

**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

c. Regular Members of the Search Advisory Committee

The chair shall recommend to the Board of Trustees persons to be appointed as members of the committee.

The members of the committee shall be knowledgeable about the duties and responsibilities of the position of president and should be broadly representative of the

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specifically authorized to do so by the Board of Trustees. The contract with any search consultants, and manner and method of payment for services, shall be approved by the Board of Trustees.

4. Search Procedure

a. Announcement

e. Preliminary Screening

The committee shall evaluate the credentials of each applicant according to the specifications of the position description as approved by the Board of Trustees.

The committee shall develop a protocol for reference checks. Written consent must be received from the candidate before contacting any references.

After deliberation on a pool of preliminary applicants, the committee may select a pool of semi-finalists.

f. Semi-Finalist Screening

The committee will develop and implement procedures for screening semifinalists. The committee must ensure confidentiality of the semi-finalists, to the extent permitted by Arkansas law, during all phases of the semi-finalist screening process, including, but not limited to reference checks, telephone contacts, and .nd .nu22()]e8 Ty0n0.002 Tc -0.002 elv c dnd

i. Finalist Interviews

The committee shall submit the names of at least four finalists to the Board of Trustees for consideration. The list shall not be ranked. The board shall review this list, and may also consider any other persons the board deems worthy of consideration for the appointment as president. In the event the Board of Trustees decides to consider a candidate who was not reviewed by the committee, the candidate's name and qualifications shall be forwarded to the committee for its consideration and views prior to the interview by the Board of Trustees.

The board shall then prepare a list of finalists. Once the finalists are selected by the board, the board may conduct such interviews or make such investigations or inquiries, as the board deems necessary to aid it in the selection of the president.

j. Recommendation to the Board and Appointment

Based on the recommendations from the committee and interviews with the finalists, appointment of the president shall be made by the Board of Trustees.