

The Board of Trustees of the University of Central Arkansas convened in regular meeting at 2:00 p.m. Friday, September 7, 2012, in the Board of Trustees Conference Room in Wingo Hall with the following officers and members present

Chair:	Mr. Bobby Reynolds
Vice Chair:	Mr. Victor Green
Secretary:	Ms. Kay Hinkle
	Mr. Bunny Adcock
	Ms. Elizabeth Farris
	Mr. Rush Harding
	Mr. Brad Lacy

MINUTES

The minutes of the May 4, and August 3, 2012, Board meetings and the June 25, 2012, teleconference Board meeting were unanimously approved as submitted upon a motion by Victor Green and second by Rush Harding.

INTRODUCTIONS

Morgan Holt, Miss UCA and first runner-up in the Miss Arkansas Pageant
Science and Society in Rwanda:

Robert Habimana
Allie Elyahb
Aloys Nesereko
Jackie Brown, Mayflower
Emily Baird, Hot Springs
Dipali Patel, Hot Springs
Carson York, Salem
Kendall Fancher, Mountain Home
Brynn McBride, Mountain Home
Kelsey Blasingame, Conway
Habib Njie, The Gambia

The following are Stephanie McBrayer's, President, Staff Senate, remarks to the Board:

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Thank you, Mr. President, Mr. Chairman, and members of the Board for the opportunity to outline some of Staff Senate's goals and initiatives.

Staff Senate, the governing body for the staff, is made up of 30 Senators representing all 725 staff in every division and classification on campus. Senators are elected by their peers and are dedicated to serving the needs of their constituency. They volunteer their time and energy to ensure that UCA is the best that it can be, for all of us. I would like to invite the Senators present to please stand and be recognized.

The Staff Senate's mission is to "provide communication and representation so that a positive

volunteer to work the football and basketball games so we can raise money to continue SERVING the staff and supporting other Senate operations.

Finally, Staff Senate will RECOGNIZE by awarding the EOQ and EOY awards to our deserving staff. This year we will also incorporate an online Recognition Board for the staff. You will be able to go to our website and post a “thank you or kudos” to another staff member and recognize them for their outstanding work.

We will work to continue valued traditions like the winter feast and spring picnic for the faculty and staff.

This year we will also celebrate Staff Senate’s 30th year as a recognized organization at UCA. I want to thank Senator Dianna Winters for designing our new Staff Senate logo (unveil). As we prepare to commemorate our 30th year, we should reflect on how far the organization has come... from simply planning social events for the staff to actively engaging in shared governance.

As a UCA alum and member of the UCA staff for 9 years, I am honored to serve on Senate at a time when we are positioned to move forward from controversy and put the focus on UCA back where it belongs... with the accomplishments of the students, faculty, and staff. I believe we do not have to be “cautiously optimistic” about our future anymore.

Thank you.

The following are Spencer Sims’, President, Student Government Association, remarks to the

voltovesim’ion

- Hodge Report/UCA Foundation
- President's Residence Advisory Committee
- Financial Update
- Science Project Timeline

Oxford American Report – President Courtway told the Board that he was going to meet with Warwick Sabin, editor of the *Oxford American*, to discuss several points:

- Ongoing contract - \$50,000/year from UCA
- Office space at UCA
- Agreement on repayment of money owed to UCA
- More prominence for UCA if relationship continues
- Internships for UCA students
- UCA should have two positions on the Oxford American Board

President Courtway will report to the Board of Trustees his recommendatio

Pursuant to the new Board policy, there are three appointments the Board of Trustees must make to the Committee. They are as follows:

UNIVERSITY OF CENTRAL ARKANSAS

REASON FOR REQUIRING BOARD REVIEW AND ACTION:
(Board Policy #416)

Contract involving more than \$250,000

SUMMARY

1. Parties: University of Central Arkansas and Caradine Companies Architecture, Little Rock, Arkansas.
2. Purpose: To provide professional architectural design and engineering services for the site development of UCA Greek Village.
3. Term: The contract expires on June 30, 2013. Site development is estimated to be complete within four to six months.
4. University Funds to be paid: \$294,200 (\$261,200 + \$33,000 for expenses).

The infrastructure for Greek Village is estimated to cost \$4,000,000.00. The terms of this contract have been negotiated at a rate of 6.5% of the site development cost

WHEREAS, the Board has determined that the Project can best be financed by the issuance of Student Housing System Revenue Capital Improvement Bonds (Bear Village Acquisition), Series 2012B; and

WHEREAS, by Resolution adopted on June 25, 2012, the Board authorized the President of the University to request from the Arkansas Department of Higher Education approval for the issuance of bonds to finance the Project which approval was granted by the Department of Higher Education Coordinating Board on July 27, 2012;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the University of Central Arkansas:

Section 1. The Board hereby authorizes the issuance of its Student Housing System Revenue Capital Improvement Bonds (Bear Village Acquisition), Series 2012B, in the aggregate principal amount not to exceed \$12,500,000 (the “Bonds”). The Bonds shall have an annual interest rate that does not exceed 4.50%.

Section 2. The Bonds shall have the final principal amount, designations, terms, maturities, bear interest at such rates and shall be secured as set forth in a Trust Indenture with respect to the Bonds (the “Indenture”). The Indenture shall be in such form and contain such content as approved by the President of the University or his designee, and such Indenture is in all respects authorized, approved and confirmed, and the Chairman of the Board, the Secretary of the Board, and the President of the University, together with one or more vice presidents designated by the President, are hereby authorized, empowered and directed to execute and deliver the Indenture for and on behalf of the Board to the Trustee (identified hereinafter) for the security of the Bonds, and the interest thereon, including necessary counterparts, in such form as shall be approved by the President of the University or his designee, with the advice of Bond Counsel (identified hereinafter), and that from and after the execution and delivery of the Indenture, the Chairman of the Board, the Secretary of the Board, the President of the University or the President’s designees are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Indenture as executed.

Section 3. In connection with the issuance of the Bonds, it will be necessary to enter into certain additional agreements, and to execute and deliver certain other documents, certificates and instruments, including but not limited to an agreement governing the compliance by the University with certain tax requirements (the “Tax Regulatory Agreement”), an agreement providing for continuing disclosure (the “Continuing Disclosure Agreement”), an agreement specifying the terms of the purchase of the Bonds by the Underwriter (identified hereinafter) (the

execute such other certificates, documents and other writings, and to take such other actions as may be appropriate to cause the Bonds to be issued and otherwise to carry out the terms and purposes of this Resolution.

Section 4. The Bonds shall be secured by a pledge of all Housing System Revenues earned or received by the University in each Bond Year (as defined in the Indenture), remaining after payment of Current Expenses (as defined in the Indenture) and on a parity with any prior bonds issued and outstanding and any additional bonds issued in the future.

Section 5. The Board hereby approves the use of a Preliminary Official Statement and a final Official Statement, in such forms as shall be approved by the President of the University or the President's designee, in connection with the sale of the Bonds, and the Chairman of the Board, the Secretary of the Board, the President of the University or the President's designee are hereby authorized, empowered and directed to execute and to deem final the Preliminary Official Statement in the name and on behalf of the Board to be delivered for use in connection with the sale of the Bonds, and the Chairman of the Board, the Secretary of the Board, the President of the University or the President's designee are hereby authorized, empowered and directed to do all such acts and things necessary to carry out and comply with the provisions of the final Official Statement.

Section 6. The Board hereby ratifies the engagement of Jack Nelson Jones & Bryant, P.A., Little Rock, Arkansas as Bond Counsel ("Bond Counsel"), and Crews & Associates, Inc., Little Rock, Arkansas, as Underwriter ("Underwriter").

Section 7. The Board hereby ratifies the engagement of Bank of the Ozarks, Little Rock, Arkansas as Trustee pursuant to the terms of the Indenture (the "Trustee").

Section 8. The Board hereby authorizes the President or his designee to negotiate the terms and conditions of agreements with, and to the extent already negotiated, hereby ratifies the terms and conditions of agreements with Bond Counsel, the Trustee and the Underwriter, and to execute such documents as they determine are necessary and, in the best interests of the Board, appropriate (execution thereof to constitute conclusive evidence of the Board's approval of any and all agreements, changes, modifications, additions or deletions therein).

ADOPTED AND APPROVED this ____ day of _____, 2012.

**BOARD OF TRUSTEES OF THE
UNIVERSITY OF CENTRAL ARKANSAS**

By: _____
Bobby Reynolds, Chairman

ATTEST:

By: _____
Kay Hinkle, Secretary

**“Discretionary Scholarship Program for Students with Exceptional Circumstances” –
Board Policy No. 524**

In the spring of 2009, the Board of Trustees adopted Board Policy No. 524, which created an Assistance Program for Students with Exceptional Circumstances (“APSEC”). The APSEC

“BE IT RESOLVED: That the Board of Trustees approves the following revisions to Board

The committee shall consist of the following persons:

~~Vice President for Student Services (or designee)~~

Vice President for Enrollment Management (or designee)

Associate Provost for Instructional Support (or designee)

Graduate Dean (or designee)

Director of Financial Aid (or designee)

Two (2) faculty members selected by the Faculty Senate

Two (2) student members selected by the Student Government Association

twelve (12) international students each semester to receive funds under this program. To the extent that such scholarships are granted, those scholarships shall be in addition to the budgeted amounts set forth in this policy. Factors to be taken into account by the administration may include (i) increasing campus diversity, (ii) ensuring or maintaining that multiple cultures are represented on campus, and/or (iii) providing educational opportunities for students from developing countries or those countries in which famine, genocide or other factors have impeded the educational progress of citizens of that country, and that it is within the best interests of this university, state and nation that such educational opportunities be extended to those students.

- e. Scholarships Required by Contractual Arrangements or Understandings. In addition, the administration may, from time-to-time, include in this program scholarships required to be offered to a student or students pursuant to a grant, program or other contractual arrangement to which the University is a party and the terms thereof which require a scholarship to be offered to one or more of said students. To the extent that such scholarships are granted, those scholarships shall be in addition to the budgeted amounts set forth in this policy.
 - f. Per Student Amount. The aggregate amount of the scholarship shall not exceed \$3,000 per applicant for any semester. Provided, however, that commencing with the 2011 fall semester, this amount may be increased by the administration by the same percentage as the increase in tuition and fees (if any) approved by the Board of Trustees for the next academic year. No student receiving a scholarship under this program shall receive an amount which would result in the student receiving any cash back from any source.
 - g. Application Deadline and Procedure. The committee shall cause notice of the program, the application, and the application deadlines to be published on the university's
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- i. *Action of the APSEC Committee.* After the deadline for each semester, the chair shall convene the committee to review all applications submitted under this program. The committee shall thereafter grant scholarships for the APSEC under the criteria and budget amounts set forth in this policy stating its reasons for the recommendations made. Scholarships under this program shall be granted based upon a vote of the committee according to the criteria set forth in this policy. The decision of the committee is final and cannot be appealed.

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Insurance/Health Plan Provider and Life/Long-Term Disability Rates

Health Insurance

The University is currently insured through United Healthcare. Due to health rate increases on January 1, 2012, and July 1, 2012, both of which were absorbed by the University, a decision was made to issue a Request for Proposal (RFP) with an effective date of January 1, 2013.

Stephens Insurance, the University's benefit consultant, coordinated the RFP process. Providers were asked to submit a response to various plan designs on a fully and self-insured basis. The following providers submitted an Intent to Bid: QualChoice, Blue Cross/Blue Shield, United Healthcare, Coresource, and Healthscope.

coverage, which is also the same as employee/spouse coverage. An employee with more than one child currently pays the full family premium

“BE IT RESOLVED: That the Board of Trustees approves the following revisions to Board Policy No. 213, “Audit Committee” to read as follows:

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**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy

Number: 213

Subject: Audit Committee

Date Adopted: 05/09 Revised: 02/10, 08/11, 09/12

AUDIT COMMITTEE

1. **Creation of Audit Committee.** There is hereby created a committee of the University of

- vi. Any serious difficulties or disputes with management encountered during the course of the audit.
 - vii. Such other matters related to the conduct of the audit, which are to be communicated to the Audit Committee under generally accepted auditing standards.
8. **Review with Director of Internal Audit.** Consider and review with management and the director of internal auditing:
- a. Significant findings during the year and management’s responses thereto.
 - b. Any difficulties encountered in the course of their audits, including any restrictions on the scope of their work or access to required information.
 - c. Any changes required in the planned scope of their audit plan.
 - d. The internal auditing department’s budget, staffing and organizational structure of the department.
 - e. The department’s compliance with Institute of Internal Auditor’s Standards of Professional Practice of Internal Auditing.
 - f. Review legal and regulatory matters that may have a material impact on the financial statements and related compliance policies.
9. **Report to Board of Trustees.** Report Audit Committee actions to the Board!" #\$\$!&' (%!
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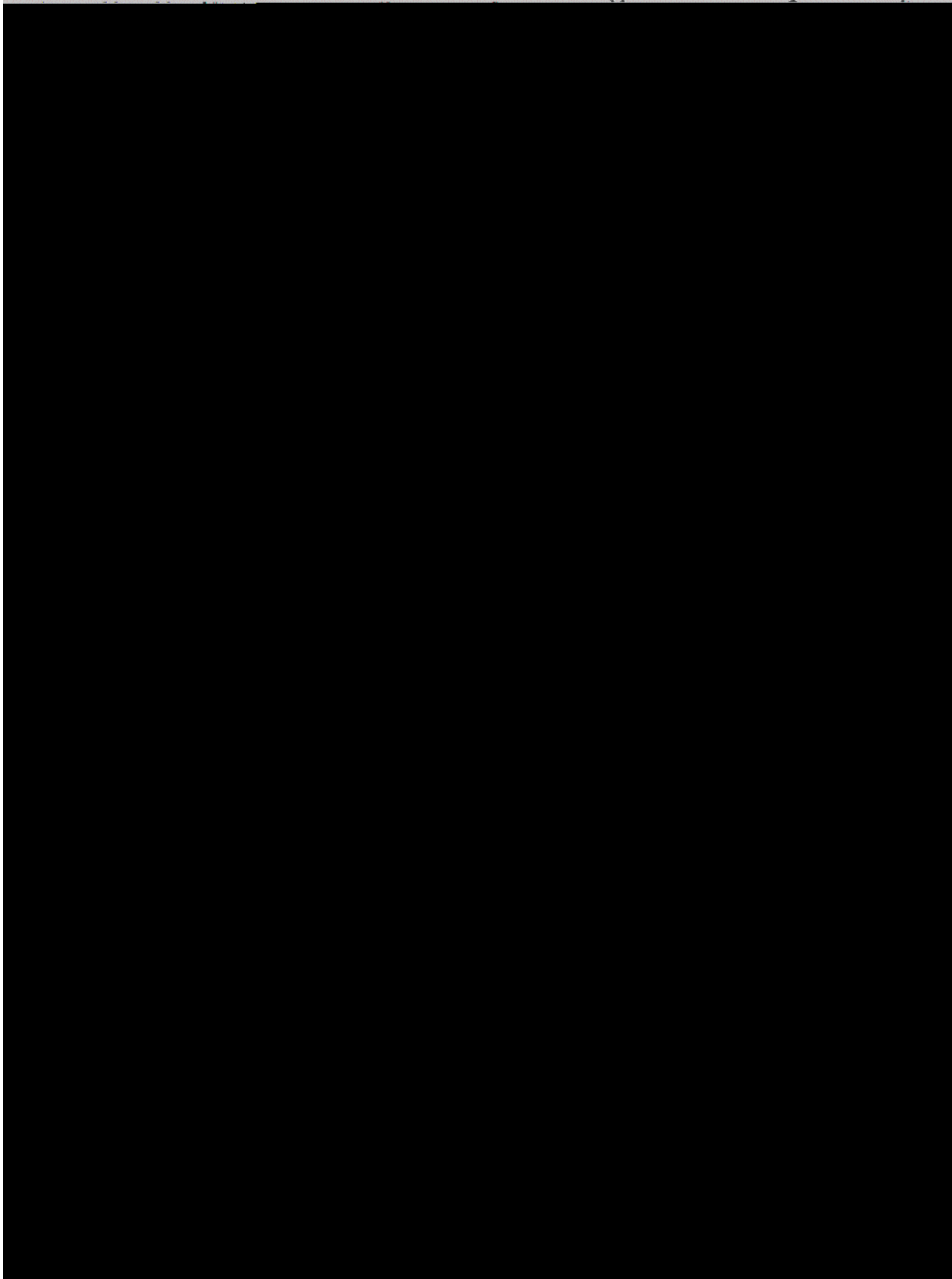
Rush Harding made the following motion:

That the following recommendations made by Don Bingham, Chair of the President's Residence Advisory Committee, in his report to the Board be accepted and funded through the Board of Trustees University Improvement Fund:

- Downstairs restroom in the President's house be made ADA compliant (\$13,500)
- An entrance from the study to the back lawn (\$6,500)
- Four drapery panels for the living room (\$3500/total)
- Dogwood Trees, donated by Delta Zeta Sorority, be planted on the north side of the house between the drive and sidewalk with the intent of making that strip a grove of Dogwoods over time
- Oak tree in back yard – trim branches and cable large branches to trunk (\$7,000)
- Request bids to resurface drive and repair/improve ramp leading from drive to house
- Committee may explore establishing a "Friends of the Residence"

The motion was approved upon a second with Kay Hinkle voting no.

in teams, and analyze business processes. Students in this concentration will not be programmers, *per se*, although they could have that skill if they choose programming electives. Rather, they will have the ability to act as the links between programmer/technicians and business managers of all kinds. This idea is supported by the latest curriculum guidelines put out



Notification: New Tracks in the BA degree program in Writing

The Department of Writing in the College of Fine Arts and Communication has developed a new Professional Writing track in the BA program in Writing. The new track complements the General Writing track that represents an update of the existing Writing major. Each track

Notification: New Undergraduate Minor Program in Actuarial Studies

UNIVERSITY OF CENTRAL ARKANSAS

New Program Transmittal Form

Management

Date: 11/15/11

Department: Economics, Business, Insurance & Risk M

The program is: UNDERGRADUATE

GRADUATE

Division: School of Management

Division: School of Management

Minor in Actuarial Studies

Prof. David L. ...

Date March 27, 2012

Department Department of Communication

The program is: UNDERGRADUATE
 GRADUATE

Bulletin title of program (brief):

Public Relations Minor

Brief description of program:

Proposed effective date for new program (term and year): Fall 2012

Program recommended by:

Curriculum Committee

Date

Professional Education Council

Date

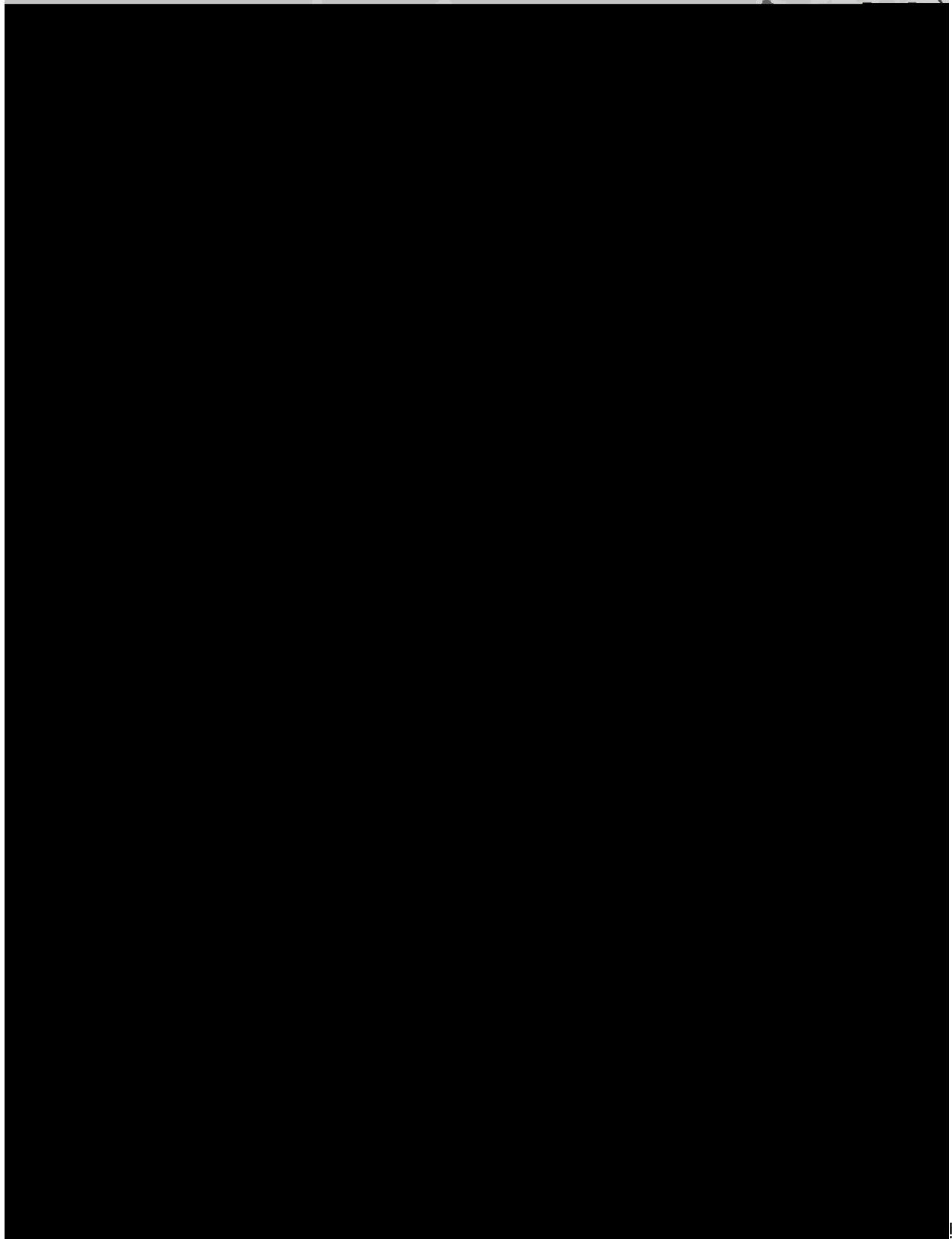
Department Chair

Date

General Education Council

Date

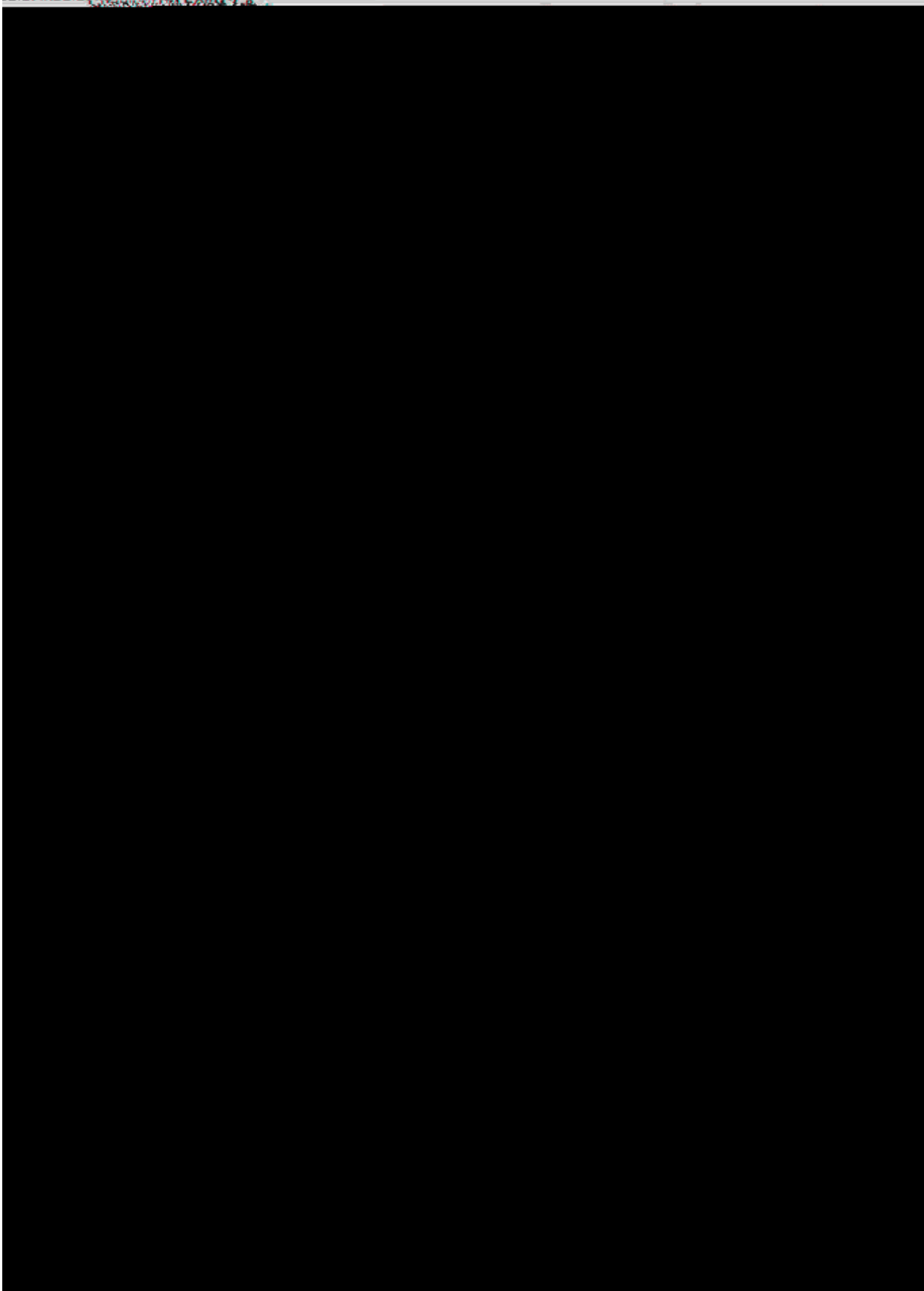
Notification: New Undergraduate Minor Program in Professional Writing

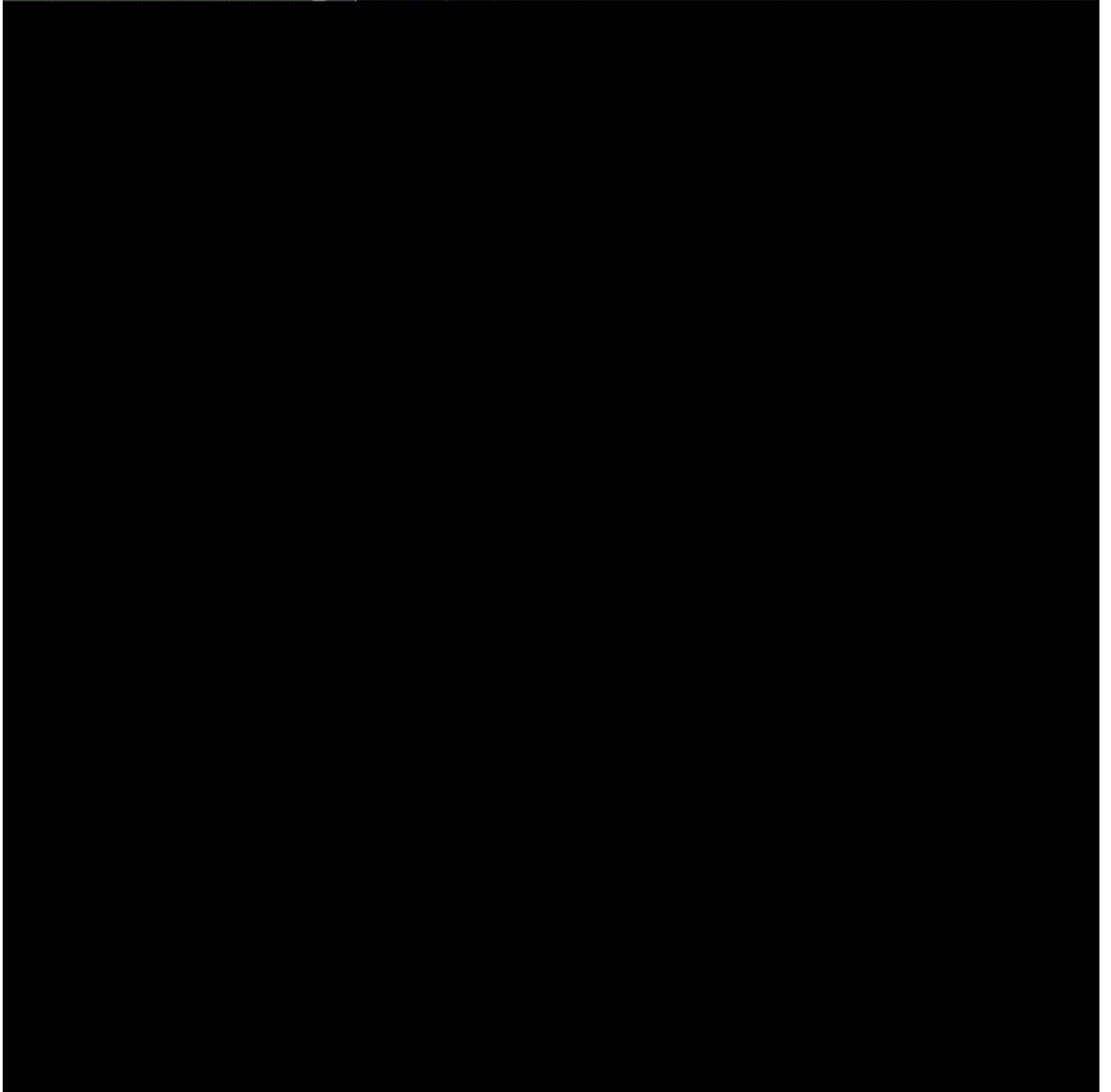


Notification: New Options for Education Leadership Program at the Post Master's Level

The Department of Leadership Studies and the College of Education propose two changes related to the existing Education Specialist (EdS) degree program in Leadership Studies:

(1) *New License-Only Program*





Notification: New Options for Gifted and Talented Education

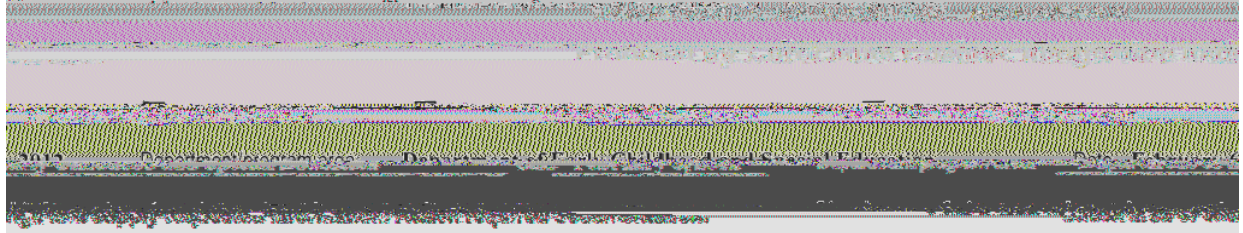
The Department of Early Childhood and Special Education and the College of Education have proposed two changes for the existing Gifted and Talented Education (GTE) curriculum leading to licensure in GTE.

(1) The curriculum will be made more accessible to in-service teachers by being offered through distance education.

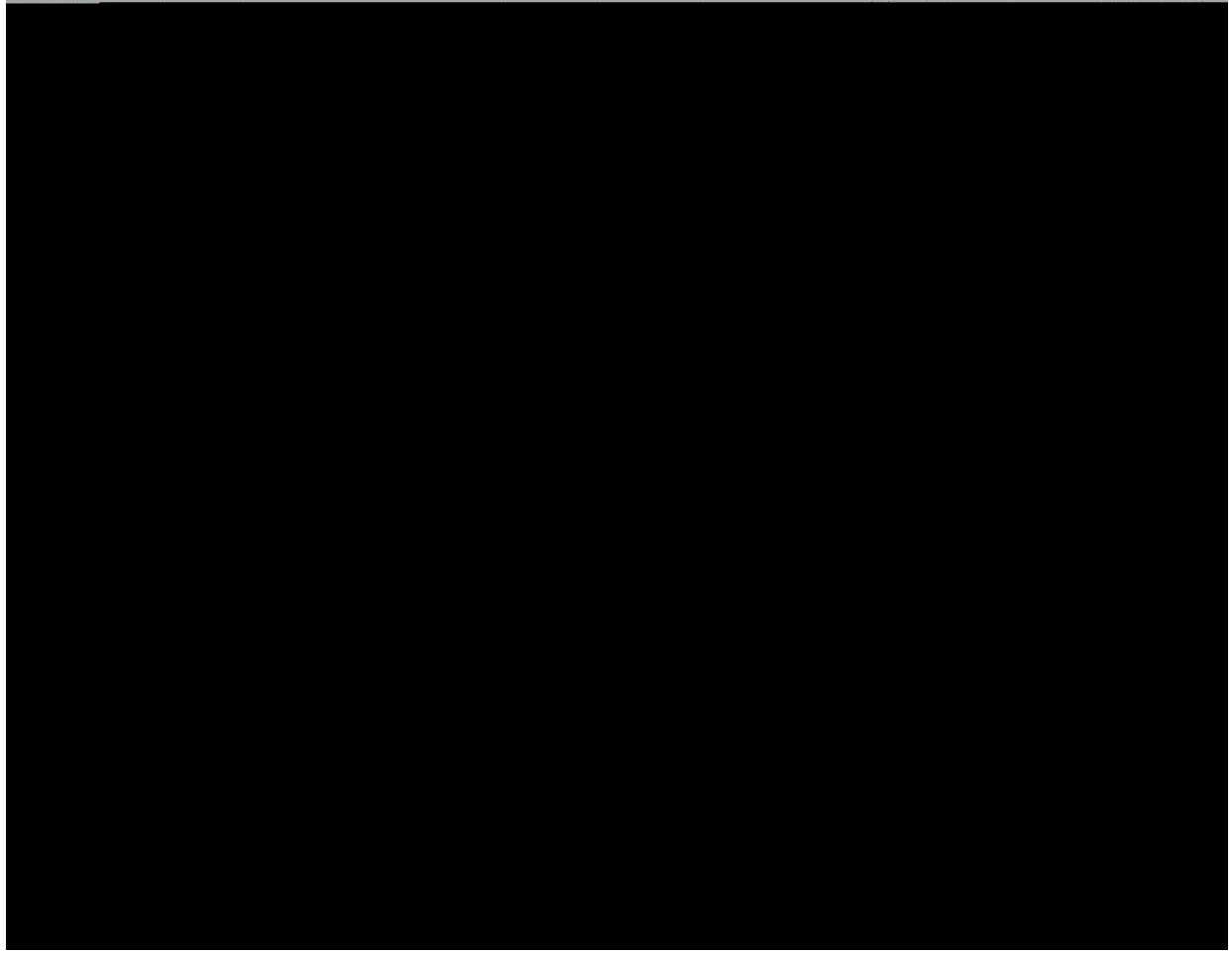
(2) The curriculum will be offered both within existing master's-level programs and as a newly available Graduate Certificate (GC) in Gifted and Talented Education. The new GC will provide candidates with a recognized certificate in gifted and talented education K-12 and give teachers formal acknowledgement of their graduate work without the completion of a master's degree. Additionally, an approved certificate program will allow the university a more sophisticated method of tracking graduate students than is currently in place.

Supporting materials (following pages): (1) Curriculum Form 2-I (review form for conversion to distance education); (2) Curriculum Form 3 (internal review and approval form for new graduate certificate)

CURRICULUM FOR 24



Subject	Language	Mathematics	Science	History	Art	Physical Education	Music	Foreign Language
English	English	Mathematics	Science	History	Art	Physical Education	Music	Spanish
Mathematics	Mathematics	Mathematics	Science	History	Art	Physical Education	Music	Spanish
Science	Science	Mathematics	Science	History	Art	Physical Education	Music	Spanish
History	History	Mathematics	Science	History	Art	Physical Education	Music	Spanish
Art	Art	Mathematics	Science	History	Art	Physical Education	Music	Spanish
Physical Education	Physical Education	Mathematics	Science	History	Art	Physical Education	Music	Spanish
Music	Music	Mathematics	Science	History	Art	Physical Education	Music	Spanish
Spanish	Spanish	Mathematics	Science	History	Art	Physical Education	Music	Spanish



UNIVERSITY OF CENTRAL ARIZONA

New Program Transmittal Form

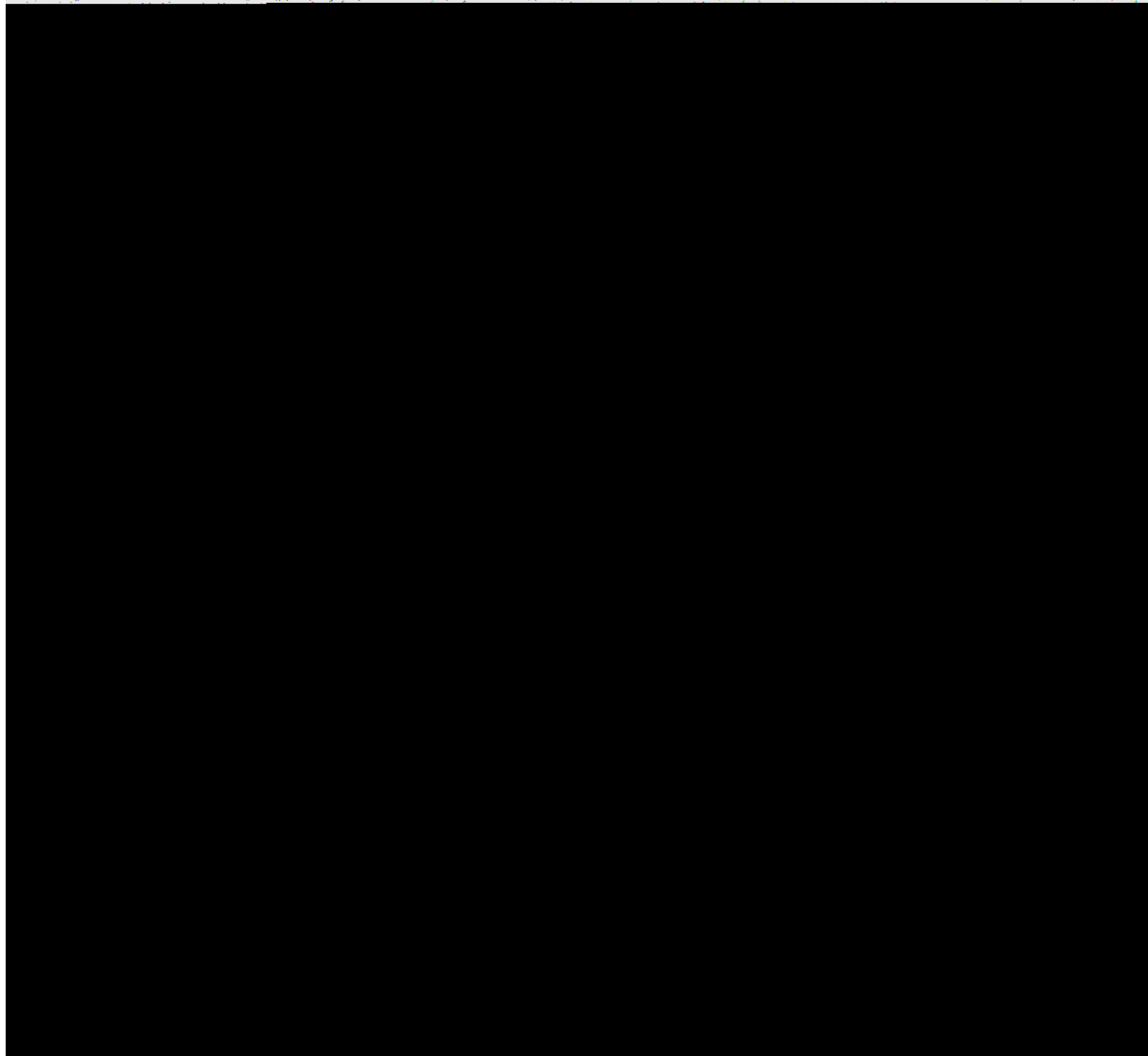
DATE: November 9, 2011 DEPARTMENT: Graduate Studies

UNDERGRADUATE

GRADUATE

PROPOSED DATE OF IMPLEMENTATION

brief description of program



Notification: Reorganization of Occupational Therapy Program

The Provost and President have accepted the recommendation of the faculty in Occupational Therapy to reorganize the program, separating the existing undergraduate and graduate components of the program and making the Master of Science a standalone program. This curriculum redesign is proposed to effectively meet the 2011 Accreditation Standards for a Master's Degree Entry-Level Educational Program for the Occupational Therapist. (s)he

DEGREE PROGRAMS **RECONFIGURATION OF EXISTING DEGREE PROGRAMS**
(Consolidation or Separation of Degrees)

Institution submitting request **1. I**
University of Central Arkansas **Unive**

Contact person/title **2. C**

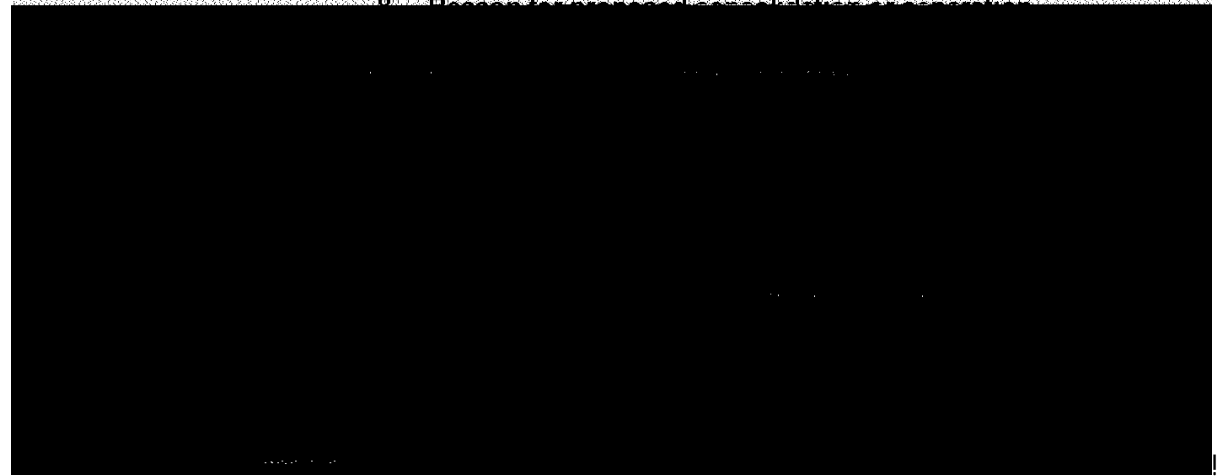
3. Title(s) of degree programs to be reconfigured

Bachelor of Science (BS) in Health Sciences, Occupational Therapy Emphasis

4. Current CIP code(s), current degree code(s)
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6. Proposed CIP code(s) for new program

7. Proposed effective date
August 15, 2012



10. Provide current and proposed organizational chart

11. Provide current and proposed organizational chart

12. Institutional curriculum committee review/approval date

13. Institutional review date

14. Will the proposed degree be offered on-campus, off-campus, or via distance delivery?



DATE: 04 June 2012
TO: Tom Courtway
President
FROM: Steven W. Runge, Provost
RE: Information for the Board of Trustees: New Academic Proposals
COPY: Jack Gillelan, Chief of Staff

A series of proposals by various departments and colleges within Academic Affairs has been recommended for adoption through the regular curriculum review and approval processes of the university:

New Graduate Certificates and Options:

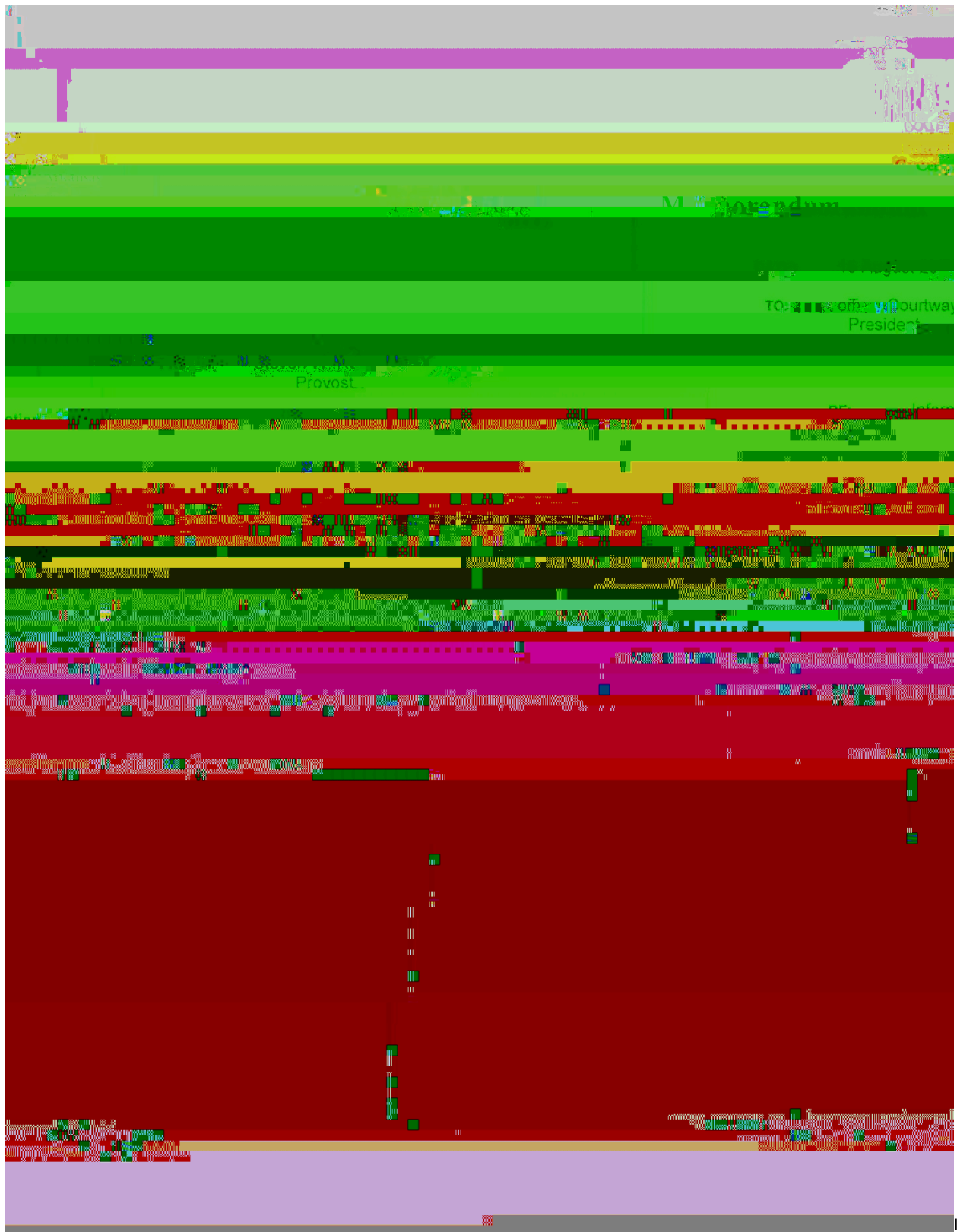
Educational Leadership Program: (1) new license-only PMC; (2) new EdS program options

Gifted and Talented Education: (1) distance education delivery; (2) new license-only GC

New Undergraduate Program Options:

BA/BS Geography: New Geospatial Technology track

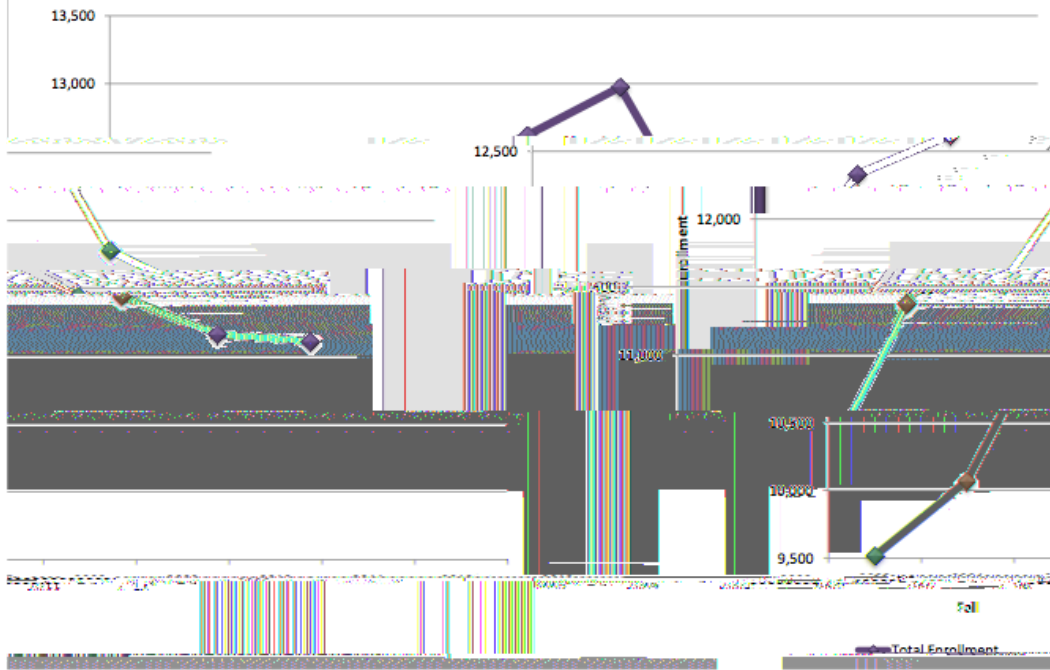
BBA, Management Information Systems: (1) reorganization of existing tracks; (2) new concentration in Business Analysis



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ATTACHMENTS

University of Central Arkansas Fall Enrollment



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Improvement Activities

- Extend move date in spring to Saturday or Sunday after finals**
- Provide transfer scholarships for spring semester**
- Work closely with community college deans on partnership agreements**
- Work to improve academic advising
Set progress point for declaration of major**





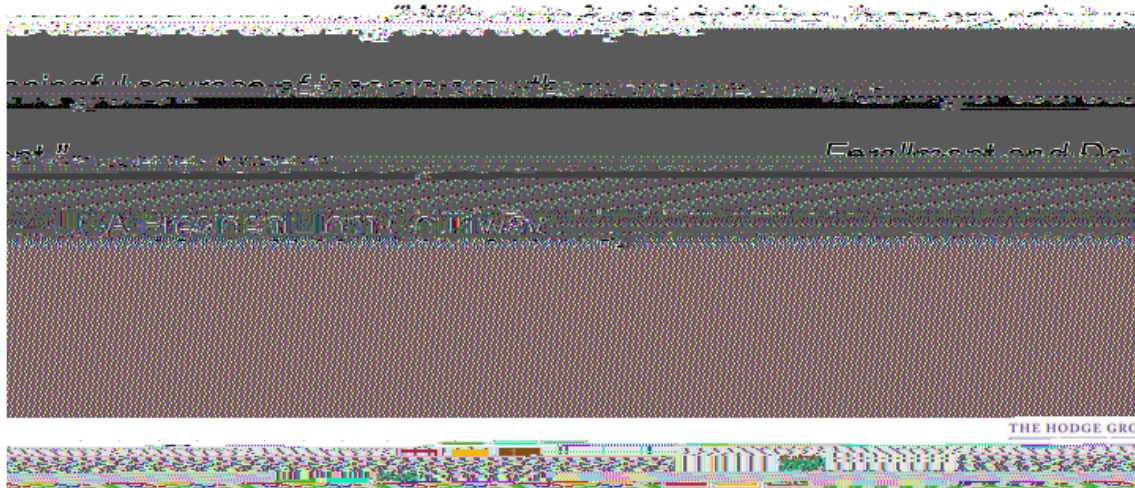
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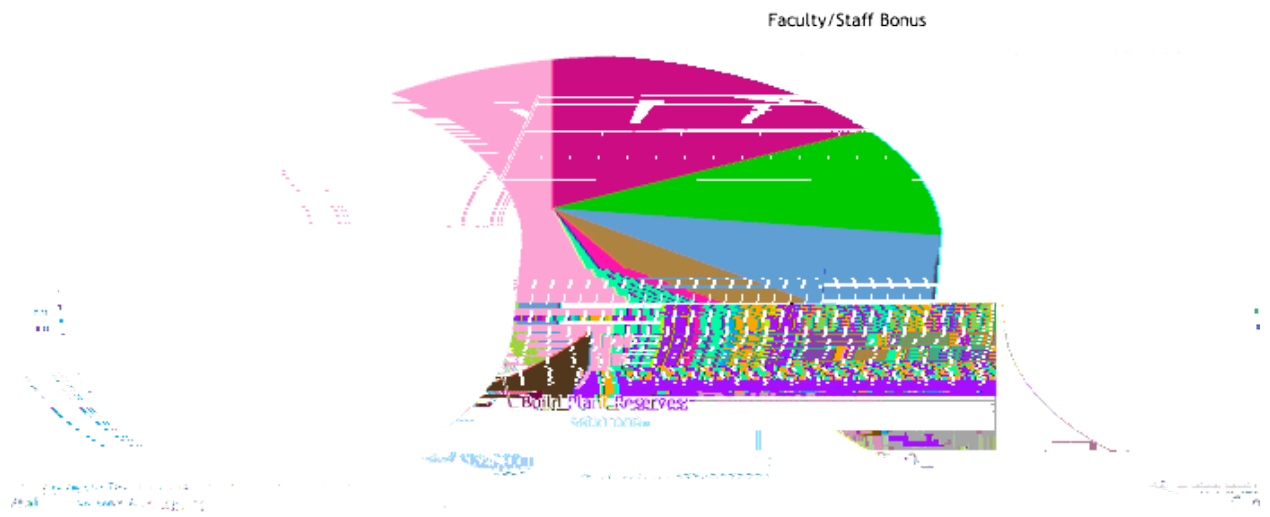
- **identify at-risk students early in the fall term to have the greatest impact on retention and student success**
- **gather data on student's Academic, Social, and Emotional state**
- **positively impact student success and retention by educating students about behaviors critical to long-term success**
- **connect students with campus resources to facilitate involvement**

- **Residen**

THE HODGE GROUP

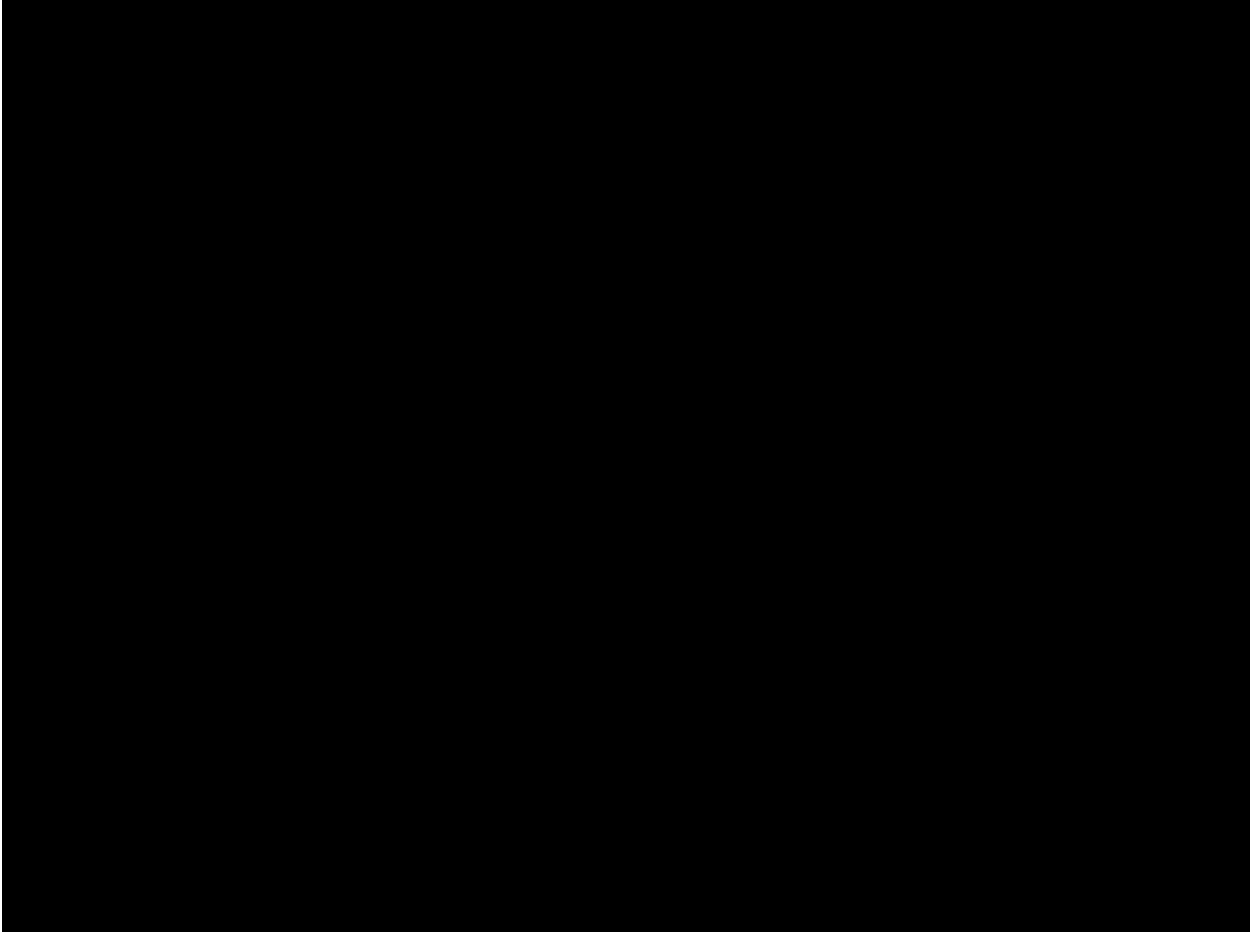


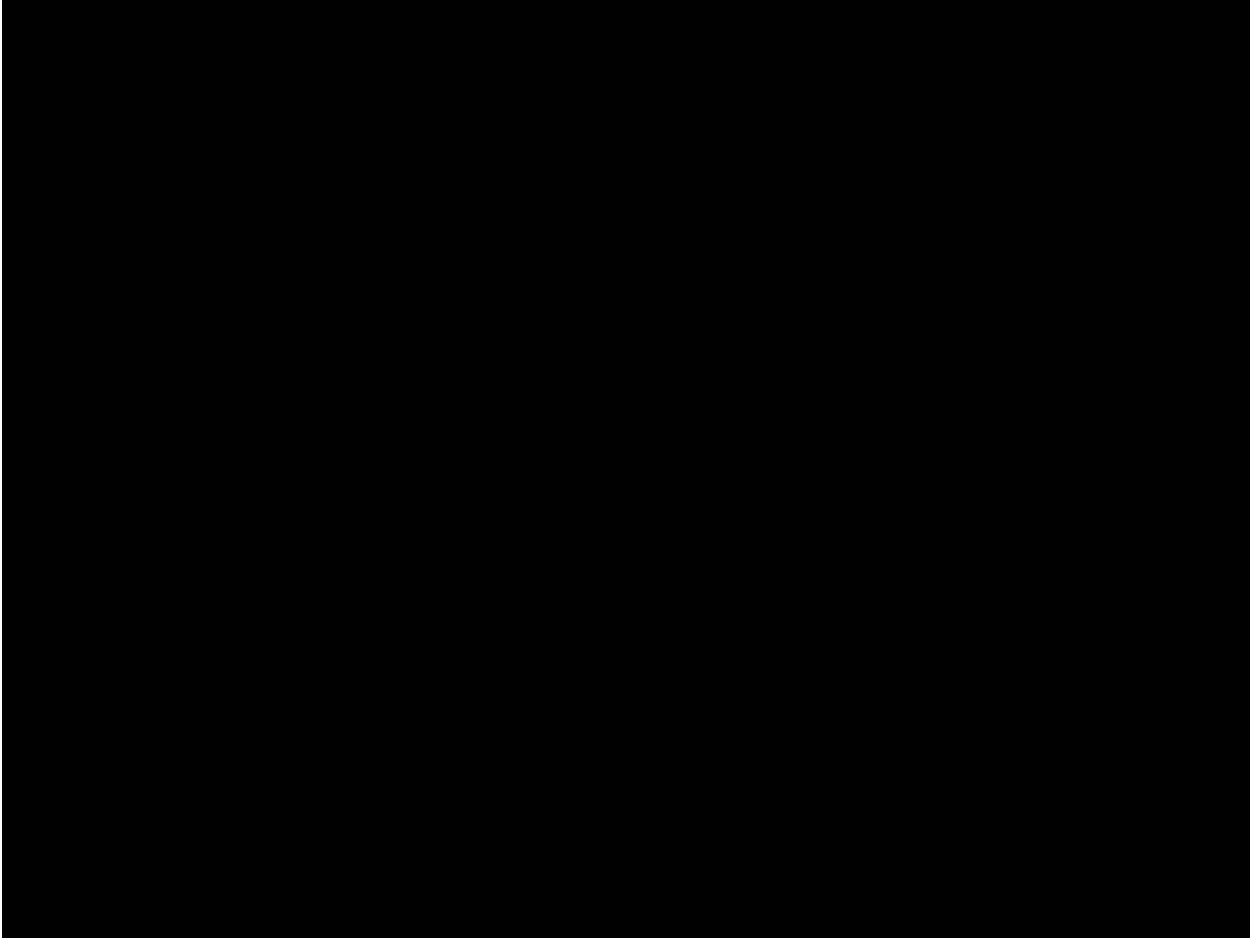
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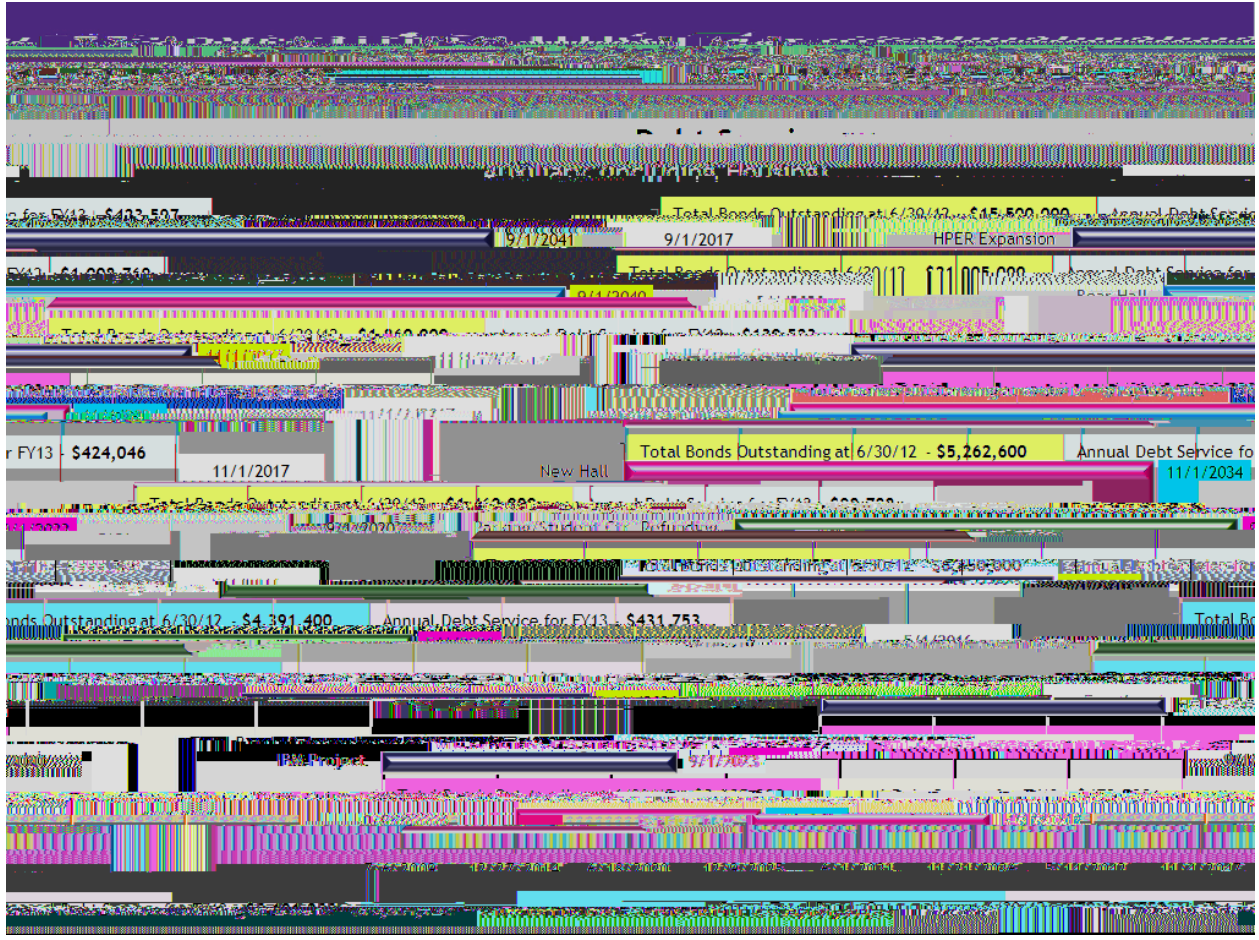


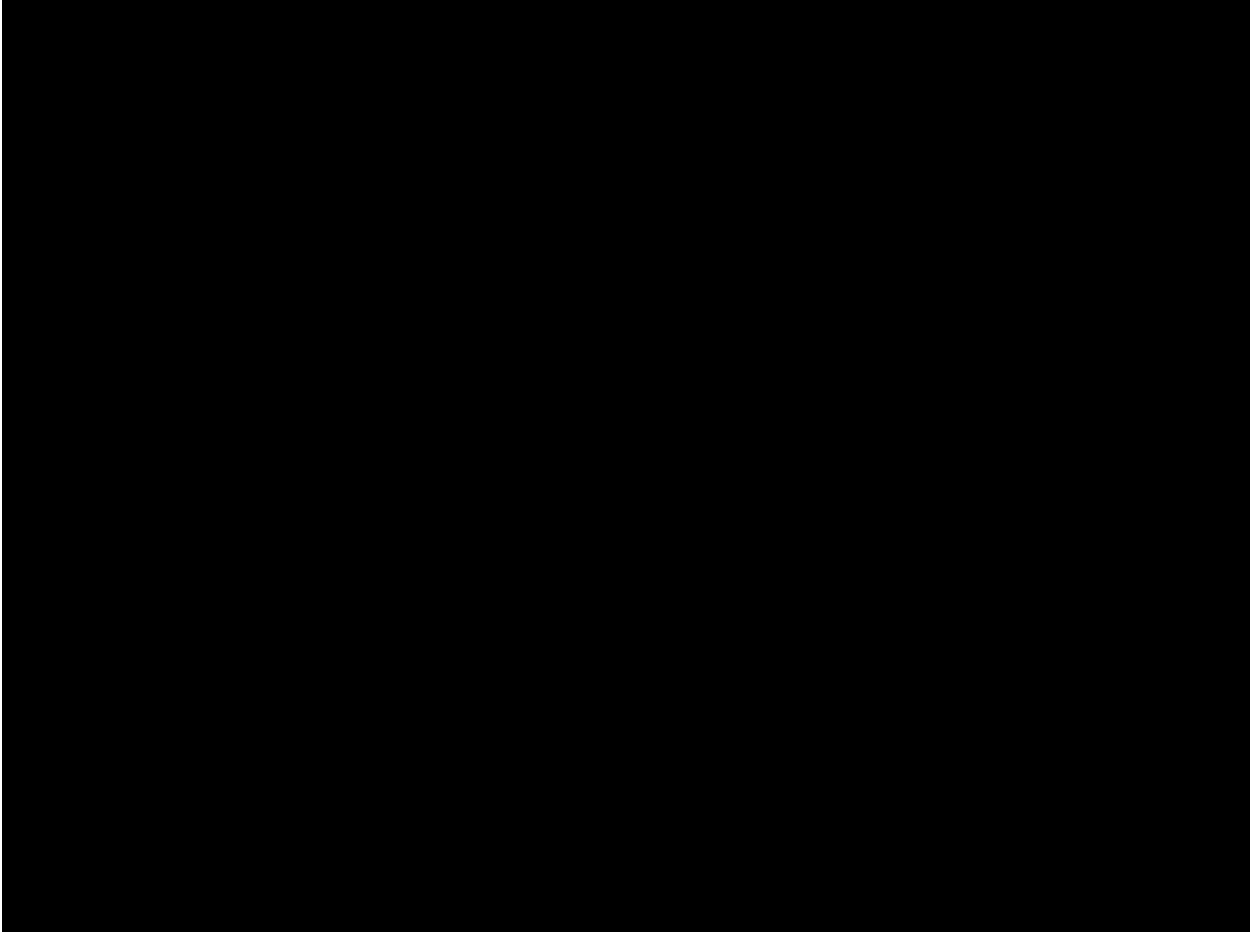
Auditory - Use of FY19 Revenues Over Expenditures

Operating Cash Reserves /









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