholarship of ten thousand dollars will be awarded to a UCA student to be paid annually in installments of \$2,500. Upon maturity of the policy, as many as 50 plus students could be attending UCA on the Holloway/Hicks Scholarship.

"This is a remarkable gift from two standpoints," stated UCA President Lu Hardin. "First, the large amount of money donated will help hundreds of future UCA students. Second, it recognizes the importance at UCA of minority role models."

Holloway taught at Clarendon High School from 1967 - 1976. She is currently retired and living in De Valls Bluff.

President Hardin, on behalf of the Board of Trustees and UCA expressed his appreciation to Mr. and Mrs. Harding, Ms. Holloway, and Mr. Hicks.

PRESIDENT'S REPORT (continued)

Housing Occupancy - Dr. John Smith gave an update on housing occupancy and responded to questions from Board members.

<u>Financial Report for Fiscal Year 2001-200</u>2 - President Hardin and Mr. Paul McLendon, Interim Vice President for Financial Services, presented this report and explained the newly-imposed requirements of the Governmental Accounting and Standards Board (GASB). During discussion, President Hardin and Mr. McLendon responded to questions from Board members.

Other - Netherlands Campus - President Hardin reported that, as

ACTION AGENDA

Resolution for John Smith - President Hardin

Mr. Harding, on behalf of the Board of Trustees, expressed appreciation to Dr. Smith for his service to the University.

UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY

Policy Number: 623 Subject: Fee Waiver - Employees Page 1 of 2 Date Adopted: <u>4/67</u> Revised: <u>6/67, 6/68,11/68, 11/72, 3/73, 9/75, 1/77,</u> <u>8/77,6/83, 6/84, 12/85, 4/87, 8/91, 8/91,</u> <u>4/95, 6/96, 2/97, 8/97, 5/98, 10/98, 5/00</u>

Undergraduate Registration Discount Program

The purpose of this policy is to provide guidelines for use of the fee discount program. Registration discounts are designed to support the professional educational development of UCA employees and to provide an additional opportunity for the spouses and dependents of UCA employees to attain their individual educational goals.

Costs and eligibility will be based upon the registration fee schedule in place for the semester in which initial enrollment occurs, subject to any overall registration changes adopted by the Board of Trustees. The discount on required fees applies only to the Facility fee, Co-op fee, AAGE Test fee, Student Center fee, Athletic fee and Fine and Performing Arts fee. The discount will not apply to any future student-initiated fees. The discount may not

——— Dependent children must enter the University within thirty (30) months of their date of high school graduation.

Fee discounts for dependent children remain in effect for five (5) consecutive years from the date of initial enrollment.

If an employee resigns or otherwise moves from benefits eligible employment during a semester in which the employee, spouse and/or dependent discount is used, the employee must pay a prorated portion of the regular registration represented by the period of time remaining in the semester.

Beginning with the regular fall semester of 1998, employees and dependents and spouses of employees hired before September 1, 1998, will pay an amount equal to twenty (20) percent of regular in state undergraduate registration and required fees.

For all employees hired on or after September 1, 1998 or moving to benefits-eligible employment after that date, employee eligibility for the discount and the dependent discount begins after the completion of one (1) continuous year of benefits eligible employment.

The discount for employees and for dependents and spouses of employees hired on or after September 1, 1998 or moving to benefits eligible employment after that date will be limited to a total of 300 credit hours and participants will pay an amount equal to fifty (50%) percent of regular in-state undergraduate registration and required fees. The discount may be used for one dependent or may be distributed among two or more dependents at the employee's discretion. All regular restrictions, limitations and eligibilities will apply.

Exceptions

If an employee dies or becomes disabled (as determined by the University's disability insurer) during a semester in which dependents are receiving the discount, the dependents will continue their eligibility as if that employee were still eligible and with all other guidelines and restrictions remaining in place.

If an employee with five (5) or more years of benefits eligible University employment dies or becomes disabled (as determined by the University's disability insurer), prior to the date at which a dependent would

Undergraduate and Graduate Registration Discount Program

As referenced in IRC Sections 117(d) and 127, UCA has established a tuition remission program for eligible employees and their spouses and dependents. The purpose of this policy is to provide guidelines

times that will least interfere with heavy seasonal work loads or exceptionally busy periods of the work day. Employees may not give up their lunch-break periods to offset time away from work.

Spouses and Children

Children must meet the IRS definition of dependent (eligible to be claimed as a dependent child for federal tax purposes) during each year of the fee remission.

For the undergraduate discount, dependent children must enroll and begin classes at UCA within thirty (30) months of their date of high school graduation.

Undergraduate degree fee discounts for dependent children remain in effect for five (5 u1.0 1 Tf

Space Utilization Policy (Board Policy No. 400) - Dr. Sam Buchanan, Interim Provost, presented this item.

The proposed modifications to Board Policy No. 400 are very minor. The most

UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY

Policy Number: 400 Subject: Space Utilization Date Adopted: <u>8/78</u> _____5/00, 5/01

Page 1 of 11 Revised: <u>8/79, 4/82, 12/88, 4/89, 8/94, 4/95, 4/96,</u>

I. PURPOSE

The University of Central Arkansas is a state-supported institution of higher education. Its facilities are designed primarily to accomplish its educational objectives. This document 2. Priority 2: Activities sponsored by arts programs in the College of Fine Arts and Communication.

3. Priority 3: Activities sponsored by Public Appearances.

4. Priority 4: Activities sponsored in Brewer-Hegeman Conference Center.

5. Priority 5: Activities sponsored by UCA recognized student organizations.

6. Priority 6: Activities sponsored by UCA departments, divisions and other University offices.

7. Priority 7: Non-University sponsored activities.

V. PRIORITIES FOR USE OF THE BREWER-HEGEMAN CONFERENCE CENTER

1. Priority 1: Activities sponsored by the President's Office.

2. Priority 2: Continuing Education non-credit programs and technology-based credit classes.

3. Priority 3: Activities sponsored by business/industry/community organizations.

4. Priority 4: Non-Academic University-sponsored or recognized events.

d dTo provide for maximum use of the Brewer-Hegeman Conference Center, Continuing Education reserves the right to grant priority use to events that require multiple rooms and to relocate smaller events to campus locations which have comparable space. If a group is relocated, notification will be provided to the designated group representative a minimum of 30 days before the start of the event.

VI. PRIORITIES FOR USE OF DISTANCE TECHNOLOGY CLASSROOMS

1. Priority 1: Academic classes which are part of a degree program rotation to be delivered to remote location(s).

2. Priority 2: Academic classes which are part of certification requirements to be delivered to remote location(s).

3. Priority 3: Academic classes offered on request to groups at remote location(s).

- 4. Priority 4: Non-academic University-sponsored or recognized activities.
- 5. Priority 5: Non-academic activities sponsored by outside groups.

VII. PRIORITIES FOR USE OF OTHER UNIVERSITY FACILITIES

- 1.
- Priority 1: Academic Classes.a. Academic credit classes offered through the regular class schedule.b. Academic credit classes scheduled through the Division of

Education. These requests are made by completing a video conference request form provided by the Division. These events will be scheduled if no conflict exists with priorities one through three.

3. Non-academic activities sponsored by outside groups to be delivered to or received from remote sites through distance technology will be scheduled through the Division of Continuing Education. These requests are made by completing a video conference request form which is provided by the Division. These events will be scheduled if no conflict exists with priorities one through four.

XI. SCHEDULING PROCEDURES FOR OTHER UNIVERSITY FACILITIES

1. Priority 1: Academic Classes

Academic classes offered through the regular schedule are assigned spaces by the departments during the prior semester. Coordination of these assignments is provided through the office of the Provost. Classes scheduled through the Division of Continuing Education are coordinated through the academic departments and become a part of the master schedule for all credit classes.

3. Priority 3: Non-University Sponsored or Recognized Activities

External groups requesting the use of University facilities must complete a request form provided by the University Calendar Office. Activities which raise questions regarding policy or appropriateness of the activity will be reviewed by the Director of Continuing Education. Should further review be necessary, the request will be submitted to the Council of Vice Presidents for a decision. Requests will be accepted up to two (2) calendar years in advance.

XII. GENERAL POLICY STATEMENTS

1. Any sales or solicitation on University property must comply with the University Solicitation Policy. Request for sales or solicitation in connection with a

Brewer-Hegeman Conference Center

itself)	A. B. C. D.	One Court Reserved Two Courts Reserved Three Courts Reserved Running Track Reserved	*\$ 250 *\$ 500 *\$ 750 Additional \$100 (Cannot be reserved by
<u>Outsic</u> 1.	<u>de Area</u> Estes	<u>s</u> Stadium	\$ 750/per day (includes track & field
			and field markings)
2.	Tenni	s Courts	<pre>\$ 5/hr M-F \$ 10/hr Sat-Sun</pre>
3. d		rsity Softball Field ftball Fields	Not Available
d		 One-Day Tournament 1) One field 2) Two fields 3) Three fields 4) Four fields 4) Four fields Two-Day Tournament 1) One field 2) Two fields 3) Three fields 4) Four fields 	\$ 65.00 \$130.00 \$195.00 \$260.00 \$260.00 \$150.00 \$225.00 \$300.00
	Addit	ional Day Per Day Per Field	\$ 25.00
	Practi	ce Sessions Two Hour Maximum	\$ 20.00
4.		rsity Soccer Field ccer fields	\$150/per day \$ 50/8 hours
5.	Practi	ce Football Fields (2)	\$150/per day per field
6.	Varsit	ty Baseball Field	Not Available

7. Other

All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages.

*Half and full day rates only.

RENTAL RATES FOR STUDENT ORGANIZATIONS

Classrooms/Conference Rooms/Lobbies \$5/hr (or \$25/8 hrs)

Distance Technology Classroom Compressed/Interactive Video Fees

Basic Network Line Access

Non-curriculum/Administrative non-profit agency \$100/hr.

The above rates include point to

Brewer-Hegeman Conference Center

Conference Room 1	\$ 62.50 per day
Conference Room 2	\$ 62.50 per day
Conference Room 3	\$ 62.50 per day
Conference Room 4A	\$ 75.00 per day
Conference Room 4B \$75	.00 per day
Conference Room 4A & 4B Combined	\$150.00 per day
Conference Room 5A	\$100.00 per day
Conference Room 5B \$100	0.00 per day
Conference Room 5A & 5B Combined	\$200.00 per day
	Conference Room 2Conference Room 3Conference Room 4AConference Room 4B\$ 75Conference Room 4A & 4B CombinedConference Room 5AConference Room 5B

Time for above rental rate is 7:00 a.m. to midnight. A half-day rental (4 hours) minimum is required. Rental rate for each hour between midnight and 7:00 a.m. is \$100 an hour. Additional fees may be charged for audio visual equipment other than two microphones per room. All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. A fee of \$100 or 25% of total estimated charge, whichever is less more, will be applied if cancellation is requested within $\frac{30}{50}$ 60 days or less prior to the scheduled event.

<u>Auxiliary</u>

1.	Mirror Room	\$25/4 hrs
2.	Fireplace Room	\$25/4 hrs
3.	President's Dining Room	\$10/hr
4.	Buffet Area/McCastlain	\$10/hr
5.	Ferguson Chapel	\$35/8 hrs
	(4 hrs for rehearsal the day prior to a wedding	ng is included)
6.	Film Rooms 1 & 3	\$25/8 hrs

Meeting Rooms

1.	East McCastlain	\$75/8 hrs (\$10/hr additional)
2.	Student Center Ballroom	\$150/8 hrs (\$25/hr additional)
3.	Student Center Meeting Rooms	\$50/8 hours (\$10/hr additional)
Gyn	<u>ınasiums</u>	

1.	Farris Center	\$250/8 hrs (gym floor only)
2.	Farris Center Pool	\$25/2 hrs (lifeguard included)
3.	Old Gym	\$125/8 hrs (gym floor only)
4.	HPEsi5 -0.24 18 71 Tf (Old Gym) Tj	ET Q q 0s699996 Tm /n850 4ld Gym

1.	Estes Stadium (includes track & field)	\$125/8 hrs
2.	Tennis Courts	\$ 25/8 hrs (M-F) \$ 50/8 hrs (Sat-Sun)
3.	A. Varsity Softball FieldB. Softball Fields	Not Available
	 One-Day Tournament 1) One field 2) Two fields 3) Three fields 4) Four fields 	\$ 40.00 \$ 60.00 \$ 80.00 \$100.00
	Two Day Tournament	
	Two-Day Tournament 1) One field	\$ 60.00
	2) Two fields	\$ 90.00
	3) Three fields	\$120.00
	4) Four fields	\$150.00
	Additional Days	
	Per Day Per Field	\$ 25.00
4.	A. Varsity Soccer FieldB. Soccer Fields	Not Available \$ 25/8 hours
5.	Varsity Baseball Field	Not Available
6.	Other	\$ 25/8 hrs (Practice Field, Lawn areas, etc.)

All groups will be responsible for paying all direct costs associated with the event. Examples of direct costs are maintenance set-up charges, clean-up charges, University Police (security) expenses and technician wages. Organizations that require a fee for their event will be c h a r g e d a r e n t a l f e e . <u>Health Insurance Renewal</u> - Dr. John Smith and Mr. Steve Wood, Assistant Vice President for Human Resources, presented this item.

The university currently offers group health insurance through QualChoice of Arkansas. Two plans, a Health Maintenance Organization (HMO) and a Point of Service (POS) plan, are offered to employees. Based upon

complex with 300 - 350 beds could be constructed on this site. The size of this complex should make it financially feasible for private developers and the university. If the process for soliciting proposals begins soon, an apartment complex could be constructed and ready for use for Fall 2004.

Lengthy discussion followed during which President Hardin and Dr. John Smith responded to questions from Board members.

Following discussion, the following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE ADMINISTRATION IS AUTHORIZED TO REQUEST PROPOSALS FROM PRIVATE DEVELOPERS FOR CONSTRUCTION OF A STUDENT APARTMENT COMPLEX ON UNIVERSITY PROPERTY."

EXECUTIVE SESSION

Executive session, for the purpose of considering and discussing personnel matters, was unanimously declared upon motion by Mr. Sims with a second by Mr. Erstine.

OPEN SESSION

Open session was declared by Mr. Harding.

The following resolution was unanimously adopted upon motion by Mr. Erstine with a second by Mr. Hicks:

"BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, AND RESIGNATIONS AND/OR NON-REAPPOINTMENTS, PROVIDED HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE."

(A copy of the personnel list is on file in the president's office.)

ADJOURNMENT

There being no further business to come before the Board, the meeting was declared adjourned by Mr. Harding.

Mr. Rush Harding, Chair

Mr. Scott Roussel, Secretary

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September 11 d'the 3 th annual A on the weekend. ning sentations. There n. The filler betteorins past election	improvements for student Memorial Service, jau-ivit Friday Night HYPE even We handed out UCA bar was a great voter in stre	s at UCA. One of our first big projects was a sich over SOU students attended. We sponsor int, which gave students a reason to stay at UC indanas and =stdeets. add he have have to met to ease when SUA hections were heldeast motion as the spring election, but 1.517 voted in this
		vin President Hardin, SCA has been able to a Learn CC violation mission statement 2000 a
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October 11, 2007

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' rwoldd'like ut mank me Board for allowing me to address you today.

I also would like to say to President Hardin welcome aboard.

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iff Senate was formed in 1983 has been his wear. It is with that the Staff Senate continuous to munication with the new administration, the takuity, the sthat have alreads if been folgout catcor the former of

ident H. ardin he at the statt senate it which each daman errors

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students and the staff body. The step

communication are:

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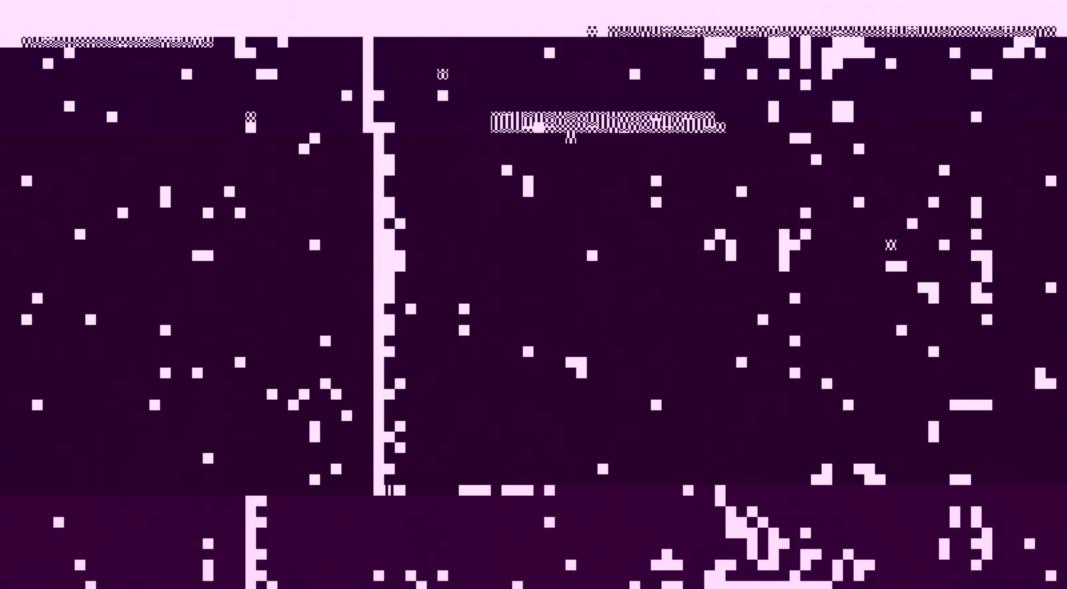
and will be all digits and web page. It now has postings of the statt senate committees, the statt senate of the statt senate is a first senate in the statt senate committees and statt senate is a first senate

and annual picnic.

Other.stens to improve the lines of communication across the spectrum are to meet with the Inferstance and the student Government Provident to diviscues now a can aid them in achieving the Meir goals.

The conjuntion with these states our plan includes apian reveausation that wine tation fonemation of new staft employees about in mission and university and the staff senate ai id the role it filays in the university. The sectoria goais in leading of implement's plant an to emina and the Employee Book Scholarshundung. The market as started day was god pro ore to hat programade The Ease ave Bapk Scholouk Scholausing committee submitted ne w guidelines for Administration of the scholarship first at the 188 Aresticant staff sena te megtinning dithenicy encroappied cu. The committee is now working on a budget using those guidelines so that the famild is creasing and not decreasing. Goal three is one that will take the entired if UCA community's effort to accomptish, to recommend a plan for ongoing an site cosmercentraining fanther University's complex apartybes. The Staff Senate sponsored four inright day computer application workshops in May of this year for all emproyees. A survey was conducted and meworkshops add houver whelming response was that the employees need more comprehensive training in these application with the second Taculty esentac prestoet Minknal Fabra free hout the issue and rogthner we where oduate a survey to see what specific type of training end ... waves feel that the ILL Ball Bed the most I also relayed the 18 information to Provi testuelin riaroin subceme inis polineu bli & corcounit. Honny me w as very encouraging about the goal and initiated parties to research the possibilities. In aining our *ethprovees to use technorogy is a very nhpottant step in ma king UCA a contender in the technology age. " ' I ne' iorin godi is to nna avenues to ru nu me Career Ladder Incentive program. The CLIP aram it ornorates nay for pugaid, percontance principles by awarding employees bonus promonts ... puga for me eing set criteria tor'their classificities This er at. This prime? I grant was impleifienter ffi 2001. 1 gre stan

membres that meet the requirements that year received a bonus. However, due to budget easy bit is a main year neck weld no rands the mereprogram. Start Senare's got a rend work with use in a put the main instration to have tunds set aside to rund this program so that the employees the main instration to have tunds are transitive drow the set as and the transitive drow the set of the sould be addressed in the meter the second meter of a prace to the fifth coal of the Start Senare is to have an office de that some freshermates that we drow excess to a complete or a prace to the second meter of a prace to the second meter of a prace to the second meter of a prace to the second meters of the secon



Mirelael Schaefer

President, Faculty Senate

Remarks to UCA Board of Trustees

Oct. 11, 2002

¹ On the day ne abhourded ms't' searchent from the presidency of UCA, Dr. Thompson called me into his office to offer some advice about how I should conduct miself yith the Post Book for intersection of the intermediate of seven expressions of left of all chronic maleounents who cancel about nothing but adary increases a should be consult on a carst of the this view. They the book acould have been imported at a carst of the original the careful about nothing but adary increases a should be consult on the careful of the this view. They the book acould have been imported at a carst of the original the careful about nothing but adary increases a predecessors had said and say nothing in their statements that wou but in case this misnercer, 'ron'does exist I will speak to if this I colling this product the book acould descering the statements that would but in case this misnercer, 'ron'does exist I will speak to if this I colling this product the book acould descering the statements that would but in case this misnercer, 'ron'does exist I will speak to if this I colling this product the book acould descering the book acould descering the statements that would be the statement is the this misner and the book acould descering the statements that would be the statement of the stat

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