

The University of Central Arkansas Board of Trustees convened in a regularly scheduled meeting at 10:00 a.m. Friday, December 11, 2015, in the Board of Trustees Conference Room in Wingo Hall with the following officers and members present:

Chair:	Mr. Brad Lacy
Vice Chair:	Ms. Shelia Vaught
Secretary:	Ms. Elizabeth Farris
	Mr. Victor Green
	Ms. Kay Hinkle
	Mr. Bobby Reynolds
	Mr. Joe Whisenhunt

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President Courtway introduced Ashton Purtle, Miss UCA.

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Elizabeth Farris, chair of the Audit and Finance Committee, briefed the trustees on the audits that were reviewed and accepted by the committee at the December 10 committee meeting.

Diane Newton, Vice President for Finance and Administration, gave a financial update. Her report is attached to the original minutes.

TJ Johnston, Director of Special Projects, updated the board on the Donaghey District Task Force. He introduced the members and gave an overview of the task force's first meeting and future plans.

Steve Runge, Provost and Executive Vice President for Academic Affairs, reported on key performance indicators. His power-point presentation is attached to the original minutes.

Dates for regularly scheduled 2016 board meetings were set. They are as follows:

- February 12
- March 31 – retreat/budget workshop
- May 13
- August 19
- October 7
- December 9

Brad Lacy, as chair of the board and in accordance with Board Policy No. 607, allocated \$25,000 to Outreach and Community Engagement (OCE) to be used for infrastructure needs or upgrades, equipment, supplies and other reasonable and necessary expenses associated with the



- **CPH** - Arkansas Hall, Baridon Hall, Bear Hall, Bernard Hall, Carmichael Hall, Conway Hall, Donaghey Hall (redesign of initial wireless layout), Farris Hall, Greek Village (all buildings - redesign of initial wireless layout), Hughes Hall, New Hall, Short/Denney Hall, and State Hall; and
- **CS** - Conway Corporation Center for Sciences (redesign of initial wireless layout), Student Center, Mashburn Hall, Mathematics-Computer Science Technology Building, and Thompson Hall.

Each of these buildings will receive complete wireless coverage using the latest 802.11ac wireless access points to accommodate the high-level demands of students and academic areas. These access points will provide not only more coverage, but higher data access speeds. Further, the expansion of the wireless coverage will add access to common areas, classrooms, offices, and other areas in the buildings that currently do not have wireless access.

The equipment and software will be purchased from IK Network Solutions pursuant to an existing state contract. The total cost for the equipment and software is \$592,181. The cost for cabling and installation is estimated at \$306,000, but the final cost will be determined after receipt of bids for that part of the project.

<b>CS</b>	
Hardware/software Costs	\$592,181
Cabling and Installation	<u>\$306,000</u> (estimated cost, final cost determined via sealed bid)
Estimated Total	\$898,181

The following resolution was unanimously adopted upon motion by Bobby Reynolds and second by Victor Green:

**RESOLUTION**  
**416** - **CS**

**416**

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Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for (i) any contract which will require the expenditure by the university of funds (at any time) in excess of \$250,000; or (ii) any contract with a term exceeding one year, unless

- ① NY
- ① R HPC
- ① HPC
- ① HPC
- ① HPC

The following resolution was unanimously adopted upon motion by Victor Green and second by Joe Whisenhunt:

~~“THE HEALTH~~  
~~ISSUES”~~











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***REASON FOR REQUIRING BOARD REVIEW AND ACTION***  
***(Board Policy #416)***

Contract involving more than \$250,000

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1. Parties: Agreement between the University of Central Arkansas and Nabholz Construction Corporation.
2. Purpose

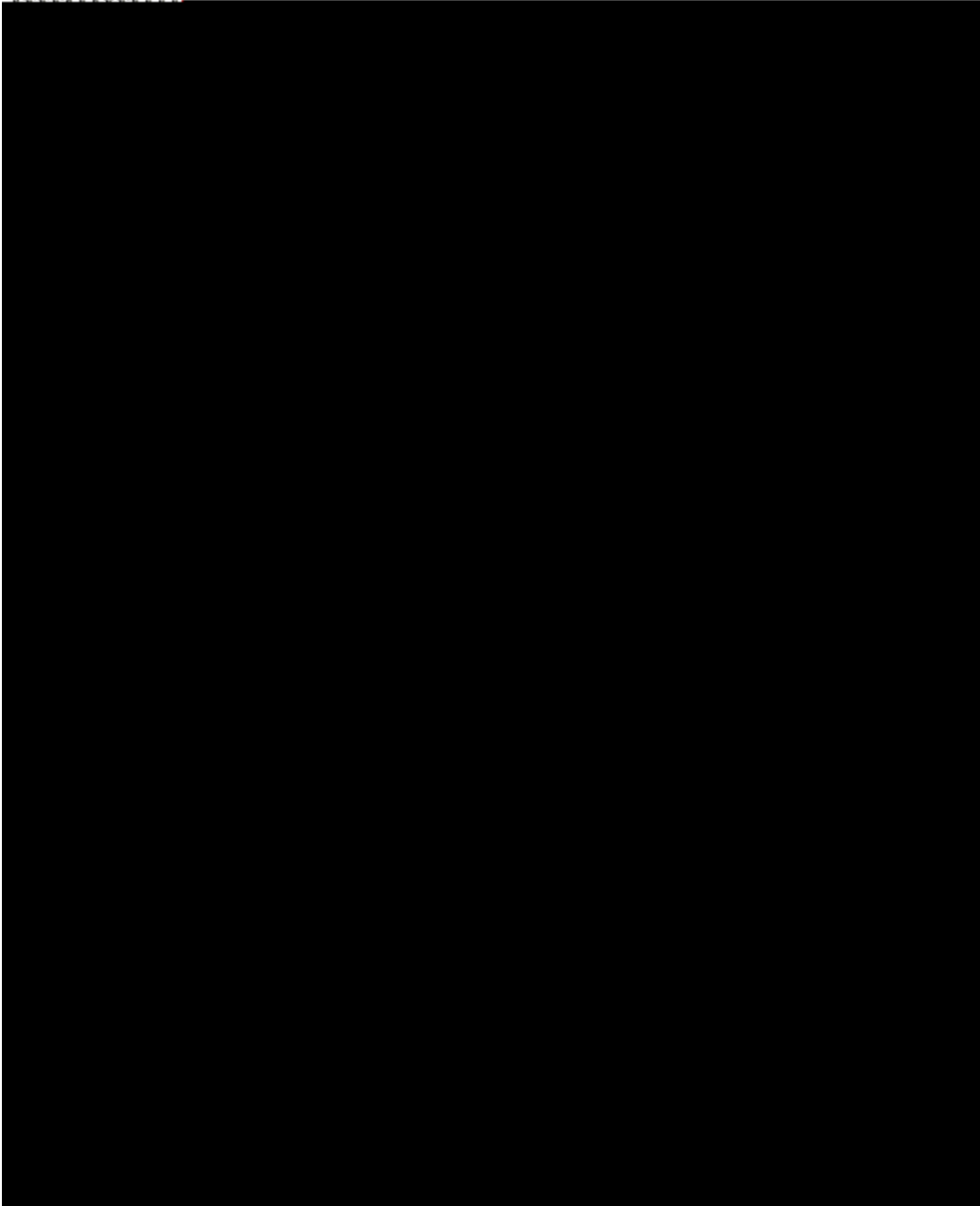






13. Seller's agreement and warrant to Buyer that there are no unrecorded contracts of sale  
Property:  
property and improvements thereon

14. Sellers shall be responsible for all risk of loss to the Property (if any) prior to closing;



**MR**

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**2010** : The faculty in the CNSM, in partnership with the Arkansas Natural Heritage Commission, proposed that a portion of the existing nature reserve be permanently set aside and used for environmental, scientific and educational purposes. The dean and faculty of the CNSM proposed that the university grant to the Arkansas Natural Heritage Commission a conservation easement for this property. The purpose of the easement would have been to "...assure that the property will be retained forever in its natural condition" and used "solely for recreational, educational, conservation and wildlife purposes." As discussed above, the board ultimately approved a motion that "The Jewel Moore Nature Reserve will remain undisturbed for five (5) years (December, 2015)."

**2011** : The Biology Department JMNR Committee has presented two options:

(1) rather than continue with a moratorium on development of the JMNR, the board could make a commitment to maintaining the campus's natural area; or

(2) institute a five-year rolling commitment to maintaining the JMNR as a campus natural area.

The committee indicated that the current five-year moratorium has limited some grant opportunities because of the implication that development is planned but simply on hold at the present time.

The 1980 board resolution provided that the nature reserve be maintained so long as the Board of Trustees feels it is in the best interests of the university. In February 2012, the board authorized the administration to accept the 2011 UCA Master Plan. The Master Plan seeks to preserve and enhance the campus's existing natural resources, including the JMNR.

After review, the administration believes that a commitment to maintaining the campus's natural area and preserving the JMNR is consistent with the Master Plan, and is the better option.

The following resolution was unanimously adopted upon motion by Elizabeth Farris and second by Shelia Vaught:

**RESOLUTION**  
**RESOLUTION**

**RESOLUTION**  
\_\_\_\_\_

**RESOLUTION**













**11/18**

**11/18**

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OTHY 7330 Occupational Therapy Practice for Children, Youth, and Families  
OTHY 7340





OTD program will increase the number of courses to 33, so that 12 additional courses must be budgeted.

Projected revenue for the first three years of program operation is outlined in Table 2. Explanatory notes follow the table.

2:

	Year 1	Year 2	Year 3
<b>Assumptions</b>			
OTD 1	48		
OTD 2	48	48	48
OTD 3		48	48
OTD 4			48
<b>Total annual enrollment</b>	<b>96</b>	<b>96</b>	<b>114</b>
<b>SSCH (MS)</b>			
MS	1,344		
OTD 1	1,08	1,08	1,08
OTD 2		1,5	3264
<b>Total OTD SSCH</b>	<b>1,968</b>	<b>3,552</b>	<b>5,232</b>
<b>Revenue</b>			
MS	\$ 5		
OTD 1	\$ 5	\$ 5	\$ 5
OTD 2	-	\$ 422,5	\$ 80
<b>Tuition and fees (total)</b>	<b>\$ 861,828</b>	<b>\$ 943,808</b>	<b>\$ 1,418,141</b>
MS	\$ 27,5		
OTD	\$ 45	\$ 84,0	\$ 1,190
<b>Total state general revenue</b>	<b>\$ 723,552</b>	<b>\$ 814,000</b>	<b>\$ 1,199,000</b>
<b>Total revenue, all sources</b>	<b>\$ 1,585,380</b>	<b>\$ 1,757,808</b>	<b>\$ 2,617,141</b>

Projected Revenue, Note 1: SSCH is calculated with the following annual credit-hour loads: (1) MS students, year 1: 28 CH; (2) OTD students, year 1: 41 CH; (3) OTD students, year 2: 33 CH; (4) OTD students, year 3: 35 CH.

Projected Revenue, Note 2: Tuition and fees projections combine the university's graduate general registration fee (tuition) and per-

attached to the courses offered in each year of the projection and the total amount of the fee per student, per year.

Projected Revenue, Note 3: State general revenue subsidy for the master's is calculated using the reported per-FTE subsidy for that program, \$4,867. For the OTD program, an assumption of \$5,500 / FTE student is based on the reported per-FTE subsidy for UCA's most mature professional-



**MEMORANDUM**

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Upon motion by Shelia Vaught and second by Victor Green the following motion was unanimously adopted:

**RESOLVED**, that the Board of Regents, effective July 1, 2015, shall approve the following motion:

**MEMORANDUM**

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Upon motion by Brad Lacy and second by Kay Hinkle the following motion was unanimously adopted:

**RESOLVED**, that the Board of Regents, effective July 1, 2015, shall approve the following motion:

**MEMORANDUM**

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The Department of Elementary, Literacy, and Special Education proposes a Graduate Certificate (GC) credential for the Early Childhood/Special Education Integrated Birth–Kindergarten licensure curriculum. The curriculum for the Graduate Certificate in Integrated Early Childhood Education is consistent with courses required for completion of UCA’s approved graduate Endorsement Program for Early Childhood/Special Education Integrated Birth-Kindergarten. The program will provide candidates with a recognized credential in Integrated Early Childhood Education and provide teachers with formal acknowledgement of their graduate work without the completion of a master’s degree. An approved certificate program will allow the university a more sophisticated method of tracking graduate students who enroll in this program of study.

All appropriate committees, councils, and administrators have recommended implementation of this proposal, and the provost and president have approved it.

Supporting materials (following pages): (1) UCA Curriculum Form 3, (2) ADHE Form LON-10



**LETTER OF NOTIFICATION – 10**  
**GRADUATE CERTIFICATE PROGRAM**

(12–21 Semester Credit Hours)

**1. Institution submitting request**

University of Central Arkansas

**2. Contact person/title**

Jonathan A. Glenn  
Associate Provost

**3. Phone number/e-mail address**

(501) 450-3126  
jona@uca.edu

**4. Proposed effective date**

Fall 2016

**5. Name of proposed graduate certificate program**

GC, Integrated Early Childhood Education

**6. Proposed CIP Code**

13.1001

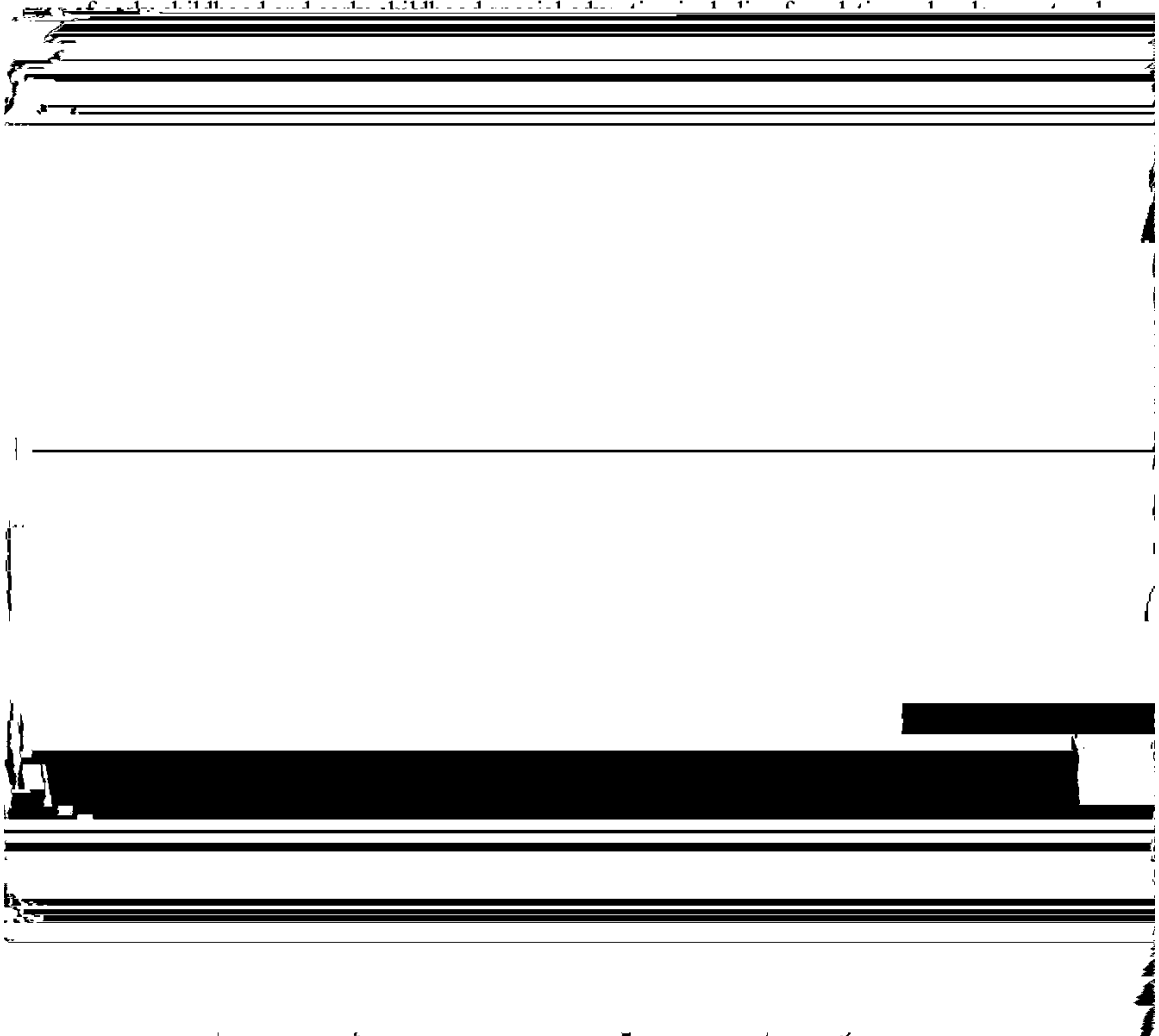
The curriculum for the Graduate Certificate in Integrated Early Childhood Education is consistent with courses required for completion of UCA's approved graduate Endorsement Program for Early Childhood/Special Education-Integrated Early Childhood Education. The program will provide candidates with

**c. New courses with descriptions**

N/A

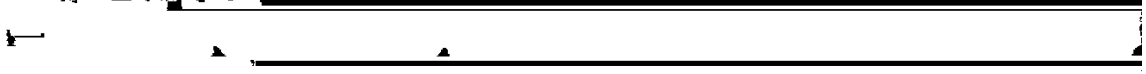
**d. Program goals and objectives**

The 15-hour graduate-level program is designed to provide advanced knowledge and skills in the discipline of early childhood and early childhood special education. Candidates will gain expertise in the



characteristics of learners, individual learning differences, instructional strategies and planning, learning environments, guidance and behavior management, communication, working with families, assessment, and professional and ethical practice.

**A. Expected student learning outcomes**



The curriculum is designed to exit professionals who



- Apply their knowledge of central concepts, tools of inquiry, and structures of early childhood



**11. Will this program be offered on-campus, off-campus, or via distance delivery?  
Indicate mode of distance delivery.**

The 15-hour certificate will be offered via distance education using a combination of asynchronous, synchronous (Blackboard Collaborate), and hybrid models. The MSE in Special Education, in which the certificate curriculum is embedded, is already approved for distance delivery.

**12. Identify off-campus location, if applicable. Provide a copy of e-mail notification to**

[Redacted content]



Johnny Key  
Commissioner

May 13, 2015

Jc  
Co

Dr. Kathleen Atkins, Chair

Sam Ledbetter  
Chair  
Mashburn 150  
University of Central Arkansas  
201 Donagheve Ave

Toyce Newton  
Crossett  
Vice Chair  
Conway, AR 72035

Dr. Jay Barth  
Little Rock  
Dear Dr. Atkins,

and by the University of Central Arkansas to revise the Early Childhood/Special Education Integrated B-1  
Newport  
The Arkansas Department of Education (ADE) has completed its review of the proposal submitted by the  
University of Central Arkansas to revise the Early Childhood/Special Education Integrated B-1  
program to align with the Arkansas Early Childhood Special Education Standards. The proposal was submitted to the  
Arkansas Department of Education (ADE) on 1/22/15. The proposal was reviewed by the Arkansas Department of Education  
on 4/22/15. The proposal was approved by the Arkansas Department of Education on 4/22/15. The proposal was approved by the  
Arkansas Department of Education on 4/22/15. The proposal was approved by the Arkansas Department of Education on 4/22/15.  
Kim Davis

The Department of Elementary, Literacy, and Special Education proposes a Graduate Certificate (GC) credential for the Dyslexia Therapist licensure curriculum. The curriculum for the new graduate certificate is consistent with courses required for completion of UCA's approved Graduate Endorsement Program for Dyslexia Therapist K-12. The graduate certificate will provide candidates with a recognized credential in Dyslexia Interventionist and give individual candidates formal acknowledgement of their graduate work without the completion of a master's degree. An approved certificate program will allow the university a more sophisticated method of tracking graduate students who enroll in this program of study.

Students who wish to seek the 30-hour MSE in Reading may do so by completing 15 hours of specified graduate courses beyond the 15-hour certificate program in Dyslexia Interventionist.

All appropriate committees, councils, and administrators have recommended implementation of this proposal, and the provost and president have approved it.

Supporting materials (following pages): (1) UCA Curriculum Form 3, (2) ADHE Form LON-10

REC'D

CURRICULUM FORM

SEP 30 2015

UNIVERSITY OF CENTRAL ARIZONA  
New Program Transmittal Form

GRADUATE OFFICE

Department Elementary, Literacy, and Special Education Date August 1, 2015

The program is:  UNDERGRADUATE  
 GRADUATE

Bulletin Program (brief):

**Graduate Certificate Program in Dyslexia Interventionist**

Brief description of program:

The 15 hour graduate level program is designed to provide advanced knowledge and skills of dyslexia. The purpose of the program is to provide candidates with a strong understanding of the research, diagnosis, the nature of dyslexia, the indicators of students with dyslexia, assessment and intervention strategies. Designed to meet the educational and social/emotional needs of students with dyslexia and similar reading disabilities. The program will provide candidates with a recognized certificate in Dyslexia Interventionist, as well as give individuals formal acknowledgement of their graduate work without the completion of a masters degree. Students who desire to seek the 30 hour M.S.E. in Reading may do so by completing 15 hr of graduate courses (ELSD 6541, ELSD 6345, ELSD 6346, ELSD 6370, and ASTL 6380 and BAD 6321) in addition to the 15 hour certificate.

Proposed effective date for new program (term and year): Spring 2016 Fall 2016

**Program recommended by**

Shou... Department Curriculum Committee Date 8-15-15 Professional Educator Council Date 8-15-15

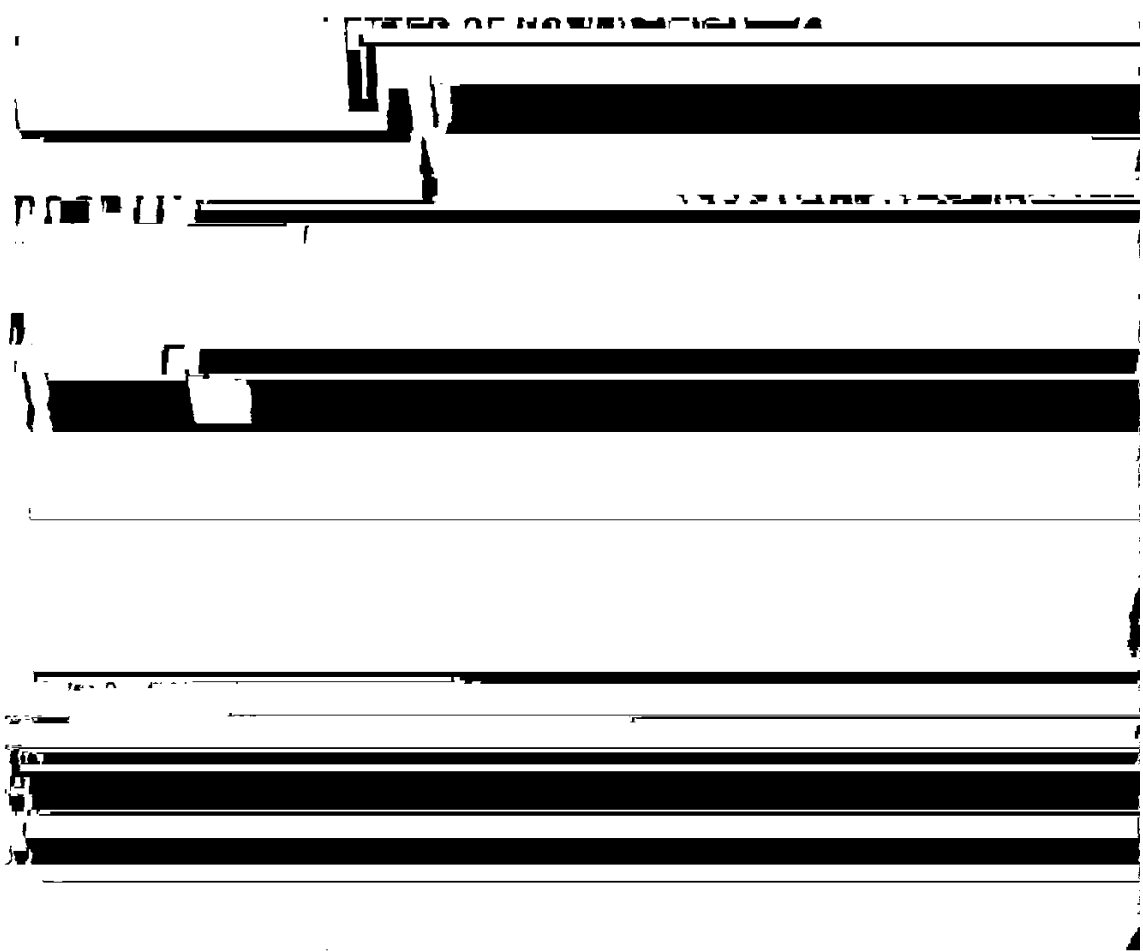
Shelly... College Curriculum & Assessment Committee Date 8-15-15 Undergraduate Council Date 8-15-15

Victoria... Academic Planning & Assessment Committee Date 9-15-15 Council of Deans Date 9-15-15

**Program approved by** [Signature] **Program recorded by** [Signature]

Provost Date 11/3/2015 Undergraduate/Graduate Studies Registrar Date 11/3/2015

NOTE: During the academic year, program proposals must be received by the Registrar's Office for review and action is desired. Submit to the Registrar's Office.



**1. Institution submitting request**

University of Central Arkansas

**2. Contact person/title**

Jonathan A. Glenn  
Associate Provost

**3. Phone number/e-mail address**

(501) 450-3126  
jona@uca.edu

**4. Proposed effective date**

Fall 2016

**5. Name of proposed graduate certificate program**

GC, Dyslexia Interventionist

**6. Proposed CIP Code**

13.1315

**7. Reason for proposed program implementation**

**c. New courses with descriptions**

No new courses

**d. Program goals and objectives**

The 15-hour graduate-level program is designed to provide advanced knowledge and skills in the area of

[REDACTED]

**11. Will this program be offered on-campus, off-campus, or via distance delivery?  
Indicate mode of distance delivery.**

The 15-hour certificate will be offered via distance education using a combination of asynchronous,

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