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The Board of Trustees of the University of Central Arkansas convened in regular meeting at 1:30 p.m. Friday, August 26, 2011

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6:00—it's a Friday evening. It'll be held in Brewer-Hegeman; I'll make sure that you all receive additional information.

Once again, thank you for your time. I'll do my best to answer any questions you may have.

The following are Dr. Janet Wilson's comments, President, Faculty Senate:

President Meadors, Chairman Roussel, Trustees,

I would like to thank the Board for this opportunity to outline some of the goals the Faculty Senate will address this year.

At the May Board meeting you approved the Strategic Plan that was the end result of months of collaboration from members of all aspects of the UCA family. Again we want to recognize Dr. Mike Schaefer and those committee members of SPARC for their hard work in guiding the University through a process of articulating where we are, where we want to be in the future, and identifying a path to get there. Now, however, comes the time to implement the initiatives that arose from the Plan. In addition, the University must respond to the Higher Learning Commission by May. A large portion of this response will relate to General Education issues and university assessment needs, some of which were prioritized within the Strategic Plan. Thus, we see the Higher Learning Commission response and the Strategic Plan initiatives go hand-in-hand.

My goal for the Faculty Senate, then, is to play an active role, where possible, in moving the university forward through the implementation of the Strategic Plan initiatives and in the completion of the Higher Learning Commission report. The July 14th Strategic Plan retreat I attended provided the UCA community a starting point for prioritizing "cost" and "no cost" initiatives, and offered me a way to envision the role of the Faculty Senate this year.

Under the Strategic Plan No Cost Initiatives:

1. Issues of transparency and communication continue to be of central concern to all involved.

While I've seen positive progress in vertical methods of communication on campus:

-- Development of the Board of Trustee sub-committees, and

-- Invitations for the Presidents of the SGA, Staff Senate, and Faculty Senate to attend the summer Board retreat.

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- In addition, the organizational structure does not provide a line from the faculty of the University College to the Provost. We can't have faculty on campus with no recognized link to the Chief Academic Officer.

These are examples of vertical communication issues we'll address this year.

It became apparent last year that another area of communication that needs to be addressed is our horizontal communication.

- To that end I've asked the Faculty Senators to meet with their Deans to get a feel for goals and needs at that level.
- Also, I'll start meeting with the Academic Council, which is made up of Chairs and Associate Deans. In addition, one of our Senators is a Chair so we should be better able to share information at this level.
- Finally, last year President Lynn Burley established a Faculty Concerns site on the Faculty Senate web page. We'll continue to expand it this year.

2. A second "no cost" activity is the development of a diversity statement for the Faculty Senate Handbook. A subcommittee of the Senate was charged with this task yesterday. In truth, while a diversity statement for the Faculty Handbook is a "no cost" item, we recognize the implementation of a minority recruitment program will, potentially, be quite costly. As colleges and departments work to develop a minority faculty recruitment plan, hard decisions will have to be made throughout all of the UCA family.

Under the Strategic Plan Cost Initiatives:

1. Last year a subcommittee of the Faculty Senate outlined the various tasks that should be taken to make sure the University is prepared to respond to the concerns expressed by the Higher Learning Commission. This year the Faculty Senate will play an active role in the report that is due in May. I have spoken with the co-chairs, Deans Hattlestad and Lee about the role of the Faculty Senate and yesterday charged a Senate subcommittee with the task of participation in the completion of the final report.

2. The third prioritized item to come out of the Strategic Plan retreat this summer was a goal to address faculty salaries. I want to emphasize that this did not originate from the faculty, but rather a gathering of the UCA Family. We recognize that to be able to best educate and retain our students we must first recruit and retain our faculty. This year the Faculty Senate will participate in the discussion of fund allocation along the lines of across the board raises, merit pay, equity pay, and minority recruitment funding.

3. Along the same line of faculty salaries are faculty benefits. Last spring a subcommittee was set up to address the woefully outdated sick and maternity leave policy. We are currently drafting a new Medical, Parental, and Military Family Leave policy that we expect to bring before you in the spring.

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The above topics outline the goals I have set for the Faculty Senate this year. Please be aware that the Faculty Senators will meet with their constituents on August 30th and this will generate additional areas of need for us to address. As you can see, we will be very busy this year. I look forward to running down the list of our accomplishments for you at the May Board meeting.

The following are Diana Winter's comments, President, Staff Senate:

Mr. Roussel, distinguished members of the Board, President Meadors-

Thank you for the opportunity to give an update on behalf of Staff Senate. As the Fall semester begins, I can feel the excitement across campus and I am looking forward to what promises to be a positive and productive year with Staff Senate. We are enjoying lines of open communication with the administration and the Board. Earlier this month, our vice-president, Stephanie McBryer, attended the Board retreat and had a positive report. We have also had several vice presidents attend our meetings, sharing their vision an

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Since sending out the link to our online contact form we have seen an increase in the number of concerns submitted. We take all staff concerns very seriously and we have developed procedures for processing them and forwarding them to the proper people who can help us address the issue. This form gives staff a means to communicate any concern and we have received a number of common questions, most involving COLA's/raises. We are working to compile these most frequently asked questions & answers and will list these on our website under "Answers to Common Staff Questions."

We've been filling Senate seats on university committees and recently added a "Committee Update Form" to our site to make it easier for those representatives to turn in their reports.

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We hope that you will continue your commitment to Professional Development for Staff. We saw an increase in applications for funding our second go round. Last fall, we had 8 applicants and awarded money to 7 of those applicants. This spring, we had 23 applicants and awarded to 17. Applications nearly tripled once word spread and we expect to continue to see more applicants.

I am meeting monthly with both the Faculty Senate and SGA presidents. We review our goals and challenge each other to keep our priorities in line with the strategic plans. So far, it has been very helpful and I look forward to working with Janet and Austin more as the year progresses.

Our Employee of the Year and Employee of the Quarter program continues and we are receiving more applications each time. We will be partnering with the President for an additional surprise

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The following resolution was unanimously adopted upon motion by Randy Sims with a second by Rush Harding:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into an agreement with the successful vendor for the administration of the University’s flexible spending account program.”

SERIES 100 AND 200 OF THE BOARD OF TRUSTEES’ POLICIES (REVISIONS)

Under Arkansas law, the Board of Trustees is a body politic and corporate and politic. Under the law, the Board is charged with the management and control of the University, and has full power and authority to “...make, constitute, and establish such bylaws, rules and orders not inconsistent with law as to them seem necessary for the regulation, government and control of themselves as trustees and all officers, teachers, and other persons”

The Board of Trustees has adopted a series of policies governing certain matters and these policies are set forth in the following eight series:

- Series 100 - Institutional Mission
- Series 200 - Board of Trustees
- Series 300 - Provost
- Series 400 - Administrative Services
- Series 500 - Personnel
- Series 600 - Financial Services
- Series 700 - Student Services
- Series 800 - Athletics

Approximately one year ago, President Meadors appointed a working group to undertake a review of all of the policies of the Board. The working group was composed of Mr. Jack Gillean, Dr. Jonathan Glenn, Ms. Katie Henry and Mr. Tom Courtway. The working group reviewed the existing policies, met with members of various departments and divisions on campus, and has made recommendations to the President.

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As part of this process, a new template has been developed so that at the bottom of each page, the reader will see the Board policy number, the subject matter of the policy, and how many pages it includes. This new template should assist the reader.

Changes and revisions in Series 100 and 200 are presented for your consideration. Proposed revisions to the other series will be brought before the Board at later dates.

As with other material presented to the Board of Trustees, material to be deleted is stricken through, and material to be added is highlighted.

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“BE IT RESOLVED: That the Board of Trustees approves the following revisions to Series 100 and Series 200 of the Policies of the Board of Trustees of the University of Central Arkansas as attached to this resolution, and the changes set forth in revised Series 100 and Series 200 shall be effective from and after this date.”

UNIVERSITY OF CENTRAL ARKANSAS

BOARD POLICY

Policy
Number: 100

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~~*** The foregoing was adopted by the ADHE as part of the Arkansas Higher Education Plan: 1989-1994 on October 13, 1989. The Board has not acted on this document; however, it is included for information purposes.~~

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

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and other professional practice and be equally effective.

- Embracing diversity—e.g., political, racial, intellectual, cultural—strengthens and enriches a university.
- A vital component of a student's experience in the university is the development of personal and social wellbeing and maturity.
- A university maintains its viability by sharing the talents and resources of the university with the global community.

Implementation Guidelines

University resources will be allocated in a manner that will carry out the mission of the university and the goals of the plan. To that end, the university strives to provide optimal facilities and infrastructure to support the work of its faculty, staff, and students.

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Baseline: Last three years = performance data.

Target:

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Target: Improve specific areas (as identified by focus groups)

Measure: Graduates= ratings of quality of preparation from UCA.

Baseline: To be determined.

Target: Increase average ratings

Objective 3. — Maintain an active academic outreach program that includes courses taught by qualified UCA faculty members and meets the needs of the community in its content and scope.

Measure: Document the qualifications of UCA faculty who teach in program

Baseline: Determine current level of qualifications

Target: Increase current level of qualifications

Measure: Focus groups with community members

Baseline: Determine level/types of need within community

Target: Improve specific areas (as noted by focus group)

Objective 4. — Market and maintain the university=s unique position as a teaching institution in the community.

Measure: Perceptions of the university and its marketing of outreach activities.

Baseline: To be determined by primary research.

Target: Community respondents consistently and accurately identify desired position of university.

Objective 5. — Develop and implement an academic plan providing guidelines for addition and deletion of programs, resource allocation for existing programs, and other

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Baseline: Not currently available.

Target: In place as soon as possible and no later than the beginning of AY 2005B2006.

Goal 2: Foster learning and the advancement of knowledge through research and other scholarly and creative activities on the part of both faculty and students.

Objective 1. — Increase support for research and creative activities. [See also Goal 5, Objective 4.]

Measure: Campus library resources.

Baseline: Current resources.

Target: Percentage increase to be determined.

Measure: Amount of reassigned time (sabbaticals, course load reductions) available for faculty.

Baseline: Current amount of reassigned time.

Target: Percentage increase to be determined.

Measure: Amount of professional development funds available.

Baseline: Current levels of funding.

Target: Increased funding.

Measure: Number of faculty and students disseminatingelreasenatP0 0 0pm /4.8707 423.2 (y a) .2 (e) 0.2 (ve0.

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Objective 3. — Increase opportunities for students and faculty to participate in scholarly and creative collaborative endeavors such as research projects, writing for publication, public performances, presentations at professional meetings, exhibitions, and formal mentoring programs.

Measure: Amount of funds available for undergraduate and graduate research and creative activities.

Baseline: Current funding.

Target: Percentage increase to be determined.

Measure: Reported participation and successful completion of faculty/student learning collaboration endeavors.

Baseline:

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Objective 2. — Ensure that faculty and staff roles and rewards structures recognize the value of engagement in addressing the goal stated above.

Measure: Documentation of roles and rewards policies.

Baseline: Not available.

Target: In place as soon as possible and no later than the beginning of AY 2005B2006

Objective 3. — Ensure that students understand the university=s commitment to the goal stated above and consider themselves involved in its implementation.

Measure: Student awareness/perception

Baseline: To be determined by survey

Target: Increase in awareness

Measure: Student=s sense of involvement in implementing the goal stated above.

Baseline: To be determined by survey.

Target: Increase in sense of involvement.

Objective 4. — Support intellectual development by an emphasis on high academic achievement.

Measure: Academic achievement of incoming students (ACT scores, GPA, completion of core curriculum, etc.).

Baseline: Current achievement levels.

Target: Increase in achievement levels.

Measure: Academic achievement of enrolled students (GPA, AAGE and MFAT scores, etc.).

Baseline: Current achievement levels.

Target: Increase in achievement levels.

Objective 5.

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~~*Measure:* Success of programs related to this objective.~~

~~*Baseline:* Current available documentation of program success.~~

~~*Target:* Increase success.~~

~~*Measure:* Student satisfaction with current learning communities.~~

~~*Baseline:* Available student satisfaction data.~~

~~*Target:* Increase student satisfaction with programs related to this objective by 5 percent.~~

Objective 6. — Provide a safe environment.

~~*Measure:* Crime and accident incident statistics.~~

~~*Baseline:* Current available data (University Physical Plant and University Police reports and data).~~

~~*Target:* Decrease in number of incidents.~~

~~*Measure:* Documentation of effective response to crime and accident incidents.~~

~~*Baseline:* Current available data (University Physical Plant and University Police reports and data).~~

~~*Target:* Consistently effective response.~~

Measure: Student and parent perceptions of campus safety.

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~~Target: Increase participation.~~

~~Objective 8. Create a campus that models and sustains responsible environmental practices.~~

~~Measure: Recommendations of the Sustainable Environment and Ecological Design (SEED) committee.~~

~~Baseline: To be determined.~~

~~Target: To be determined.~~

~~Objective 9. Develop and implement an enrollment plan which incorporates and reflects market research, demographic trends, allocation of resources, employment trends, and student academic interests and goals.~~

~~Measure: Documentation of implemented, periodically reviewed, and appropriately updated enrollment plan and related policies.~~

~~Baseline: Not available.~~

~~Target: In place as soon as possible and no later than the beginning of AY 2005B2006.~~

~~Objective 10. Develop and maintain comprehensive retention programs and co-curricular initiatives, including ensured availability of courses and services that meet students' academic, intellectual, social, and personal/individual needs.~~

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~~*Measure:* Documentation of a student recruitment plan to address the objective stated above.~~

~~*Baseline:* Not available.~~

Target: In place as soon as possible and no later than the beginning of AY 2005B2006.

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~~Target: Increased support.~~

~~Objective 4. — Attract and retain a diverse body of qualified faculty and staff.~~

~~Measure: Participation of qualified members of underrepresented groups in the search process.~~

~~Baseline: Current data.~~

~~Target: Increased participation.~~

~~Measure: Inclusion of qualified members of underrepresented groups in pools of interviewed candidates.~~

~~Baseline: Current data.~~

~~Target: Greater inclusion.~~

~~Measure: Documentation of related policies, including the university=s comprehensive diversity plan.~~

~~Baseline: Not available.~~

~~Target: In place as soon as possible and no later than the beginning of AY 2005B2006.~~

~~Measure: Proportions/percentages of faculty and staff hires who are members of underrepresented groups.~~

~~Baseline: Current proportions/percentages.~~

~~Target: Increased proportions/percentages.~~

~~Measure: Retention of faculty and staff from underrepresented groups.~~

~~Baseline: Current data.~~

~~Target: Increased retention.~~

~~Objective 5. — Provide planned opportunities for interaction and cultural exchange among diverse groups.~~

~~Measure: Number of opportunities.~~

~~Baseline: To be established by inventory/audit.~~

~~Target: Increase in number of opportunities.~~

~~Objective 6. — Infuse the values inherent in the goal stated above into undergraduate and graduate curricula.~~

~~Measure: Documentation of policies and programming that support and train faculty vis à vis the values stated above.~~

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Measure: Representation of the values stated in this goal in programs/curricula.

Baseline: To be established by audit of program/curriculum content.

Target: Increase level of representation across curricula.

Measure: Student ratings of their preparation vis à vis the values stated above.

Baseline: To be determined by existing or new survey data.

Target: Majority of students well prepared.

Objective 7.—Increase the engagement of scholarship, service, and other professional practice at the university in the values stated above.

Measure: Percentage of faculty engaged in scholarship, service, and practice related to these values.

Baseline: To be determined by faculty survey.

Target: Increased engagement.

Objective 8.—~~Enhance enriched learning opportunities such as internships, travel abroad, service learning, and exchange programs.~~

Measure: Student and faculty/staff participation in events, programs, and activities related to this objective.

Baseline: To be determined (program evaluation and other available data).

Target: Increased student and faculty/staff participation.

Measure: Student and faculty/staff satisfaction with events, programs, and activities related to this objective.

Baseline: To be determined (program evaluation and other available data).

Target: Increased student and faculty/staff satisfaction.

Goal 5: ~~Attract and retain high-quality faculty and staff.~~

Objective 1.—~~Provide competitive and equitable salaries and benefits.~~

Measure: Competitiveness of compensation packages.

Baseline: Ranking relative to peers.

Target: Improved ranking.

Measure: Equity of compensation packages.

Baseline: Appropriate local, regional, and national comparisons.

Target: Improved equity.

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Objective 2. — Provide long-term stability for the university by maintaining an appropriate number of tenured/tenure-track faculty positions to meet the academic mission of the university.

Measure: Proportion of tenured/tenure-track faculty positions to non-tenured/non-tenure-track positions.

Baseline: Current proportions of tenured/tenure-track positions to non-tenured/non-tenure-track positions.

Target: No more than 20% of total instruction provided by nonure

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Baseline: To be determined by tracking technology use and by user surveys.

Target: To be determined.

Objective 3. — Implement a comprehensive information/communication system that effectively serves multiple purposes and constituencies.

Measure: Satisfaction with the services provided through the integrated system.

Baseline: To be established through campus-wide surveys.

Target: Increased satisfaction.

Measure

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Target: Short-term and long-term targets to be set by colleges and departments.

~~Objective 4. — Develop and maintain a comprehensive, accessible, and useful database of private and public funding sources.~~

Measure: Number of records in database (comprehensiveness)

Baseline: Not available

Target: To be in place as soon as possible and no later than the beginning of AY 2005B2006

Measure: Usefulness and accessibility of database.

Baseline: To be determined by tracking database use and by user surveys.

Target: To be determined.

~~Objective 5. — Approach and engage organizations where alumni are employed in collaborating with university outreach initiatives.~~

Measure: Participation of organizations where alumni are employed in programs offered by the university.

Baseline: To be determined by an audit of current participation.

Target: Increased financial and non-financial support to the university.

~~Objective 6. — Foster and maintain on-going alumni relations.~~

Measure: Number of former students belonging to alumni association.

Baseline: Current data.

Target: Increased number.

Measure: Number of discipline-specific alumni organizations.

Baseline: Current number.

Target: Increased number.

Measure: Number of events available for alumni participation.

Baseline: Current number.

Target: Increased number of events.

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy
Number: 200

Subject: Organization and Duties of the Board

Date Adopted: 06/79 Revised: 

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to vote on all questions.

2. The Chair shall call a special meeting of the Board whenever conditions set out for special meetings have been met.
3. In the absence or incapacity of the Chair, the Vice-chair shall perform the duties and have the obligations of the Chair.
4. The Secretary of the Board shall keep a record of the proceedings (this may be done ~~through the secretary~~ by an assistant to the President of the University).
5. The Secretary of the Board shall furnish each member of the Board and the President of the University a copy of the minutes of each regular or special meeting prior to the following meeting of the Board.
6. No member of the Board of Trustees, by virtue of said office, may exercise administrative responsibility with respect to the University.

Powers and Duties of the Board of Trustees

The Board of Trustees is charged with the management and control of the University of Central Arkansas. The Board shall provide a university program and establish general policies in keeping with the best interests of the University and the requirements of the state law. Members of the Board shall have authority only when acting as a Board legally in session. The Board shall not be bound in any way by any statement or action on the part of any individual Board member except when such statement or action is in pursuance of specific instructions of the Board.

The responsibilities of the Board of Trustees shall be:

1. To select the President of the University and support ~~him~~ the President in the discharge of his/her duties;
2. To elect members of the faculty and staff and fix their salaries upon nomination and recommendation of the President;
3. To prescribe the course of study for the University.
4. To grant diplomas and degrees.
5. To consider and act on policies for the University program. Such policies may be initiated by the President, or that person or persons charged by the President with this responsibility.

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

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- i. Officers or employees of the University whom the trustee reasonably believes to be reliable and competent in the matters presented;
- ii. Legal counsel, public accountants, the Arkansas Attorney General, or other persons as to matters that the trustee reasonably believes are within the person's

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law or regulation to be confidential. A trustee shall not disclose any such information gained by reason of his or her position, nor shall the trustee otherwise use such information for his or her personal gain or benefit.

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy
Number: 202

Subject: President Search Process

Date Adopted: 11/08 Revised: _____

1. Purpose

This process pertains to the recruitment, nomination, evaluation, and recommendation of candidates for the Presidency of the University of Central Arkansas.

Any Search Advisory Committee (“Committee”) established by the Board of Trustees shall serve as an aid to the Board of Trustees in its endeavor to find a new President for the University of Central Arkansas. The Board of Trustees shall develop a profile to be used as a resource by the Committee.

2. Exclusion of Applicants

No presidential applicant may participate in any step of this process.

3. Search Advisory Committee

a. Chair of the Search Advisory Committee

The Chair of the Board of Trustees shall appoint a chair of the Committee who will provide leadership and facilitate meetings of the Committee. The chair shall be a non-voting member of the Committee.

Administrative responsibility for the presidential search shall be vested in the Chair of the Committee. The Chair will receive and maintain all records and conduct all correspondence during the application process.

The Chair shall also report all progress of the Committee to, and as directed by, the Chair of the Board of Trustees.

b. Campus Liaison to the Search Advisory Committee

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A campus liaison will also be appointed to assist the chair in the planning and organization of committee meetings and on-campus interviews. The campus liaison

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Committee members shall prepare an evaluation of candidates interviewed on campus. Following the completion of these evaluations, the committee chair and/or designee may conduct additional reference checks in accordance with a protocol developed by the Committee.

h. Screening Materials

All rating forms and written materials used by the Committee during the screening and interview process shall be retained in a secure manner at the institution and returned to the Interim President's designee upon completion of the interview process.

i. Finalist Interviews

The Committee shall submit the names of at least four (4) finalists to the Board of Trustees for consideration. The list shall not be ranked. The Board shall review this list, and may also consider any other persons the Board deems worthy of consideration for the appointment as President. In the event the Board of Trustees decides to consider a candidate who was not reviewed by the Committee, the candidate's name and qualifications shall be forwarded to the Committee for its consideration and views prior to the interview by the Board of Trustees.

The Board shall then prepare a list of finalists. Once the finalists are selected by the Board, the Board may conduct such interviews or make such investigations or inquiries, as the Board deems necessary to aid it in the selection of the President.

j. Recommendation to the Board and Appointment

Based on the recommendations from the Committee and interviews with the finalists, appointment of the President shall be made by the Board of Trustees.

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy

Number: 213

Subject: Audit Committee

Date Adopted: 05/09 Revised: 02/10, ##/##

AUDIT COMMITTEE

1. **Creation of Audit Committee.** There is hereby created a committee of the University of Central Arkansas Board of Trustees (“Board”) to be known as the “Audit Committee.”
2. **Members of the Audit Committee.** The Audit Committee shall be composed of three (3) members of the Board, consisting of the past-chairman of the Board; one person appointed

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Audit Committee may ask members of management or others to attend the meeting and provide pertinent information as necessary.

6. **Responsibility for Office of Internal Audit.** The Office of Internal Audit of the University of Central Arkansas shall report directly to the Audit Committee, and no office, department or employee of the University of Central Arkansas shall have any oversight responsibility for, nor exercise supervisory control over, the Office of Internal Audit. Provided, however, administrative responsibility for salaries, budget, travel, and other operating expenses shall be handled by the Chief of Staff, subject to the approval of the Chair. In addition, the Office of Internal Audit shall provide drafts of audits to the Chief of Staff and to the members of the audit committee.
7. **Specific Responsibilities of the Audit Committee.** In meeting its responsibilities, the Audit Committee is expected to:
 - a.

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- c. Any changes required in the planned scope of their audit plan.
 - d. The internal auditing department's budget, staffing and organizational structure of the department.
 - e. The department's compliance with Institute of Internal Auditor's Standards of Professional Practice of Internal Auditing.
 - f. Review legal and regulatory matters that may have a material impact on the financial statements and related compliance policies.
9. **Report to Board of Trustees.** Report Audit Committee actions to the Board with such recommendations, as the Audit Committee may deem appropriate.

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“Contract Review Procedures” (Board Policy No. 416)

Pursuant to Board Policy No. 416, “Contract Review Procedures,” the administration must seek Board approval for (i) Any contract which will require the expenditure by the University of funds (at any

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UNIVERSITY OF CENTRAL ARKANSAS

REASON FOR REQUIRING BOARD REVIEW AND ACTION:
(Board Policy #416)

Contract with a term of more than one year

SUMMARY

1. Parties: Sigma Chapter of Tau Gamma Fraternity Alumni Association, Inc. and Sigma Tau Gamma Fraternity (collectively the “Lessee”) and the University of Central Arkansas (“Lessor”).

2. Purpose/Background: Lease of real property with a street address of 440 Western, Conway, Arkansas.

3. Goods/Services to be Purchased: This is a lease of real property.

4. Term:

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UNIVERSITY OF CENTRAL ARKANSAS

REASON FOR REQUIRING BOARD REVIEW AND ACTION:
(Board Policy #416)

Contract with a term of more than one year

SUMMARY

1. Parties: University of Central Arkansas (“Lessor”) and UCA/Conway Regional Healthcare Education Foundation, Inc. (“Lessee”).

2. Purpose/Background: Ground lease of real property at the corner of College Avenue and Western on Lessor’s campus.

3. Goods/Services to be Purchased: This is a ground lease of real property. The purpose is to have land on which to construct the nursing facility to house the University’s Department of Nursing as well as the other programs and activities contemplated by the University and Conway Regional Medical Center, Inc.

4. Term: The term of the proposed lease is fifty years, commencing on January 1, 2012, and expiring on December 31, 2062. There are two 25-year renewal options.

5. University Funds to be Paid/Rent: The rent will be \$100.00 per year.

6. Public Bid/Purchasing Approval: No bid or purchasing requirements involved.

7. Special Provisions/Terms/Conditions: In addition to the approval of the UCA Board of Trustees, the lease requires the approval of the Board of Directors of the UCA/Conway Regional Healthcare Education Foundation, Inc. and the Arkansas Building Authority.

8. Approval/Notification to UCA Foundation: None required.

Form prepared by: Tom Courtway, General Counsel

Date: August 15, 2011

Arkansas Building Authority
STATE OF ARKANSAS
COUNTY OF FAULKNER

Lease Term: 1/1/2012 - 12/31/2062
Annual Rent: \$
Square Feet: n/a Rate: \$n/a
Worked By: Catherine Mulkey
County: 23 Agency: UCA

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Lease #:

STATE OF ARKANSAS LEASE AGREEMENT
(Ground Lease – UCA/Conway Regional Healthcare Education Foundation, Inc.)

This Lease is made this _____ day of _____, 2011, by which LESSOR leases the PREMISES to LESSEE through ABA Real Estate Services Section of Arkansas Building Authority, LESSOR'S Leasing Agent.

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- (i) In order to exercise the right to renew this Lease, LESSEE shall provide written notice of the exercise to the LESSOR not less than six (6) months prior to the expiration of the initial term.
- (ii) If LESSEE elects to renew the Lease, the renewal term shall be for a period of twenty-five (25) years, and shall commence on the day after the expiration of the initial term. If LESSEE elects a second renewal

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6. HAZARDOUS MATERIALS.

LESSOR represents and warrants to LESSEE that, to the best of LESSOR'S knowledge, the PREMISES does not contain any Hazardous Materials (as defined by the United States Environmental Protection Agency or the Arkansas Department of Environmental Quality).

LESSEE covenants, represents, and warrants that LESSEE'S use of the PREMISES shall not and will not involve the use, storage, generation, or disposal of Hazardous Materials in violation of any applicable environmental law. LESSEE shall not cause or permit any Hazardous Materials to be brought, used, stored, generated, or disposed on or about the PREMISES in violation of applicable environmental law by LESSEE, its members, agents, employees, contractors, subcontractors, or invitees (collectively "LESSEE'S parties"), and that LESSEE's operations on the PREMISES shall be in compliance in all material respects with all applicable laws, including, without limitation, environmental laws. LESSEE shall be subject to all penalties of applicable law should Hazardous Materials be found on the PREMISES in violation of applicable laws.

7. IMPROVEMENTS/ALTERATIONS.

(a) Other Transactions; Construction of Facility; Commencement Date of Construction. This Lease is made and given in connection with a Memorandum of Understanding entered into by and between the Board of Trustees of the University of Central Arkansas and the Board of Directors of the Conway Regional Medical Center, Inc wherein the parties agreed to establish, and thereafter did establish, the LESSEE as an Arkansas non-profit corporation.

(b) The parties understand, acknowledge and agree that LESSOR is leasing the PREMISES to LESSEE for use in LESSEE'S operations. LESSEE represents and warrants that it will commence construction of such facility on or before the 1st day of January, 2015. For purposes of this Lease, commencement of construction shall mean (a) the acquisition of a building permit from the City of Conway (if necessary and required) along with any other governmental approvals and (b) the existence of a binding contract to construct the facility (to be completed by a date certain) between LESSEE and a general contractor in the State of Arkansas.

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(c) Approval of Plans and Specifications. The parties agree that the plans and specifications for the facility shall be approved, in writing, by LESSOR and LESSEE. All such approvals shall not be unreasonably withheld, delayed or conditioned, but the plans and specifications shall conform to LESSOR'S campus master plan and be consistent with the architecture of other buildings to be constructed. LESSOR shall make every effort to complete their review and approval of LESSEE'S architectural construction documents for such improvements within two (2) weeks after receiving them from LESSEE.

(1) Failure to Commence Construction. In the event LESSEE shall fail to commence construction by the 1st day of January, 2015, this Lease shall immediately terminate and be of no force or effect, and both parties shall be released from any obligations hereunder.

8. SPECIAL PROVISIONS.

(a) Compliance with Law. LESSEE shall ensure that any and all facilities, buildings

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Such insurance coverage shall further provide that LESSOR shall be given not less than thirty (30) days notice, in writing, of any proposed cancellation or termination of such insurance coverage.

(1) Sale or Transfer; Right of First Refusal

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States certified or registered mail, postage prepaid, return receipt requested, or by messenger or overnight delivery, addressed to the party for whom it is intended at the address stated below or at such other address as such party may have designated in writing pursuant to the provisions of this Article. Notice shall be deemed given when actually received or refused.

LESSOR:	President University of Central Arkansas 201 Donaghey Conway, AR 72035 with a copy to: Vice President for Finance and Administration University of Central Arkansas Wingo Hall 201 Donaghey Conway, AR 72035

LESSEE:	President UCA/Conway Regional Healthcare Education Foundation, Inc. <hr/> Conway, AR 720___ with a copy to: President and Chief Executive Officer Conway Regional Medical Center 2302 College Avenue Conway, AR 72034

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In addition to the notices to LESSOR and LESSEE, a copy of any notices under this Lease shall also be sent to: Arkansas Building Authority, 501 Woodlane, Suite 320C, Little Rock, Arkansas 72201, Attention: Administrator of Real Estate Services.

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EXHIBIT "A"

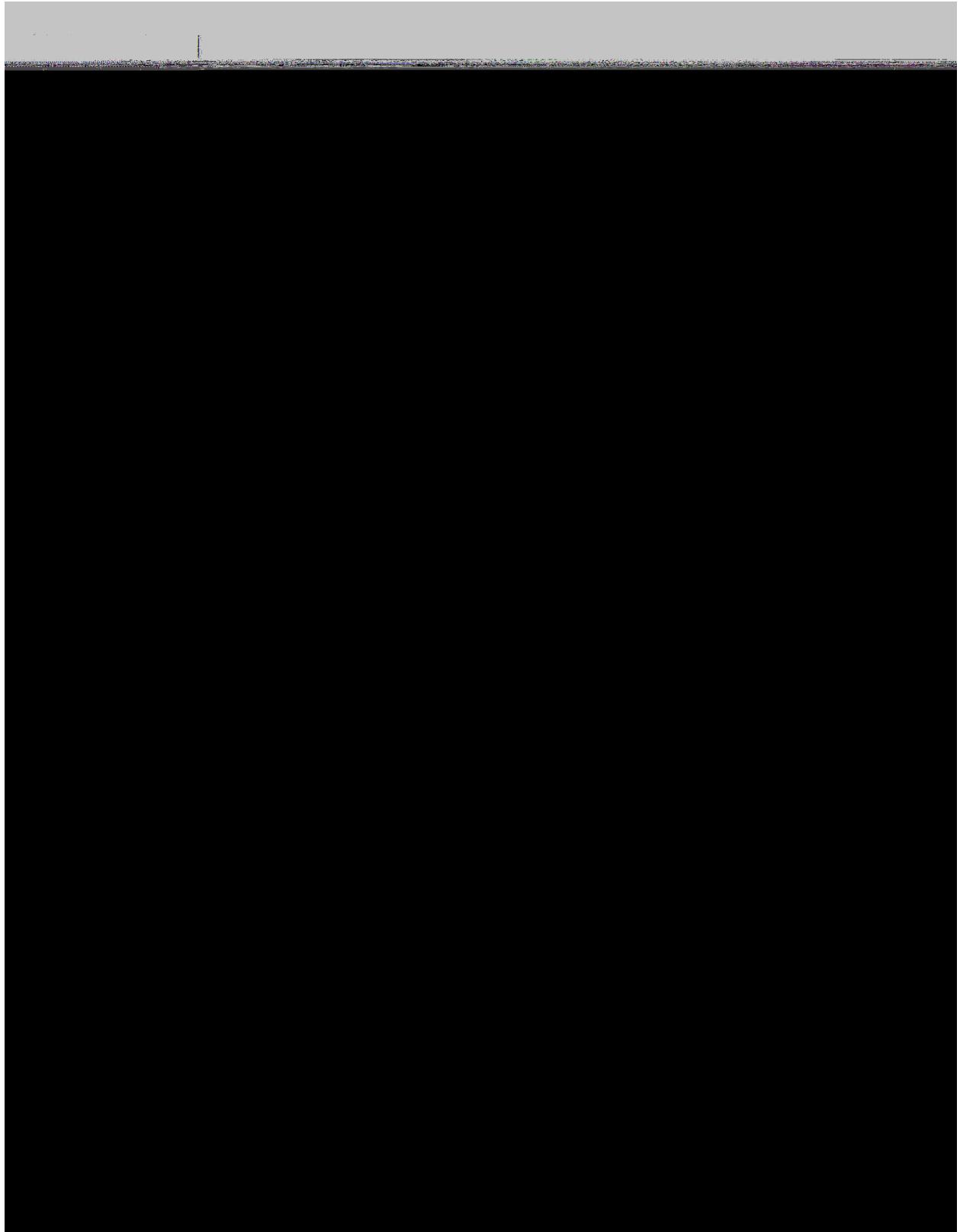
(Survey by Garver Engineers dated April, 2011 - attached)

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UNIVERSITY OF CENTRAL ARKANSAS

REASON FOR REQUIRING BOARD REVIEW AND ACTION:
(Board Policy #416)

Contract with a term of more than one year

SUMMARY

1. Parties: University of Central Arkansas and Peak Scientific of Billerica, MA.
2. Purpose/Background: This is a standard service contract (maintenance agreement) for a nitrogen generator in the Department of Chemistry.
3. Goods/Services to be Purchased: Two-year service contract.
5. University Funds to be Paid/Rent:

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**RESOLUTION EXPRESSING THE WILLINGNESS OF
UNIVERSITY OF CENTRAL ARKANSAS
TO UTILIZE FEDERAL-AID ENHANCEMENT FUNDS**

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!!!!**WHEREAS**, the Board of Trustees of UCA understands Federal-aid Surface Transportation Enhancement funds are available at 80% federal participation and 20% local cash match for the following project: the Stone Dam Creek Pedestrian/Bicycle Trail.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF UCA THAT:

SECTION I: University of Central Arkansas will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: President Allen C. Meadors , PhD, FACHE, or their designee is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above state improvement.

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BOARD POLICY NO. 630 – FEES GENERAL REGISTRATION AND OTHERS

The administration proposes the following changes to Board Policy No. 630:

Out-of-State Tuition Waivers: Clarification of waivers for out-of-state tuition.

Justification: In an effort to clarify confusion surrounding policies waiving out-of-state tuition, several administrators met to establish a single list of reasons the University waives out-of-state tuition. The following list is being submitted for your approval. Any changes from existing policies would be effective Fall 2011.

Note 1 - Out-of-state fees are waived for:

- Students residing in University housing (housing owned or leased by the University)
- Students receiving a full tuition scholarship from the University (State Statute 6-82-103)
- Children or grandchildren (age 26 or under) of UCA graduates who are dues paying members of the UCA Alumni Association
- Students who are members or dependents of members of the armed forces stationed in the State of Arkansas pursuant to military orders as stated in State Statute 6-60-205
- Undergraduate students whose permanent address is in one of the counties contiguous to the State of Arkansas identified in relation to ACA 6-60-303 and 19-5-1076 which established the Higher Education Tuition Adjustment Fund
- Graduate students whose permanent address is in one of the states contiguous to the State of Arkansas (Texas, Oklahoma, Missouri, Tennessee, Mississippi, and Louisiana)
- Graduate students who have a full-time graduate assistantship
- Courses offered through the Division of Outreach and Community Engagement
- Courses offered online
- Courses offered during the Summer

Undocumented students pay out-of-state tuition unless they live in university housing

There may be exceptions/modifications for international students pursuant to a contract with another entity

Therefore the President recommends to the Board of Trustees the following resolution:

“BE IT RESOLVED: That the Board of Trustees adopts the following statement of fees as Board Policy No. 630, ‘General Registration and Other Fees’.”

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UNIVERSITY OF CENTRAL ARKANSAS BOARD POLICY

Policy Number: 630

Subject: Fees - General Registration and Others

3/04

Revised: Revised (most recent 5/14)

Date Adopted:

2011-2012

Fee Name	Per Hour	Per Sem	Per Year	Category
Registration	170.50	3,403.00		General
Facilities Fee	9.00	135.00		Facilities Fee
HPER	7.50	112.50		HPER
Fine/Performance	2.00	30.00		Fine/Performance
Cooperative Education				Cooperative Education
Technology		7.50	112.50	Technology
Library		3.00	45.00	Library
Writing/Potential		0.25	5.00	Writing/Potential
Activity Fee		18.00		Activity Fee
SAP		8.00		SAP
Publication	5.00			Publication
AAGF		6.00		AAGF
Access and Security		27.00		Access and Security
Health Services				Health Services
Out-of-State		410.00	6,200.00	Out-of-State

2011-2012

Fee Name	Per Hour	Per Sem	Per Year
Online Fee	76.10	1,411.50	
Access and Security		27.00	
Total Per Hour and Per Sem	226.60	3,926.75	

2011-2012

GRADUATE FALL / SPRING		Per Hour	15 Hrs.	General Regi
4.25	63.75			Student Ctr/Recreation
9.00	135.00			Facilities Fee
		7.50	112.50	HPER
2.50				Technology
5.00				Library
0.35	5.25			Writing/Retention
8.00				Publication
		6.00		Access and Security Sem
				Health Service Sem
				27.00
				65.00
		221.25	3,318.75	Out-of-State (Note 1)
		493.10	7,523.00	Out-of-State Total

2011-2012		Per Hour	15 Hrs.	ONLINE GRAD FALL/
75.00	1,125.00			Online Fee
		206.95	3,104.25	
				4,544.75

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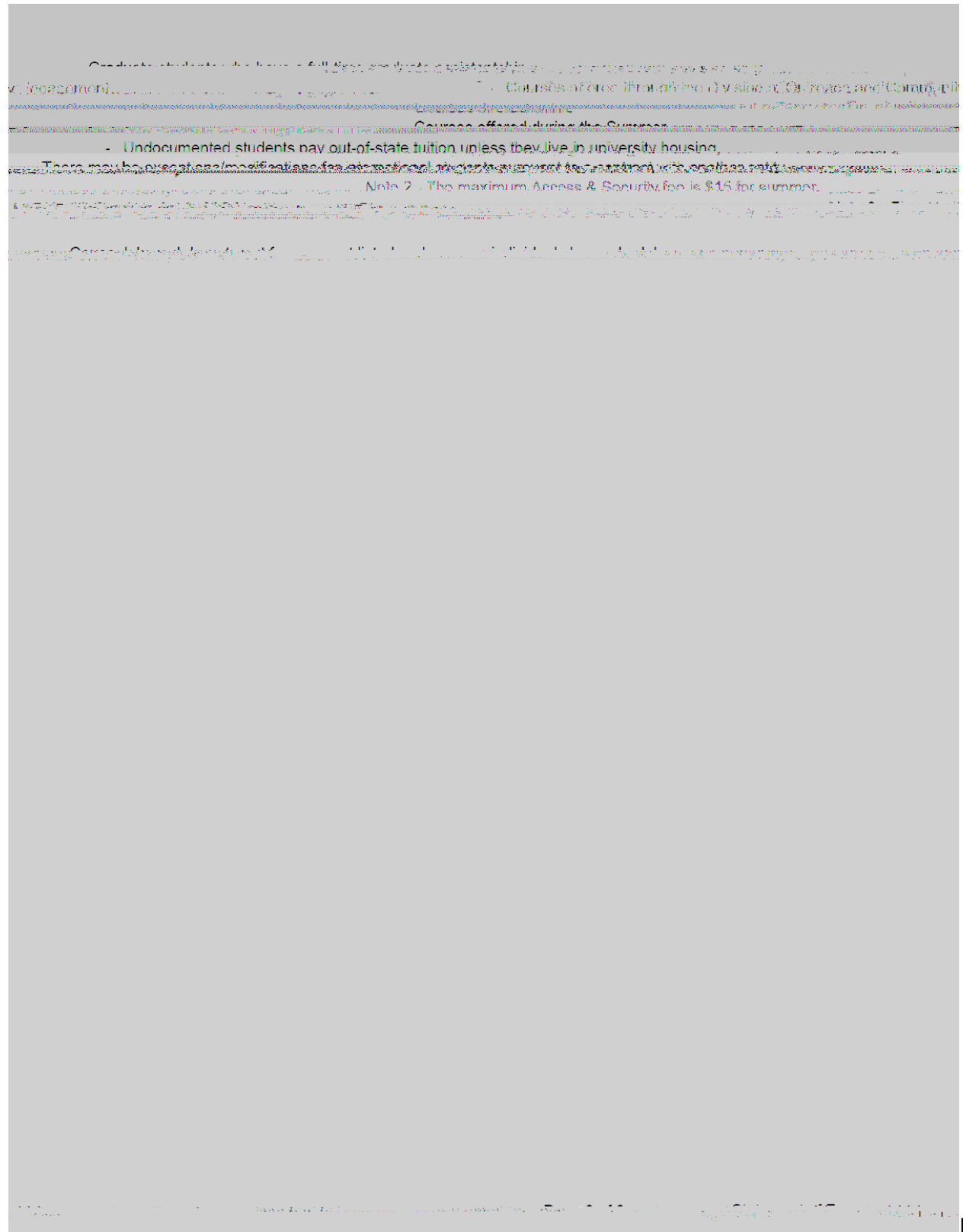
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EXECUTIVE SESSION

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