

The University of Central Arkansas Board of Trustees convened in a regularly scheduled meeting at 10:00 a.m. Friday, February 12, 2016, in the Board of Trustees Conference Room in Wingo Hall with the following officers and members present:

Chair: Ms. Shelia Vaught
Mr. Victor Green
Ms. Kay Hinkle
Mr. Brad Lacy

REPORTS

Chair of the Audit and Finance Committee Bunny Adcock briefed the trustees on the audits that were review-1(onmi)projects that are underway on campus.

~~Review of Special Projects will be reported to the board by the Donaghy District in March. The special projects include the Center for Adult Education, Center for Health Services, and the Center for General Counsel Warren Readnour briefed the board on Board Policy No. 202, President Search Process. Chai~~

WHEREAS, throughout his seven years as a member of the Board of Trustees, Mr. Reynolds, along with his wife, Diane Reynolds, attended numerous university and student events and functions, and most importantly, Mr. Reynolds attended forty-one of forty-two commencement ceremonies;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and deep gratitude to Bobby and Diane Reynolds for their service, gifts and other contributions to the university, and in addition does hereby extend its sincere appreciation to Bobby Reynolds, for his service as a valued member of the Board of Trustees; and

BE IT FURTHER RESOLVED, that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Adopted this 12th day of February 2016 in Conway, Arkansas

Shelia Vaught
Chair of the Board

Joe Whisenhunt
Secretary of the Board

Reimbursement of Expenses for Official Board of Trustees Duties Board Policy No. 211

Arkansas Code Annotated 25-

The UCA Board of Trustees authorizes reimbursement of expenses for each of its members for performance of official board duties, to include attendance at board meetings, fulfillment of board training requirements, and any other official board duties. The expense reimbursement authorized herein must not exceed the rate established by state travel regulations for state employees, including special travel authorization. The board also authorizes the president to approve the reimbursement of travel expenses of board members that are in conformance with this policy.”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 211

Subject: Reimbursement of Expenses for Official Board of Trustees Duties

Date Adopted: 10/92 Revised: 02/96

The UCA Board of Trustees authorizes reimbursement of expenses for each of its board members for performance of official board duties, to include attendance at board meetings, fulfillment of board training requirements, and any other official board duties. The expense reimbursement authorized herein must not exceed the rate established for state employees for state travel regulations, including special travel authorization. The board also authorizes the president to approve the reimbursement of travel expenses of board members that are in conformance with this policy.

Rights-of-way and Easements to City of Conway

Conway Corporation installed utilities during the construction of Donaghey Hall. The City of Conway is now requesting that the university grant 15-foot-wide rights-of-way and easements for purposes of utilities provided by Conway Corporation. The easements are in and near the rights-of-way for Bruce Street, Elizabeth Street, South Boulevard, and Donaghey Avenue. The UCA Physical Plant has reviewed the easements and verified that the sewer and water lines and other utilities are located in the designated areas.

The following resolution was unanimously adopted upon motion by Brad Lacy and second by Kay Hinkle:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to grant to the City of Conway the 15-foot-wide rights-of-way and easements for utilities provided by Conway Corporation, and the president and other officials of the University of Central Arkansas, as the president may from time-to-time designate, are hereby authorized and

directed to enter into and execute such documents, agreements and instruments ~~as~~ a necessary and required to grant the rightsof-way and easements.”

Contract Review Procedures– Board Policy No. 416

entitled to a minimum board plan rate increase of 3.5%. The October 2014 CPI-U was only 2.9%; therefore, the proposed agreed upon rate increase is 3.25%. The increases are reflected in the attached schedule.

UNIVERSITY OF CENTRAL ARKANSAS					
BOARD POLICY					

	Brunch*	\$9.68	(\$9.37)	\$0.31	3.31%
	Lunch*	\$10.53	(\$10.20)	\$0.33	3.24%
	Dinner*	\$11.24	(\$10.88)	\$0.36	3.31%
	Overall Average Causal Meal Rate Increase				3.25%
Summer Camp Causal Meals	Breakfast*	\$5.41	(\$5.24)	\$0.17	3.24%
	Brunch*	\$6.59	(\$6.39)	\$0.20	3.13%
	Lunch*	\$6.59	(\$6.38)	\$0.21	3.29%
	Dinner*	\$6.60	(\$6.39)	\$0.21	3.29%

March 17-24, Sun-Sun
April 26, Friday

Spring break – no classes, university offices open
Study day

public service efforts. These changes to the policy will not change that process. The revised policy adds an additional section authorizing the president to adopt procedures for awarding an honorary posthumous degree to a student who dies while enrolled in a degree program.

The language to be added is highlighted.

The following resolution was unanimously adopted upon motion by Brad Lacy and second by Kay Hinkle:

“BE IT RESOLVED: That the Board of Trustees approves the following revisions to

Eligibility

1. Candidates for honorary degrees must have distinguished themselves through outstanding contributions to society.
2. Members of the Board of Trustees, faculty, staff, or administrators of the university are ineligible for honorary degree consideration.
3. Local, state, or national government officials who currently hold office or who are candidates for office are ineligible for honorary degree consideration.
4. Honorary degrees shall not be awarded in absentia or posthumously except under extraordinary circumstances.
5. Only under exceptional circumstances will the university grant more than one honorary degree during an academic year.
6. The university may choose not to grant an honorary degree in any particular year.

Honorary Degree Committee

A committee consisting of nine members shall be appointed to review nominations for honorary degrees. The committee membership shall include:

1. Four tenured faculty members:
 - a. One appointed by the president;
 - b. One appointed by the provost; and
 - c. Two appointed by the Faculty Senate;

Faculty members will serve staggered four-year terms. No college may have more than one representative.

2. The president of the Faculty Senate, or designee;
3. The president of the Student Government Association, or designee;
4. The president of the Staff Senate, or designee;
5. The president of the Alumni Association; and
6. The dean of the Graduate School.

The dean of the Graduate School will serve as committee chair, but will be a non-voting member.

Procedures for Nomination and Selection of Candidates

The Honorary Degree Committee will establish and publish timelines for the nomination and selection process described in this policy.

1. Nominations shall originate from members of the faculty. A nomination may originate from an individual faculty member, from a department or college, or from the collaborative efforts of two or more departments or colleges within the university.
2. Any recommendations of potential nominees that come from outside the faculty shall be received by the Office of the Provost for referral to the appropriate college.
- 3.

10. Upon approval by the Board of Trustees, candidates will be informed by the president of their selection and invited to accept the honorary degree. Following acceptance, a public announcement will be made, and the degree will be conferred at a commencement ceremony of the nominating college or colleges or at another appropriate event.

Honorary Posthumous Degree to a Student

The president is authorized to adopt separate procedures for awarding an honorary posthumous degree to a student who dies while enrolled in a degree program of the university. An undergraduate student pursuing a bachelor's degree at the time of death may be awarded the Bachelor of Science and Arts degree in University Studies – Posthumous honoris causa, when given an honorary posthumous degree. A graduate student pursuing either a master's or a doctoral degree at the time of death may be awarded the Master of Science and Arts degree in University Studies – Posthumous honoris causa, when given an honorary posthumous degree.

Distinguished Professor Emeritus Awards

The Faculty Emeritus Committee has unanimously recommended that two retired UCA professors, Dr. Ben McNew and Dr. Dave Naylor, receive the status of Distinguished Professor Emeritus. The professors were nominated for the honor by faculty in their respective departments and have the support of all appropriate academic councils and administrators.

The following resolution was unanimously adopted upon motion by Elizabeth Farris and second by Bunny Adcock:

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WHEREAS, Dr. Ben McNew held the Carmichael Chair in the College of Business during his tenure at the University of Central Arkansas; and

WHEREAS, Dr. Ben McNew was named a Distinguished Undergraduate Alumnus by the UCA College of Business; and

WHEREAS, Dr. Ben McNew contributed to the future success of the Department of Economics, Finance and Insurance and Risk Management through his establishment of the McNew Banking Lectureship Endowment Fund; and

WHEREAS, Dr. Ben McNew was unanimously recommended by the tenured faculty of the Department of Economics, Finance and Insurance and Risk Management; and

WHEREAS, Dr. Ben McNew was unanimously recommended to receive the Distinguished Professor Emeritus Award by the Faculty Emeritus Committee;

NOW THEREFORE BE IT RESOLVED , that the Board of Trustees of the University of Central Arkansas does hereby bestow the honor and status of Distinguished Professor Emeritus on Dr. Ben McNew in recognition of his leadership in and his service to the Department of Economics, Finance and Insurance and Risk Management at the University of Central Arkansas; and

BE IT FURTHER RESOLVED , that this resolution be made part of the minutes of the February 12, 2016 University of Central Arkansas Board of Trustees meeting.

Shelia Vaught
Chair of the Board

Joe Whisenhunt
Secretary of the Board

RESOLUTION

WHEREAS, Dr. Dave Naylor served as a faculty member in the Department of Elementary, Literacy and Special Education, formerly the Department of Early Childhood and Special Education, at the University of Central Arkansas from 1971 to 2007; and

WHEREAS, Dr. Dave Naylor served as chair of the Department of Elementary, Literacy and Special Education from 1984 to 1991; and

WHEREAS, Dr. Dave Naylor graciously provided his leadership as Interim Assistant Dean of the College of Education from 1994 to 1996; and

WHEREAS, Dr. Dave Naylor was a leader in special education in the state of Arkansas, serving on the Arkansas Governor's Developmental Disabilities Planning Council and as president of the Arkansas Federation of the Council for Exceptional Children; and

WHEREAS, Dr. Dave Naylor's leadership and national recognition influenced Dr. J. D. Mashburn's development of the Mashburn Center for Learning; and

WHEREAS, Dr. Dave Naylor championed children and youth through his significant contributions to teacher preparation and left a great legacy for his colleagues in pursuit of excellence in teacher preparation; and

RESOLUTION ADOPTING THE HAZARD MITIGATION PLAN
FOR FAULKNER COUNTY, ARKANSAS

WHEREAS, certain areas of Faulkner County, Arkansas are subject to periodic flooding and other natural and man-caused hazards with the potential to cause damages to people's properties within the area; and

WHEREAS, Faulkner County and the University of Central Arkansas desire to prepare and mitigate for such circumstances; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) required that local jurisdictions have in place a FEMA-approved Hazard Mitigation Action Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, to assist cities and counties in meeting this requirement, Faulkner County, with the assistance of Central Arkansas Planning and Development District, has initiated development of a county-wide, multi-jurisdiction Hazard Mitigation Plan for the county and all

shall be monitored by the Board of Trustees and the president of this institution to ensure that resources are available, or will become available, to pay the obligations of this institution and that no obligations are incurred that exceed available appropriations and funds.

Therefore, I certify that as of December 31, 2015, I have verified that sufficient appropriations and funds are available, or will become available, to pay the obligations of this institution of higher education and all other current obligations to be paid from the appropriations and the funds.

I also certify that obligations of this institution of higher education shall continue to be monitored to ensure that sufficient appropriations and fund balances are available, or will become available, to pay all future obligations of the institution when such obligations become due.

Shelia Vaught, Chair
University of Central Arkansas Board of Trustees

Date

Tom Courtway, President
University of Central Arkansas

Date

NOTIFICATIONS/DELETIONS

Notification: New Minor Program, Teaching English to Speakers of Other Languages

The Department of Languages, Linguistics, Literatures, and Cultures has proposed a new minor

anthropology, writing, creative writing, English, Asian Studies, and African/African American Studies.

The new minor program has been recommended for approval through the regular curriculum process and the provost and the president have approved the new minor program.

Supporting materials (following pages): (1) UCA Curriculum Form U3, (2) ADHE Form LON-3.

understanding in linguistics and applied linguistics.

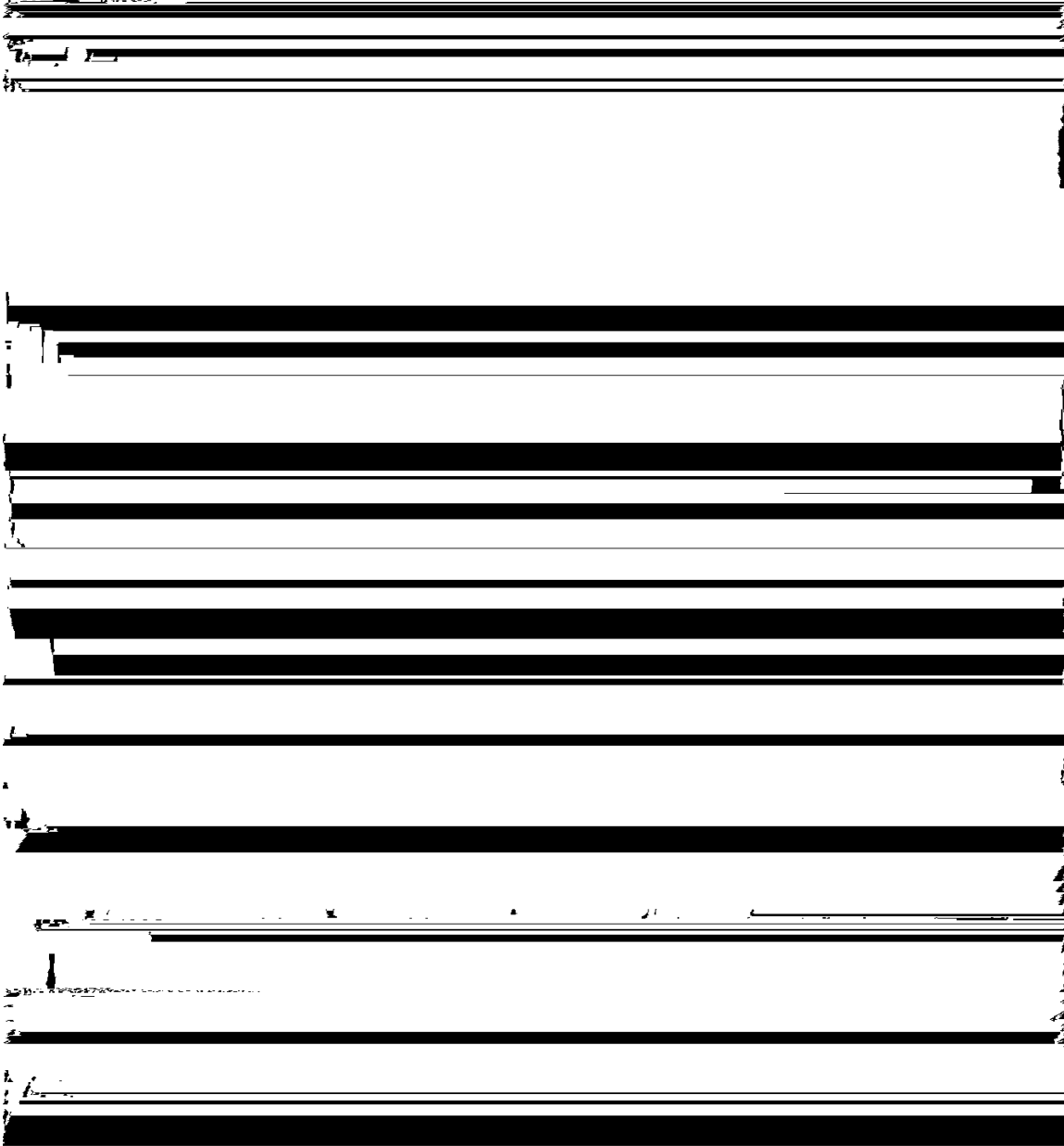
This minor is not meant to replace the ESL Endorsement program of study, a K-12 teaching endorsement that can only be attached to a teaching license. The minor will offer students who wish to work outside the K-12 system a more competitive edge with 12 additional hours in basic linguistics and English language structure. Students who may be planning to complete alternative licensure in the future will be advised that completing the TESOL minor by taking the elective WLAN 4330 in addition to the required classes and EDUC 3322, Diverse Learners in Inclusive Settings, will allow them to add the ESL endorsement to any future teaching license they may acquire in the state of Arkansas.

The BA in linguistics has four tracks, including the TESOL track. About one-third of linguistics majors choose this track with the intention of teaching English overseas or in community literacy centers, or enter fields that create and edit materials for second language learners. However, students who wish to be able to provide a transcript that includes TESOL must major in linguistics: there is currently no other option. Creating the TESOL minor will give students the option to major in a discipline other than linguistics, especially Spanish, French, English, and/or German, and obtain an endorsement.

c. New courses and new course descriptions

LING 4310 PRACTICUM IN TUTORING ENGLISH AS A SECOND LANGUAGE (ESL)

This course is an elective in the major in linguistics, track two (TESOL), and in the minor in Teaching English to Speakers of other Languages. This course is an intensive observation and learning experience in which students work in a classroom or tutoring setting under supervision. Students will develop



15. Provide additional information if requested by ADHE staff.

If requested.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

LETTER OF NOTIFICATION – 3

NEW OPTION, CONCENTRATION, EMPHASIS, MINOR

[Redacted content]

1. Institution submitting request

University of Central Arkansas

[Redacted content]

Chinese courses

- CHIN 1410 ELEMENTARY CHINESE I
- CHIN 1420 ELEMENTARY CHINESE II
- CHIN 2310 INTERMEDIATE CHINESE I
- CHIN 2320 INTERMEDIATE CHINESE II
- CHIN 2330 INTRODUCTION TO BUSINESS CHINESE (Required only for Business track)
- CHIN 2340 INTENSIVE CHINESE CONVERSATION ABROAD
- CHIN 3300 ADVANCED CHINESE GRAMMAR I
- CHIN 3303 ADVANCED CHINESE GRAMMAR II
- CHIN 3312 CULTURE AND SOCIETY: ADVANCED READINGS ON MODERN CHINA
- CHIN 3320 ADVANCED READINGS IN CHINESE LITERATURE
- CHIN 3330 ADVANCED BUSINESS CHINESE (Required only for Business track)
- CHIN 3340 ADVANCED INTENSIVE CHINESE CONVERSATION ABROAD
- CHIN 3360 PRACTICUM IN CHINESE: TEACHING CHINESE TO CHILDREN
- CHIN 3308 TRAVEL SEMINAR IN CHINA

- CHIN 4100 INDEPENDENT STUDY IN
- CHIN 4200 INDEPENDENT STUDY IN CHINESE
- CHIN 4300 INDEPENDENT STUDY IN CHINESE
- CHIN 4350 INTRODUCTION TO CHINESE LINGUISTICS
- CHIN 4110 SENIOR CAPSTONE PROJECT (new course)

The following table outlines requirements for the three tracks within the new concentration.

Traditional Chinese Language	Chinese K-12 Teacher Licensure	Business Chinese
A minimum of 34 hours in the language of concentration (Chinese) at the 2310 level or above & three hours in either World Languages (WLAN/LING 2350) or Intro. to Linguistics	A minimum of 34 hours in the language of concentration (Chinese) at the 2310 level or above & three hours in either World Languages (WLAN/LING 2350) or Intro. to Linguistics	A minimum of 34 hours in the language of concentration (Chinese) at the 2310 level or above & three hours in either World Languages (WLAN/LING 2350) or Intro. to Linguistics

cultural and critical-thinking skills required to work in diverse work environments both within and outside the United States.

g. Student demand (projected enrollment) for program option/minor

In fall 2015, undergraduate enrollment in Chinese courses reached an all-time high at UCA. Although still

f. the department has plans to expand the minor (begun in 2007) to a major concentration. We

Notification: Deletion of Graduate Certificates in P-4 and 4-12 Special Education

In accordance with an ADE teacher licensure change, the Department of Elementary, Literacy, and Special Education in the College of Education has replaced two graduate certificate programs – the GC in Early Childhood Special Education Instructional Specialist, P-4; and the GC in Special Education Instructional Specialist, 4-12 – with a new graduate certificate, the GC in Special Education K-12. The superseded programs are, therefore, being deleted, effective with the Summer 2016 term.

These deletions have been recommended for approval through the regular curriculum process, and the provost and the president have approved these deletions.

Suppor

LETTER OF NOTIFICATION – 5

DELETION

(Certificate, Degree, Option, Minor, Organizational Unit)

1. Institution submitting request

University of Central Arkansas

2. Contact person/title

[REDACTED]

Associate Provost

3. Phone number/e-mail address

(501) 450-3126

jona@uca.edu

4. Proposed effective date

Summer 2016

5. Title of certificate, degree program, option, minor, or organizational unit

[REDACTED]

[REDACTED]

(1) Graduate Certificate (GC), Early Childhood Special Education Instructional Specialist, P-4

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

of written notification to students currently enrolled in the program.

Students were notified in via email beginning fall 2014; a completion or transition plan was discussed as

[REDACTED]

component of advising.

13. Indicate the amount of funds available for reallocation.

None

14. Provide additional program information if requested by ADHE staff.

If requested.

President/Chancellor Approval Date: 2016-01-14

Notification: Department Name Change: Department of Sociology to Department of Sociology, Criminology, and Anthropology

With the implementation of new baccalaureate programs in Fall 2015 in Anthropology and Criminology, the Department of Sociology proposes that its name be changed to Department of Sociology, Criminology, and Anthropology. The dean of the College of Liberal Arts has recommended the change, and the provost and president have approved it.

Supporting materials (following pages): ADHE Form LON-1

Notification: Department Name Change: Department of Kinesiology and Physical Education to Department of Exercise and Sport Science

The Department of Kinesiology and Physical Education proposes that its name be changed to Department of Exercise and Sports Science. The change is more reflective of the department's current programs; the expertise of the faculty; and the future aspirations of the department and faculty. The dean of the College of Health and Behavioral Sciences has recommended the change, and it has been approved by the provost and president.

Supporting materials (following pages): ADHE Form LON-1

EXECUTIVE SESSION