

The University of Central Arkansas Board of Trustees convened in a regularly scheduled meeting at 10:00 a.m. Friday, October 7, 2016, in the Board of Trustees Conference Room in Wingo Hall with the following officers and members present:

Chair: Ms. Shelia Vaught
Vice Chair: Ms. Elizabeth Farris
Secretary: Mr. Joe Whisenhunt
Mr. Bunny Adcock
Mr. Victor Green
Ms. Kay Hinkle

Mr. Brad Lacy was absent.

INTRODUCTIONS

Steven Shook, assistant director for Student Leadership, updated the board on former President Leadership Fellows and introduced the new class. His remarks are attached to the original minutes.

REPORTS

President Transition Committee Elizabeth Farris told the board that a transition committee had been formed. The members are: Elizabeth Farris, Kelley Erstine, Kale Gober, Shelley Mehl, Art Gillaspay, and Johnny Adams.

Financial Update - Ms. Diane Newton, vice president for finance and administration, gave a financial update, which is attached to the original minutes.

Audit and Finance Committee - Mr. Bunny Adcock, chair of the Audit and Finance Committee,

Greek Village Phase II Mr. Ronnie Williams, vice president for student services, and Diane Newton presented the board with the proposed location for fraternity houses, Greek numbers, and pro-formas. The report is attached to the original minutes.

MINUTES

Minutes of the August 19 board meeting were unanimously approved as submitted upon motion by Kay Hinkle and second by Joe Whisenhunt.

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION

(Board Policy No. 416)

Contract involving more than \$250,000 and with a term of more than one year

SUMMARY

1. Parties: University of Central Arkansas and Blackboard, Inc.
2. Purpose: Maintenance agreement for the Blackboard Transact system.
3. Term: May 1, 2017 to April 30, 2020.
4. University Funds to be Paid: \$285,378.
5. Funds Received: None.
6. Public Bid/Purchasing Approval: Maintenance agreement for an existing contract.
7. Special Provisions/Terms/Conditions: N/A.
8. Approval/Notification to UCA Foundation: N/A.

Form prepared by: Warren Readnour, General Counsel

Date: September 21, 2016

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION

(Board Policy No. 416)

Contract involving more than \$250,000 and with a term of more than one year

SUMMARY

1. Parties: University of Central Arkansas and Caradine Companies Architecture.
2. Purpose: Professional architectural design and engineering services for the construction of Greek Village Phase II.
3. Term: October 24, 2016 to June 30, 2020.
4. University Funds to be Paid: \$719,338.75. (We are seeking legislative approval for the amount necessary if project completed, but initial expenditures will be for preliminary designs and cost estimates.)
5. Funds Received: None.
6. Public Bid/Purchasing Approval: Firm was selected at the time of design and construction of Greek Village Phase I.
7. Special Provisions/Terms/Conditions: N/A.
8. Approval/Notification to UCA Foundation: N/A.

Form prepared by: Warren Readnour, General Counsel

Date: September 26, 2016

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract involving more than \$250,000

SUMMARY

1. Parties: Agreement between the University of Central Arkansas and Nabholz Construction Corporation.
2. Purpose: General Contractor and Construction Manager for Greek Village Phase II.
3. Term: N/A.
4. University Funds to be Paid: Project estimate is \$10,603,675.00. (We are seeking legislative approval for the amount necessary for project completion, but initial expenditures will be for preliminary designs and cost estimates.)
5. Funds Received: N/A.
- 6.

Rights-of-way and Easements to City of Conway

Conway Corporation installed utilities for Donaghey Hall. The City of Conway is now requesting that the university grant three 15-foot-wide rights-of-way and easements for purposes of utilities provided by Conway Corporation. The easements are near the intersection of Bruce

The TIAA plan is currently governed by adoption agreements with TIAA-CREF entered into in 2008, 2011, and 2013. These documents are identified as an amendment or restatement of an existing plan that was initially established in 1967. The current plan agreement generally allows a participant to receive distributions from the plan upon severance from employment or on account of hardship. The current plan agreement does not allow a participant who enters the program to receive distributions and continue to work in a part-time capacity. It has come to the attention of the administration that amendments to the prior plan that were approved by the Board of Trustees in April 1996 and October 2006 indicate that such withdrawals were to be permitted. At least one other state institution allows an employee over age 59 ½ and participating in an early retirement program to receive distributions from a 403(b) plan.

The following resolution was unanimously adopted upon motion by Bunny Adcock and second by Joe Whisenhunt:

“BE IT RESOLVED: That the Board of Trustees authoriz(it)-23dlo3adm)-11mrnWatiotto paue

1. Increase Point of Service Plan (POS) deductible from \$1,000 to \$1,500 with the last \$500 covered by the UCA Gap Plan.
2. Increase the preferred brand prescription copay from \$35 to \$40.
3. Increase the non-preferred brand prescription copay from \$50 to \$60.

When comparing the new plan design changes to other universities in Arkansas, UCA employees will continue to generally pay less for health care utilization than employees at other institutions. The university is not making any changes to the high deductible plan.

The university administration will continue to monitor the utilization of the health plan. Should the health plan require an increase in funding at any time during the remainder of the fiscal year, the university will provide that funding from contingency funds.

Dental Plan

- Stephens, Inc., there are no recommended rate increases or plan design changes for 2017.

Life Insurance (includes Accidental Death and Dismemberment) and Long-term Disability

Currently, the Life Insurance and Long-term Disability (LTD) is through USABLE. After working with Stephens Inc., the university requested that USABLE review current pricing based on a review of claims experience. The current rates of \$0.134 for group life and \$0.209 for LTD are guaranteed through December 31, 2016.

As a result of this review, USABLE has offered a two-year extension of current rates, ending December 31, 2018.

The following resolutions were unanimously adopted upon motion by Joe Whisenhunt and second by Elizabeth Farris:

“BE IT RESOLVED: That the changes and revisions to the health insurance plan as set forth above be implemented by the administration on January 1, 2017.”

“BE IT FURTHER RESOLVED: That the administration is authorized to extend the contract with USABLE for Life Insurance and Long-term Disability coverage for the period from January 1, 2017 through December 31, 2018.”

Acceptance of Legislative Audit Report for Fiscal Year 2015

In accordance with Act 4 of 1991, the Board of Trustees is required to review audit reports and the accompanying comments related to publicly-funded institutions. The act requires that the board take appropriate action related to each finding and recommendation contained in the report.

There were two audit report findings for fiscal year 2015, both of which were related to the same transaction. The findings along with the supplemental comment were provided to management's review prior to the October 7, 2016 meeting.

The following resolution was unanimously adopted upon motion by Elizabeth Farris and second by Victor Green:

“BE IT RESOLVED: That the Board of Trustees accepts the audit report for the fiscal year 2015 as prepared by the Arkansas Division of Legislative Audit.”

EXECUTIVE SESSION

Executive session, for the purpose of reviewing appointments, adjustments, resignations and other personnel matters, was unanimously declared upon motion by Joe Whisenhunt with a second by Bunny Adcock.

OPEN SESSION

The following motion made by Kay Hinkle with a second by Joe Whisenhunt was unanimously approved:

“I move that all appointments, adjustments, resignations and other matters set forth on the personnel list and addendum discussed in executive session be approved.”