

The Board of Trustees of the University of Central Arkansas convened in regular meeting at 2:00 p.m. Friday, May 5, 2006, in the Board of Trustees Conference Room in Wingo Hall with the following officers and members present:

Chair:	Mrs. Patricia Bassett
Vice Chair:	Mrs. Kay Hinkle
Secretary:	Mr. Randy Sims
	Dr. Conrad Garner
	Mr. Rush Harding
	Mr. Scott Roussel
	Dr. Mike Stanton

and with the following absent: None

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the February 17, 2006, Board meeting; the March 29, 2006, teleconference Board meeting; and the April 25, 2006, teleconference Bod Director of

University College in addition to her current role as Associate Dean of Undergraduate Studies. Dr. Winden Fey has been at UCA since fall 1999.

RIBBON CUTTING

To celebrate the first Board meeting in the new Board of Trustees Conference Room in Wingo Hall, a brief ribbon-cutting ceremony was held. President Hardin stated that he is extremely proud of the Board Room, which includes portraits of Board members and presidents.

SPECIAL PRESENTATION

President Hardin presented a resolution passed by the Board at its February 17, 2006, meeting to Dr. Jefferson D. Farris, Jr. The resolution names Dr. Farris President Emeritus of the university and designates the newest residence hall as the Jefferson D. Farris, Jr. Honors Hall. President Hardin announced that Farris Hall will be dedicated at 4:00 p.m. following the Board meeting and that Dr. Farris will be recognized as President Emeritus at the 10:00 a.m. commencement ceremony on May 6.

Dr. Farris spoke briefly about his tenure at UCA and expressed his appreciation to the Board and President Hardin.

PRESIDENT'S REPORT

President Hardin reported the following:

- He and other presidents will be approaching Governor Huckabee over the next few weeks about placing the \$150 million bond issue on the general election ballot. If this issue is passed by the voters, UCA will received \$13 million, which is needed for construction of an academic building. President Hardin said this is his top priority.
- He and Kelley Erstine will continue to be aggressive in fund-raising efforts in conjunction with Centennial preparations.

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 635

Subject: Fees - International Programs

~~Date Adopted: _____ Revised:~~

Fees - Academic Outreach and Extended Programs (Board Policy No. 631) - Board Policy 631 establishes fees for credit classes offered through the Division of Academic Outreach & Extended Programs (AOEP). The division delivers credit classes to special

~~\$190 Per Graduate Credit Hour~~—————
Extended Study (Traditional Delivery)
~~\$80 Per Undergraduate Credit Hour~~
~~\$150 Per Graduate Credit Hour~~
Course Renewal Fee—~~\$120 Per Course~~
Course Exchange Fee—~~\$120 Per Course~~—————
Refund Policy—
 ~~Within First Month - 65% Of Fee~~
 ~~Within Second Month - 50% Of Fee~~—————
Total Instructor Pay—
 ~~\$95 per student for three semester hour course (\$40 upon enrollment, \$55 upon completion or a prorated portion of the \$55 based on the percentage of lessons completed at course expiration). Faculty will be assigned no more than 120 students per year, with no more than 40 students at a given time.~~
Course Update/Development Fee Payment to Faculty—
 ~~\$750 Per 3-hour course update~~
 ~~\$1500 Per 3-hour course development~~

Late Payment on External Contracts

The Division of Academic Outreach and Extended Programs may impose a ten percent la

Fees - General Administrative (Board Policy No. 634) - Two fee revisions are being recommended for Board action: (1) increase the drop/add course fee, and (2) establish a new fee for withdrawal.

The fee charged to students who wish to drop a course or add a course has not been modified since 1985. Due to enrollment increases, a substantial amount of administrative time is required to change students' schedules. An increase in the amount of the drop/add fee from \$5.00 to \$10.00 will help defray these administrative costs.

A new fee of \$40.00 is proposed for students who withdraw from the university. The fee will ease many of the administrative costs associated with the withdrawal process. This fee will also create a data record, which will allow appropriate offices to more easily resolve financial accounts for the individual who has withdrawn.

All appropriate administrators have reviewed and recommended the revision to Board Policy No. 634. 10/5/2013 10:28 AM

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Mr. Sim

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 634

Subject: Fees - General Administrative

Date Adopted: _____ Revised:

Graduation Fees - Adopted 4/92

Undergraduate Degree	\$25.00
Graduate Degree	\$35.00

Late Registration Fee - Adopted 1/67 Revised 4/85, 3/94

The late registration fee is \$25.00.

Late Payment Fee - Adopted 3/02

The late payment fee is \$25.00.

Drop/Add Fee - Adopted 4/85 Re

Returned Check Fee - Adopted 5/91

A fee of \$15.00 will be charged for each returned check.

General Registration and Other Fees (Board Policy No. 630) -

Undergraduate Students

The administration proposes the following modifications to the per-hour general registration and out-of-state fees for undergraduate students:

	2005-2006 <u>Current Rate</u>	2006-2007 <u>Proposed Rates</u>
General Registration	\$150.00	\$156.50
Additional Registration Fee for Out-of-State Students	\$150.00	\$156.50

The above changes reflect an increase of 4.3% in general registration and, if applicable, out-of-state fees. The current general registration fee for 15 credit hours is \$2,250.00. The proposed 2006-07 fee for 15 credit hours is \$2,347.50, an increase of \$97.50 for in-state students.

Beginning fall 2006, newly-enrolled students will begin a phase-in process by which they are charged for each credit hour enrolled, thereby eliminating the current maximum charge of 15 credit hours per semester. General registration and out-of-state fees will be based on the total number of credit hours in which a student is enrolled.

Students enrolled prior to May 2006 will continue to be charged up to a maximum of 15 credit hours per semester until fall 2008. In fall 2008, all undergraduate students will be charged general registration and, if applicable, out-of-state fees for each credit hour enrolled.

Other hourly-rate fees that are assessed by Board Policy 630 will continue to be calculated on a maximum of 15 credit hours per semester.

Graduate Students

The administration proposes the following modifications to the per-hour general registration and out-of-state fees for graduate students:

	2005-2006 <u>Current Rates</u>	2006-2007 <u>Proposed Rates</u>
General Registration	\$190.00	\$196.50
Additional Registration Fee for Out-of-State Students	\$190.00	\$196.50

The above changes reflect an increase of 3.4% in general registration and out-of-state fees.

Hourly rates listed above for general registration and out-of-state fees will be charged for each credit hour in which a student is enrolled.

Following discussion, the following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Stanton:

“BE IT RESOLVED: That the Board of Trustees adopts the following revisions to Board Policy No. 630, “General Registration and Other Fees”, effective fall 2006; and

“BE IT FURTHER RESOLVED: That all other fees assessed by Board Policy No. 630 remain the same.”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 630

Subject: Fees - General Registration and Other

Date Adopted: 3/94

Revised: Passim (most recent 5/06)

UNDERGRADUATE

The current general registration and other required fees for 15-credit hours per semester for an undergraduate student are as follows:

	<u>2005-2006</u>	<u>2006-2007</u>
<u>Current Fees</u>		
General Registration	2,250.00	2,347.50
Facilities/Infrastructure	135.00	135.00
Cooperative Education	7.50	7.50
Fine/Performing Arts	30.00	30.00
HPER	60.00	60.00
Health Services	65.00	65.00
AAGE	5.00	5.00
Technology	<u>60.00</u>	<u>90.00</u>
Sub-Total	2,612.50	2,740.00
Student Ctr/Recreation	60.00	60.00
Athletic	172.50	172.50
Student Activity	13.50	13.50
Radio Station	5.00	5.00
Publication	6.00	6.00
SAB	<u>8.00</u>	<u>8.00</u>
Total	<u>2,877.50</u>	<u>3,005.00</u>
Out-of-State	2,250.00	2,347.50

**GENERAL REGISTRATION AND OTHER MANDATORY FEES:
UNDERGRADUATE**

The current general registration and other required fees for an undergraduate student on a per-hour or -term basis are as follows:

	2005-2006		2006-2007	
	<u>Per Hour</u>	<u>Maximum</u>	<u>Per Hour</u>	<u>Maximum</u>
<u>Current Fees:</u>				
General Registration	150.00	2,250.00	156.50	2,347.50 *
Facilities	9.00	135.00	9.00	135.00
Cooperative Education	0.50	7.50	.50	7.50
Fine/Performing Arts	2.00	30.00	2.00	30.00

GRADUATE

The current general registration and other required fees for a graduate student on a per-hour or -term basis are as follows:

	<u>2005-2006</u>	<u>2006-2007</u>
General Registration	190.00	196.50
Facilities	9.00	9.00
HPER	4.00	

Auxiliary Departments - Growth in student numbers will require additional services and will provide athletics, the student center, HPER facility and health services with additional

— is an integral part of the teaching-and-learning mission of the University. These activities are encouraged at UCA in many ways, including active support for grant development, a variety of University grant opportunities for both faculty and students, faculty summer research stipends, sabbatical leaves, reassigned time, and up-to-date technological support. As a substantially residential campus, UCA supports student learning and growth by providing comprehensive student services and rich on-campus extracurricular programming; by developing learning communities, such as the Honors College and the Residential Colleges, on campus; and by encouraging students to be learners in a wider community through cooperative and service learning opportunities and international experiences.

UCA serves its public constituencies with credit course offerings, both in off-campus class settings around the state and through ~~guided study/correspondence courses~~ various non-traditional delivery options; a variety of non-credit leisure and community education activities; and seminars, conferences, workshops, in-service training activities, and consulting services designed to meet the needs of business and industry, public schools, and state and local government.

All appropriate administrators have recommended approval of the revision in role and scope detailed here.

The following resolution was unanimously adopted upon motion by Dr. Stanton with a second by Mr. Sims:

“BE IT RESOLVED: That the Board of Trustees hereby approves revision of the university’s statement of role and scope to allow offering doctoral programs in selected disciplines and to bring the role and scope statement into accord with current terminology.”

Master of Arts in Teaching (MAT) - The College of Education proposes a new Master of Arts in Teaching (MAT) program designed for individuals without teaching credentials who have successfully completed a baccalaureate degree and wish to become a teacher in an expeditious fashion. As a non-traditional teacher licensure program, the MAT is not intended to supplant traditional teacher preparation programs in Arkansas. Rather, the MAT is intended to assist potential teachers—those having a baccalaureate degree in a content area—to become practicing educators. UCA’s MAT program will be a 33-hour graduate degree program consisting of two tracks: (1) P–4 Early Childhood and (2) Middle/Secondary/P–8 and 7–12. The degree will require a 21-hour core and 12 hours of required courses in the selected track. The program will be designed to be completed in five semesters including fall, spring, and summer sessions. The curriculum of the program will address the knowledge, skills, and dispositions expected of a novice teacher. The program will be built upon state and national standards and is designed to prepare “Educators as Reflective Decision-Makers.”

Both the Arkansas Department of Education and the Arkansas Department of Higher Education report a critical need for additional teachers and the need to recruit future teachers from diverse groups such as mid-career professionals and recent college graduates with degrees in other professional fields. The Arkansas State Board of Education advisory committee reported in the fall of 2002 that Arkansas' annual demand for teachers exceeds the supply of qualified teachers by 600; without appropriate intervention this shortfall will likely increase. Additionally, the Arkansas Department of Education reports an estimated 1,000 individuals attending the Teach Arkansas: A Call to Teach recruitment day in January 2006 who indicated an interest in becoming a teacher through a non-traditional teacher licensure program. The proposed MAT is in direct response to a priority request from state agencies to provide non-traditional routes for licensing teachers in Arkansas.

The program will be delivered at UCA's Conway campus and at Mid-South Community College (MSCC) in West Memphis. Although most of the courses in the program are expected to be offered on-site, UCA and MSCC are prepared to maximize access to the program by delivering courses as needed through WebCT, compressed video, Internet, and/or some hybrid combination of distance learning and on-site instruction. The program will require two additional faculty positions; it is anticipated that salaries for these positions will be grant-funded.

All appropriate university councils and administrators have recommended approval of the Master of Arts in Teaching program.

The following resolution was unanimously adopted upon motion by Dr. Garner with a second by Mr. Harding:

units and realignment of selected programs.

(1) The College of Education recommends establishment of the Department of Leadership Studies. With the anticipated realignment of academic programs currently administered in the Graduate School of Management, Leadership, and Administration (see below), this department will become the formal organization to house graduate programs in educational leadership and administration. It is anticipated that with future graduate program development, the department will expand as the university's program inventory increases in size and complexity. This department is tied clearly to our professional and academic mission, and there is a strong professional interest in the departmental design. The department will also increase the professional focus of the College of Education.

(2) The existing Graduate School of Management, Leadership, and Administration (GSMLA) will be dissolved and programs currently administered in the school will be aligned with appropriate academic departments. This reorganization and realignment will allow faculty in these programs to be appropriately associated with disciplinary colleagues in academic departments for purposes of promotion and tenure, program development, and other faculty roles. The following graduate programs will be administered within the new Department of Leadership Studies, College of Education: Educational Leadership, School Administration, and College Student Personnel Services and Administration. The graduate programs

Faculty H

Employee Contributions to Arkansas Teacher Retirement System - The Internal Revenue Code Section 414(h)(2) permits employer “pick-up” of the employee portion of contributions to a retirement plan, thereby resulting in a tax deferral of the employee contributions. Under the Arkansas Teacher Retirement System (ATRS) plan conditions, members may be allowed to make additional contributions, back contributions, conversion contributions, repayment contributions or purchased service contributions through payroll reduction. In order to execute the contracts between the employee wishing to make the payroll deduction and ATRS an Employer Pick-Up Reduction Resolution must be approved by the participating institution’s governing board.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Mrs. Hinkle:

“BE IT RESOLVED: That the President is authorized to sign the payroll reduction (employer pick-up) resolution and file the resolution with the Arkansas Teacher Retirement System.”

Growth Pool Positions - Within the provisions of Act 2172 of 2005, the university has the ability to request through the Arkansas Department of Finance and Administration, Office of Personnel Management (DFA-OPM) additional classified positions. Since 2002-03, the university has experienced an increase in enrollment of 2,500 students. This growth has necessitated the implementation of a shuttle transportation system. For the 2005-06 academic year the university increased the number of buses and revised the route for the shuttle system. This was done by hiring extra-help employees for the academic year to serve as bus drivers.

Due to the growth anticipated for the 2006-07 academic year, the need for permanent bus drivers has become more evident. The use of extra-help positions is not a

In the event that DFA-OPM denies the request for these additional classified positions through the growth pool process of Act 2172, the university requests approval to establish these positions through the provisional position request process.

The following resolution was unanimously adopted upon motion by Mr. Roussel with a second by Dr. Stanton:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to proceed with a request to the Arkansas Department of Finance and Administration for growth pool positions within the provisions of Act 2172. In the event that the request is denied, the Board of Trustees authorizes the administration to proceed with a request to the Arkansas Department of Finance and Administration for allocation of these positions as provisional.”

Naming of Tailgate Area - Members of the UCA Alumni Association Board of Directors have been, for some time, discussing the possibility of officially naming the practice field/tailgate area. Reasons for naming the area include identifying the area for logistical purposes, centralizing the tailgate participants and attracting more tailgate participants prior to home football games.

The Crafton Alumni Pavilion has defined the tailgate area and the beauty and esthetics of the area should be preserved.

The following resolution was unanimously adopted upon motion by Mr. Roussel with a second by Dr. Garner:

“BE IT RESOLVED: That the tailgate area adjacent to the Crafton Alumni Pavilion officially be named ‘The Pines.’”

Purchase of Mascho Property at 303 Farris Road- The university has tentatively reached an agreement for the purchase of the Mascho property located on 303 Farris Road, which is the corner lot at the intersection of Farris Road and Bruce Street. The property is 1.51 acres, mostly undeveloped with one small rental house located on Farris.

The university has obtained an appraisal for the property and is in the process of preparing a signed offer and acceptance subject to Board action. Plans are to construct a parking lot with an estimated 125 spaces. This lot has high visibility and proximity to major facilities on campus, including Estes Stadium and the Farris Center.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Mr. Sims:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to purchase the Mascho property located at 303 Farris Road.”

At this point in the meeting, Mr. Harding paid tribute to Dr. and Mrs. Farris, especially Mrs. Farris, who was his Sunday School teacher. Mr. Harding stated that, if Dr. Farris is President Emeritus, then Mrs. Farris is certainly UCA's First Lady Emeritus. He further stated that Mrs. Farris has always been a wonderful asset to UCA. She is not the woman behind Dr. Farris, but is at his side. Mr. Harding stated that Jeff and Patsy Farris are UCA to him.

EXECUTIVE SESSION

Executive session, for the purpose of considering personnel matters, was unanimously

**Personnel Board List
Board of Trustees Meeting
May 5, 2006**

Annual Appointments

Micah Abrams	Chemistry	Assistant Professor (tenure-track)	8/15/2006 Appointment
Lance Bridges	Chemistry	Assistant Professor (tenure-track)	8/15/2006 Appointment
Noel Campbell	Economics, Finance, Insurance and Risk Management	Associate Professor (tenure-track)	8/21/2006 Appointment
Alex Fayman	Economics, Finance, Insurance and Risk Management	Assistant Professor (tenure-track)	8/15/2006 Appointment
Long Hoang Le	Mathematics	Assistant Professor (tenure-track)	8/15/2006 Appointment
David O'Hara	History	Assistant Professor (tenure-track)	8/15/2006 Appointment

Adjustments

Clarence Burg	Mathematics	Visiting Assistant Professor	Assistant Professor	Change in title 8/15/2006 and salary
Terri Canino	Budget	Director of Budget		2/1/2006 Change in salary
Jeremy Carson	Athletics, Women's Basketball Development and Institutional Advancement	Assistant Coach		7/1/2006 Change in salary
Richard Hancock		Director, Publications and Creative Services		3/1/2006 Change in salary
Tina Mankey	Occupational Therapy from Athletics, Football/Kinesiology to Athletics, Football/HPER	Assistant Professor		1/1/2006 Change in salary
Ricky Matt				Change in 7/1/2005 department
Jeffery Pitchford	President's Office	Director of Government Relations		

**Personnel Board List
Board of Trustees Meeting
May 5, 2006**

Employee Name	Department	Title	New Title	Effective Date	Action
Parrack, John C.	World Languages/Spanish				
Ruud, Jay	English				
Simon, Joan B.	Psychology and Counseling				
Smiley, Donna Fisher	Speech/Language Pathology				
Watt, John D.	Marketing and Management				
Promotion Recommendations					
Phillip Bailey	World Languages/French	Associate Professor	Professor		
Joeseph D. Cangelosi	Marketing and Management Early Childhood and Special Education	Associate Professor	Professor		
Mark Cooper		Associate Professor	Professor		
Lorien Foote	History	Assistant Professor	Associate Professor		
Rebecca Gatlin-Watts	Marketing and Management	Associate Professor	Professor		
Ronald E. McGaughey					

**Personnel Board List Addendum
Board of Trustees Meeting
May 5, 2006**



Annual Appointments

Timothy Bisping	EFIRM	Assistant Professor (tenure-track)	8/15/2006
Brian Campbell	Sociology	Assistant Professor (tenure-track)	8/15/2006
Haley Crafton	Greek Services/Leadership Dev	Assistant Dean of Students	
John Fincher	Greek Services/Leadership Dev	Assistant Dean of Students	
Sara Groe	English	Instructor (Emergency Hire)	8/15/2006
Faith Yarberr	Chemistry	Visiting Assistant Professor	En



Personnel Board List Addendum
Board of Trustees Meeting
May 5, 2006

Employee Name	Department	Title	New Title	Effective Date	Action
Charles Lemley	University College	Academic Success Ctr Supervisor			
Elizabeth Parker	Mass Communication/Theatre	Assistant Dean of Students			

President Hardin announced that he has accepted the resignation of Vance Strange, Director of Athletics. The president stated that he is very grateful for Mr. Strange and his many positive accomplishments as athletic director over the past three years, including improving public relations with alumni, the community and the State, increasing attendance at sports events and making an overall positive impact on UCA's athletic program. President Hardin said he wanted to publicly express his gratitude to Mr. Strange.

Dr. Stanton stated that he has known Vance Strange since grade school and appreciates the fact that he is one of the most positive people he has ever know and is grateful for what he has done for UCA. He further stated that it saddens him that Mr. Strange is resigning and he hopes Vance will continue to support UCA's athletic program.

Mr. Sims stated that he hates to hear that Vance Strange is resigning and hopes he continues to support UCA's athletic teams since he is the Number One Bear Fan.

Mrs. Bassett expressed appreciation for Mr. Strange's accomplishments and thanked Board members for their comments.

There being no further business to come before the Board, the meeting was adjourned upon motion by Dr. Stanton with a second by Mr. Roussel.

Mrs. Patricia Bassett, Chair

Mr. Randy Sims, Secretary