

Whereas, Chief James was able to ensure that campus is a safe environment in times of emergency by ensuring that all UCAPD faculty have the proper training to deal with such emergencies;

Whereas, Chief James has accomplished many things such as, getting approval for UCAPD to be a primary 911 answering point, development and implementation of Building Emergency Plans for all buildings on campus, implementation of security cameras across campus for building entrances and exits, and revamping of the Safe Walk program to identify areas of concern on campus in regards to lighting, landscape and repairs; and

Whereas, Chief James has dedicated his twenty-three years of service to maintaining an atmosphere of safety on campus; Therefore, be it

Resolved, the University of Central Arkansas Student Government Association honors Chief Larry James in recognition of his many years of dedicated service to the University and its student body.

A RESOLUTION PRESENTED TO THE STUDENT GOVERNMENT ASSOCIATION
UNIVERSITY OF CENTRAL ARKANSAS

Title of Resolution: President Tom Courtway Resolution

Sponsor: Kelsey Broaddrick, Executive President

Co-Sponsors:

MINUTES

Minutes of the following board meetings were unanimously approved as submitted upon motion by Bunny Adcock and second by Kay Hinkle:

October 7, 2016
October 24, 2016
October 25, 2016
October 26, 2016
October 27, 2016
November 2, 2016
November 2, 2016 (Davis appointment)

ACTION AGENDA

Investments and Collateralizations Board Policy No. 600

Board Policy No. 600, Investments and Collateralizations, has been revised to remove the requirement that the internal auditor has the responsibility to monitor compliance with this policy. The change was requested by the Office of Internal Audit and recommended for approval by the Audit and Finance Committee. The role of internal audit is to review the systems established to ensure compliance with policies rather than to monitor compliance.

The language to be deleted is stricken through.

The following resolution was unanimously adopted upon motion by Joe Whisenhunt and second by Brad Lacy:

That the Board of Trustees approve the following revisions to Board Policy No. 600, Investments and Collateralizations, as attached to this resolution, and the

**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy Number: 600

Subject: Investments and Collateralizations

Date Adopted: 12/88 Revised: 02/00, 11/01, 02/13, 08/16, 12/16

1. INVESTMENTS

Subject to the direction of the president, the vice president for finance and administration shall be responsible for the management of the cash assets of the University of Central Arkansas. The vice president for finance and administration, or such other persons as authorized by the president, is authorized and directed to invest all funds not needed to meet current cash flow requirements. The university has cash and investments that are held by the State Treasury, the Bond Trustee and the UCA Foundation. The investment and collateralization of these assets is monitored by these other entities and their separate policies.

In investing university funds, the university shall seek to obtain the highest possible rate of return, with due consideration given to the dollar yield after taking into account the date of maturity, date the funds will be needed, the interest rate quoted, and the default risk factor of the investment.

- a. The university may invest in certificates of deposit with a depository institution that is invested monies in excess of the FDIC limit be collateralized according to the requirements of the university's collateralization policy.

Before investing in certificates of deposit, a formal bid shall be required from depository institutions. The institution submitting the highest stated rate of interest

requirements will be awarded the bid. In the event the highest rate offered results in a tie, the bid will be awarded at the discretion of the vice president of finance and administration based on which institution currently holds the investment and/or other objective methods, which are in the best interest of the university.

- b. The university may invest in Treasury bills or other direct and fully-guarante12 0 nce and

to obligations of the United States; federal agency obligations; domestic and foreign bank certificates of deposit; commercial paper; high quality stocks and bonds; Euro-dollar obligations of U.S. banks; and repurchase agreements.

- ii. The university may invest cash or other gifts donated to the university directly in fully-guaranteed obligations of the United States or its agencies; in high quality stocks and bonds; or in other equities and interests.

In order to facilitate the management of university investments, the president is authorized to enter into the appropriate agreements with investment management services or brokers. In all investment transactions, the university's priority will be in the safety, liquidity, and control of its invested cash.

- c. The university may also invest in a short-term investment service with a depository institution that is a member of the FDIC, provided that all invested monies in excess collateralization policy.

Before investing in said service, a formal bid must occur. The institution that submits policy, and provides liquidity within 24-hours will be awarded the bid.

2. **COLLATERALIZATIONS**

authorized to require the security be not less than 100% of the deposits/investments. The collateral is to be adjusted immediately by the depository institution when its market value falls below the minimum percentage requirements.

- e. Failure to maintain the minimum collateral requirements may jeopardize the future banking relationship between the university and the depository institution.
- f. The vice president for finance and administration, or such other persons as authorized by the president, has the right to accept or disallow specific security offered by the depository institution as pledged collateral. In no event shall the acceptance conflict with the university's minimum collateral standards as stated herein.
- g. The depository institution shall provide a mo

The following resolution was unanimously adopted upon motion by Brad Lacy and second by Elizabeth Farris:

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract involving more than \$250,000 and with a term of more than one year

SUMMARY

1. Parties: University of Central Arkansas and HigherOne d/b/a CASHNet.
2. Purpose: Integrated payment solution (payment processing) which includes ePayment, eBill, cashiering, software, and Banner integration.
3. Term: December 1, 2016 to November 30, 2023.
4. University Funds to be Paid: \$1,226,582 (\$175,226 per year).
5. Funds Received: None.
6. Public Bid/Purchasing Approval: Request for Proposal was issued and opened on October 18, 2016. Three companies responded: CASHNet, TouchNet, and NelNet. The proposal evaluation committee selected CASHNet to provide the requested service.
7. Special Provisions/Terms/Conditions: N/A.
8. Approval/Notification to UCA Foundation: N/A.

Form prepared by: Warren Readnour, General Counsel

Date: November 15, 2016

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract involving more than \$250,000 and with a term of more than one year

SUMMARY

1. Parties: University of Central Arkansas and Life Account, LLC d/b/a Compass
2. Purpose: Compass will provide services to university employees who participate in the health insurance plan. Compass will provide support, claims resolution, prescription options as well as plan cost analysis.
3. Term: January 1, 2017 to December 31, 2019.
4. University Funds to be Paid: Approximately \$265,000 over three years from health premiums. The cost is \$5 per employee, per month. The cost is paid from employee contributions to the health plan.
5. Funds Received: N/A.
6. Public Bid/Purchasing Approval: N/A.
7. Special Provisions/Terms/Conditions: N/A.
8. Approval/Notification to UCA Foundation: N/A.

Form prepared by: Warren Readnour, General Counsel

Date: November 15, 2016

It is necessary for the board to select one of its members to serve on the Audit and Finance Committee for 2017. The other two members of the Audit and Finance Committee for 2017 will be (a) Mr. Adcock, who will serve a second year and (b) the trustee appointed by the Governor of Arkansas in January 2017 for a seven-year term.

The following resolution was unanimously adopted upon motion by Kay Hinkle and second by Bunny Adcock:

Brad Lacy is hereby elected to serve as a member of the Audit

Undergraduate Admission Criteria Board Policy No. 310

Board Policy 310, Undergraduate Admission, requires that any revision to the admission criteria at an.1ET00.000

NOTIFICATIONS/DELETIONS

Notification: New Teacher Licensure Endorsement Program: Special Education Resource

license endorsement category, the Department of Elementary, Literacy, and Special Education and the College of Education have, using existing graduate courses, developed a program of study to meet state standards in this area. The purpose of the proposed Special Education Resource K-6, 7-12 Endorsement is to prepare licensed teachers in the development of knowledge, skills, and dispositions needed to teach and positively impact services to students with exceptionalities in an inclusive, co-taught, and/or resource classroom setting while maintaining professional integrity and fidelity. To safeguard quality and content, the proposed program has been aligned with the *Arkansas Competencies for Special Education Resource K-6, 7-12 Teachers*, *Arkansas Competencies of Special Education 101 Academy*

Graduate Curriculum Item

Concentration: Elementary, Literacy, and Special Education

Program Area: _____

Course: _____

Does this item affect student financial aid? No Yes

Other (specify): Requirement for the new Arkansas Special Education

Recorded by: _____

Recorded in Degree Works by: _____

Provost: _____ Date: _____

Recorded in Degree Works by: _____

LETTER OF INTENT – E

New Educator Preparation Programs and Endorsement Programs of Study

(All programs that apply a degree or certificate are submitted to CAEP - will be forwarded to CAEP)

1. Submitting requestor's name _____ institution _____

2. Date submitted _____

3. Contact person/title _____
Jonathan A. Gienn
Associate Provost

4. Telephone number/e-mail address _____
(501) 450-3126
jona@uca.edu

5. Proposed effective date _____
Fall 2016 or upon approval

6. Proposed effective date _____ program title _____
Special Education Resource Endorsement

7. Degree level _____
13.1001

8. Degree of _____
(BS, MA, etc.)
N/A - graduate level endorsement only at this time


9. Will the study be offered for distance delivery? _____
Yes No

10. Indicate in courses/program _____

UCA LOLE Special Education Resource Endorsement

PLACEMENT DATE: 2016-11-27

Expiration Date: 2018-12-07 (Expires, if not scheduled renewal) 2016-12-09 Board of Trustees

 2016-10-20 Chief Academic Officer

SIGNATURE

DATE

[UCA form updated 2016-01-26]

Resolution of Appreciation Chief Larry James

President Courtway recognized the distinguished service and career of UCA Chief of Police Larry James. Chief James is retiring on January 15, 2017 after over 23 years of service. The

Changing the name of the department to the UCA Police Department;

Physical Education, and Recreation Center on campus; and (c) providing for a cost-of-living adjustment for faculty and staff; and

WHEREAS, during his time on the Board of Trustees, Mr. Green attended many university events and functions, and the University achieved important accomplishments, including, but not limited to (a) completing an expansion and renovation of the Health, Physical Education, and Recreation Center; (b) continuing to see an improvement in the Village, (d) completing the construction of the Conway Corporation Center for Sciences and Donaghey Hall, and (e) preserving the Jewel Moore Nature Reserve; and

WHEREAS, during his time on the Board of Trustees, Mr. Green was a tireless increasing the pay grades of many classified employees;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and gratitude to Victor Green for his service as a member of the Board of Trustees; and

BE IT FURTHER RESOLVED, that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Adopted this 9th day of December 2016, in Conway, Arkansas

Shelia Vaught
Chair

Joe Whisenhunt
Secretary

Resolution of Appreciation Shelia Vaught

Elizabeth Farris made the following remarks and motion:

On behalf of the Board I want to thank our Chair, Shelia Vaught, for her service this past year.

Under her leadership we made significant progress:

Most significantly, we conducted a search for a new president and the search was fair and done in the best interest of the university and in accordance with the policies of this board; and we have named Dr. Houston Davis as the 11th president of UCA.

For your leadership in all of these endeavors, we thank you and commend your work. And so, I

WHEREAS, Mr. Courtway has distinguished himself through his honesty, integrity, public service, and commitment to the University of Central Arkansas; and

WHEREAS, Mr. Courtway is retiring as President of the University of Central Arkansas to spend more time with his family and teach in the College of Business; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of Central Arkansas does hereby extend its sincere appreciation and gratitude to Thomas Courtway for his service as President of the University of Central Arkansas and to his wife, Melissa, for her service to the University of Central Arkansas; and

BE IT FURTHER RESOLVED, that this resolution be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Adopted this 9th day of December 2016, in Conway, Arkansas.

Shelia Vaught
Chair of the Board

Joe Whisenhunt
Secretary of the Board

EXECUTIVE SESSION

Executive session, for the purpose of reviewing appointments, adjustments, resign3s56x1S605 377.95 Tm0 g32 t

president from that date until the starting date for Dr. Houston Davis, which will be

Section 1.01. The Government of the United States of America, hereinafter referred to as "the Government,"

hereby grants to the Government of the United States of America, hereinafter referred to as "the Government," the right to use, disclose, disseminate, and otherwise use the information contained herein for the purposes of national defense, intelligence, and security. This information is classified "Secret" and is to be controlled, stored, transmitted, and disposed of in accordance with the provisions of Executive Order 12958, as amended, and the applicable laws, regulations, and policies of the United States of America.

Nothing in this agreement shall be construed to limit the Government's right to use, disclose, disseminate, and otherwise use the information contained herein for the purposes of national defense, intelligence, and security. This information is classified "Secret" and is to be controlled, stored, transmitted, and disposed of in accordance with the provisions of Executive Order 12958, as amended, and the applicable laws, regulations, and policies of the United States of America.

Executed by the parties on the dates set forth below.

Special Agent in Charge

Special Agent in Charge

Special Agent in Charge

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned upon motion by Brad Lacy and second by Bunny Adcock.

**The University of Central
Arkansas Board of Trustees**

**Shelia Vaught
Chair**

**Joe Whisenhunt
Secretary**