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September 21st, 1917.
The Board of Trustees: of the State Normal School met in the
office of the Superintendent of Public Instruction September 21st,
1917.

The meeting was called to order by the Secretary in the absence
of the Chairman. Roll call showed the following members present:

with.

Oliver
Lenon
Hutchins
Dunaway
McDaniel
Bond
Owen

absent
absent
The reading of the miuntes of the last meeting was dispensed

The Board ordered affidavits made by the Chairman and Secretary
of the Board and the iresident of

service to which he had just been called.
This action was done in view of the fact.that no time was given in which to select a suitable person to take this �p�o�s�i�t�i�o�n�~� A motion was also carried authorizing the Secretary of the Board to �w�i�~�e�
the War Department a similar·message.regarding Mr. Estes who also had been directed to report for military duty. The Govern()r_was also requested to use his influence with the War Department to. secure Mr. Estes' release as his presence, too, was almost abso-lutely necessary to the schoul at this time.
Mr. Torr!'luson recommended the following teachers to fill vacancies in the school:

Miss Helen Lee McGregor Miss Lulu Caraher
Mrs. J. c. Cook

Domestic Science
Assistant in Mathematics
Music and Expressiozi ·
All these teachers were elected, Miss-McGregor and Miss:caraher
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each at a salary of $1100 per year and 'Mrs. Cook at a a·al.aiy'"of $1000 per year.
A motion of Mr. Oliver was carried, expressing the will of
the Board that no teacher .absent himself or herself from the school during school days without permission from the President of the school.

Mr. Torreyson explained that it would be neaeasary to make the
.s.moke stack at the Normal Sahool much higher in order to get the best results from the coal reaently bought. Upon motion, this was .ordered done at a aost not to exaeed $200.
Mr. Bond and Mr. Owen not being present the opening of the bids
for the new Administration building was deferred to September 26th, and the notice to bidders was ordered continued until that time.
The Board adjourned to meet September

r �~� Chairman.