

The Board of Trustees of the University of Central Arkansas convened in regular meeting at 2:00 p.m., Friday, November 18, 2005, in the Board of Trustees Conference Room in Building Hall (with the following officers and members present:

Chair: ) r. Randy Sims  
+ice Chair: ) r. Bush Harding, III  
\*ecretary: - r. Harold Chakales  
) rs. Patricia Bassett  
) rs. Fay Hinkle  
) r. Cott Coussell  
- r. )ike Stanton

### MINUTES

The minutes of the July 21, August 2, September 22, and October 30, 2005 Board meetings (were unanimously approved as submitted upon a motion and a second.

- r. Stanton asked that a correction be made to the August 4, 2005 minutes. On page 10 of the minutes a question asked of Barbara Anderson (as attributed to Bush Harding, III) (then in fact, it (as asked "y )ike Stanton. With that correction, the minutes of the August 4, 2005 Board meeting (were unanimously approved upon a motion and a second.

### INTRODUCTIONS AND ANNOUNCEMENTS

Interim President Tom Courtney introduced "Bert Bunny" Adcock as the interim vice president for finance.

Chief Barry James recognized several of the police officers that (were involved (with the October 24, 2005 shooting incident that took place on the UCA campus. President Courtney thanked them for their good (work and heroic acts.

Chris Charlton, Director of Housing, recognized the following students for their part in assisting the police officers at the scene of the shooting incident:

- aniel Heets, Residence Coordinator Arkansas Hall  
Thomas Bruick, Residence Coordinator State Residential College  
Daco Johnson, Resident Assistant Arkansas Hall  
" Hendricks, Resident State Hall  
Tony Heeds, Resident Arkansas Hall

President Courtney thanked them for their heroic acts.

### PRESIDENT'S REPORT

President Courtney reported on the following items:

- o Schedule of 2006: Board Meetings:

February 4, 200:  
May 2, 200:  
July 2, 200:  
November 4, 200:

- o Annual Athletic Camp Report presented by Mr. Brad Teague, Athletic Director

ACTION AGENDA

Resolution of Appreciation for Paul McLendon Vice President for Finance < The following resolution (as unanimously adopted upon motion by Bush regarding (with a second by) Mike Stanton:

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Mr. Paul McLendon earned his Bachelor of Science degree from Harding University in 1988, and his Masters of Business Administration (MBA) from the University of Arkansas at Little Rock in 1991, and is a Certified Public Accountant (CPA) and

Mr. McLendon has had a long and distinguished career in higher education having served as Vice President for Fiscal Affairs at South Arkansas Community College in El Dorado, AR, and in a variety of roles in the Business Office at Southern Arkansas University in Magnolia, AR, and in state government as an auditor (with the Arkansas Division of Legislative Audit) and

Mr. McLendon (as hired as Associate Vice President for Financial Services at UCA on December 32, 2000) and

Mr. McLendon promoted to Vice President for Financial Services at UCA on July 3, 2001) and

Mr. McLendon has announced his retirement from the University effective December 13, 2003) (therefore "effective"

Therefore, that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and gratitude to Mr. McLendon for his years of dedicated service to the University and to higher education) and "effective"

Therefore, that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Adopted this 13th day of November 2003,

Chair of the Board



The following resolution (as unanimously adopted upon motion "y") is taken into effect with a second reading on this day:

IT IS RESOLVED, That the Board of Trustees adopts the changes as an amendment to Board Policy No. 77 under the Miscellaneous/

The Chair shall also report all progress of the Committee to, and as directed by, the Chair of the Board of Trustees.

#### Campus Liaison to the Search Advisory Committee

A campus liaison will also be appointed to assist the chair in the planning and organization of committee meetings and on-campus interviews. The campus liaison shall be a non-voting member of the Committee.

#### Regular Members of the Search Advisory Committee

The chair shall recommend to the Board of Trustees persons to be appointed as members of the committee.

The members of the Committee shall be knowledgeable about the duties and responsibilities of the position of president and should be broadly representative of the interests of the University of Central Arkansas and university groups.

Composition of the Committee shall include one or more representatives from the following groups:

- Faculty
- Staff
- Students
- Senior Administrators
- UCA Foundation, Inc.
- Alumni of UCA
- Members of the community

In addition, the committee may include one member of the Board of Trustees. Interested groups should make recommendations to the chair not later than two weeks after the chair of the Committee is appointed.

Each group above shall recommend up to five candidates to serve on the committee, but not less than three for consideration by the Chair of the Search Committee and the Board of Trustees.

The chair shall make every effort to fully incorporate equal opportunity and diversity principles in choosing members of the Search Advisory Committee.

From the nominations made to the Chair, the Board of Trustees shall then select members of the Committee. The Board of Trustees shall have the right to make any changes, revisions, additions or ask any group for additional or substitute recommendations.

#### Search consultants/firm

With advance consultation and if agreed to by the Board of Trustees, the Committee may engage the services of an executive search consultant or search firm. The consultant/firm,

if hired, will assist the Committee with recruitment and evaluation of candidates. The consultant functions as a designee of the Committee chair and is involved in the search process only. The consultant and Committee shall not engage in any negotiations on salary or other employment terms with any candidate, unless specifically authorized to do so by the Board of Trustees. The contract with any search consultants, and manner and

### Preliminary Screening

The Committee shall evaluate the credentials of each applicant according to the specifications of the position description as approved by the Board of Trustees.

The Committee shall develop a protocol to handle reference checks for named references. Written consent must be received from the candidate before checking with named references or others.

After deliberation on a pool of preliminary applicants, the Committee may select a pool of semifinalists.

### Semifinalist Screening

The Committee will develop and implement procedures for screening semifinalists. The Committee must ensure confidentiality of the semifinalists, to the extent permitted by Arkansas law, during all phases of the semifinalist screening process, including, but not limited to reference checks, telephone contacts, and offsite screening procedures.

From the pool of semifinalists, it is recommended that the committee identify acceptable candidates to be invited for a public, on-campus interview. The number of semifinalists shall be determined by the committee, but it is expected that it will not exceed six (6) candidates.

### On-Campus Interviews

The Committee chair, in concert with the campus liaison, shall be responsible for planning public on-campus interviews. The Committee shall prepare interview questions and evaluation procedures to be used during the on-campus interviews.

Any member of the committee may refer

Qualifications shall be forwarded to the Committee for its consideration and review prior to the interview by the Board of Trustees.

The Board shall then prepare a list of finalists. Once the finalists are selected by the Board, the Board may conduct such interviews or make such investigations or inquiries, as the Board deems necessary to aid it in the selection of the resident.

#### Recommendation to the Board and Appointment

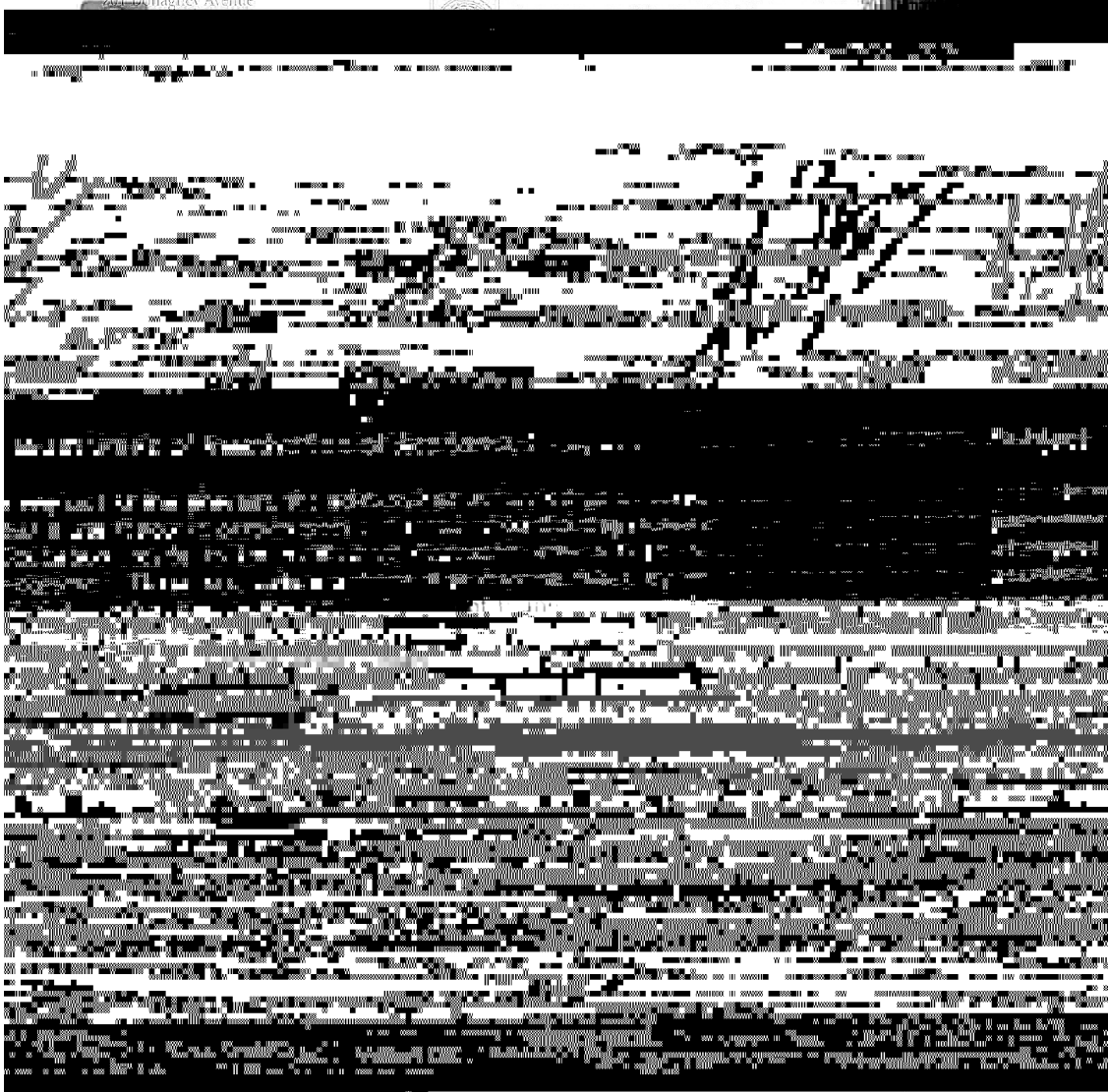
Based on the recommendations from the Committee and interviews with the finalists, appointment of the resident shall be made by the Board of Trustees.



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ECECUTI ! E SESSION

