

The University of Central Arkansas Board of Trustees convened in a regularly scheduled meeting at 10:00 a.m. Friday, August 18, 2017, in the Board of Trustees Conference Room in Wingo Hall with the following officers and members present:

Chair: Ms. Elizabeth Farris

Construction Update – Ms. Diane Newton, Vice President of Finance and Administration, updated the board on construction projects that have been completed in the last year as well as ongoing projects. Her presentation is attached to the original minutes.

Board of Trustees – University Improvement Fund – Pursuant to Board Policy No. 607, Ms. Elizabeth Farris, Chair of the Board of Trustees, disbursed the \$25,000 she is entitled to as chair of the board. Ms. Farris asked that a portion of the funds be used to cover the expenses of President Davis’ investiture and the balance go to the Study Abroad program. Her letter is attached to the original minutes.

ACTION AGENDA

Contract Review Procedures – Board Policy No. 416

Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for any contract that requires the university to expend funds, at any time, in excess of \$250,000 or any contract with a term exceeding one year, unless the Office of General Counsel certifies, in writing, that the contract (a) may be terminated by the university on the giving of written notice of 90 days or less or (b) will not require the university to expend funds in excess of \$99,999.

The administration is seeking board approval for the university to enter into a contract with Educational Computer Systems, Inc.

The board unanimously adopted the following resolution upon motion by Joe Whisenhunt and second by Brad Lacy:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into a contract with the company listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS

REASON FOR REQUIRING BOARD REVIEW AND ACTION

(Board Policy No. 416)

Contract with a term of more than one year and exceeds \$250,000

SUMMARY

1. **Parties:** Agreement between the University of Central Arkansas and Educational Computer Systems, Inc. (Pennsylvania).
2. **Purpose:** Servicing of Perkins loans and assistance in collection of Perkins loan repayments.

3. Term: The initial term is five years, but the contract may be renewed for up to seven years under state law.
4. University Funds to be Paid: Total estimated cost is \$555,238 based on our current loans and if the contract is in place for the maximum seven years. The actual amount will depend on the amount of loans we have in service.
5. Funds Received: N/A.
6. Public Bid/Purchasing Approval: The vendor was selected with a request for proposal (RFP) process.
7. Special Provisions/Terms/Conditions: The contract is subject to approval by the Legislative Council of the Arkansas General Assembly.
8. Approval/Notification to UCA Foundation: N/A.

Form prepared by: Warren Readnour, General Counsel

Date: August 4, 2017

execute such other documents, agreements and instruments as are necessary and required to consummate the foregoing purchase.”



CENTRAL
ARKANSAS

OFFICE OF THE
PRESIDENT

July 26, 2017

Jesse and Sharon Clanton
120 Baridon Street
Conway, Arkansas 72034

RE: OFFER & ACCEPTANCE – 120 Baridon Street, Conway, AR 72034

Dear Mr. and Ms. Clanton:

Subject to the satisfaction of all of the provisions and conditions set forth herein, the Board of Trustees of the University of Central Arkansas (“Buyer”) offers to purchase from Jesse and Sharon Clanton (“Sellers”) **Three Thousand Dollars (\$3,000.00) Buyer’s share of the closing costs.**

The property subject to this offer and acceptance consists of **one (1) house and land located at 120 Baridon Street, Conway, Arkansas, 72034, and**

one (1) lot of land located at 120 Baridon Street, Conway, Arkansas, 72034, and 10 feet of a closed 20-foot alley on the eastern border of

The foregoing legal description shall be referred to as the “Property.” If a survey shall establish a different description, the parties agree to modify the legal description to conform to the survey, the intent of the parties being that the entire parcel owned by the Sellers is to be conveyed at closing.

The terms and conditions of this offer to purchase are as follows:

1. The closing date will occur at a mutually acceptable date to be agreed upon by both parties, but shall occur not later than **September 29, 2017.**
2. Buyer shall **pay all closing costs.**
3. A policy of title insurance satisfactory to Buyer, insuring unencumbered fee simple title to the Property in Buyer as of closing shall be procured and paid for by Sellers.
4. Sellers shall deliver at closing (a) a warranty deed in **absolute title** to the Property, and any mineral interests owned by Sellers, **free from all liens**

Mr. and Mrs. Clanton

July 26, 2017

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claims or encumbrances of any kind with the grantee being "The Board of Trustees of the University of Central Arkansas" and (b) an assignment of any leases and all rents from the Property, if any;

Any and all taxes or assessments on the property for the current year shall be paid at

the date of the closing of this sale, and the Buyer shall be responsible for the same.

The Buyer shall be responsible for the payment of all taxes and assessments on the property

which shall be required due to an exemption under Arkansas law for conveyances by or

agency (Buyer);

any and all liens or encumbrances on the property shall be removed prior to closing.

Buyer, and

8. Sellers represent and warrant to Buyer that Sellers are the sole owner of the Prop-

erty, and no other person or entity has any form of ownership interest in, or right to use or occupy, the

Property, and further, that Sellers are in sole and exclusive possession of the

Property, and that all taxes and assessments on the property shall be paid in full at, or prior to, closing;

and the Buyer shall be responsible for the same.

Sellers represent and warrant to Buyer that there are no

Mr. and Mrs. Clanton,
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14. Sellers shall be responsible for all risk of loss to the Property and improvements thereon (if any) prior to closings.

15. If Buyer desires to have a survey of the Property performed to verify the boundaries of the Property, Seller shall cooperate in having the survey performed. Any survey shall be at the expense of Buyer.

16. Sellers represent and warrant that to the best of Sellers' knowledge and belief, no hazardous wastes exist on the Property, and to the best of Sellers' knowledge, no such hazardous wastes exist today on the Property; and

17. Sellers shall complete and deliver, prior to closing, the attached "Disclosure Form" which will become part of the Offer and Acceptance document. Any violation of any rule, regulation, or policy by the Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract.

Buyer

18. Buyer's obligations hereunder shall not be a valid and binding legal obligation of Buyer until approved by resolution duly adopted by the Board of Trustees of the University of Central Arkansas.

Warren Readmore,
1000 Highway Avenue,

If the terms are agreeable to you, please sign and deliver the original to Warren Readmore,
General Counsel, University of Central Arkansas, Wingo Hall 207, 201 Don

Mr. and Mrs. Clanton

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SELLERS

ACCEPTANCE BY:

[Faint, illegible text, possibly a title or header line]

Jesse and Sherry Clanton

By *Jesse Clanton*

By *Sherry Clanton*

Request for Authorization to Issue Bonds to Refund the Outstanding Par Amounts in Series 2006F, Series 2007C, and Series 2012A

Request for Authorization to Issue Bonds to Finance the Design and Renovation of Residence Halls, in an Amount Not to Exceed \$8,500,000

New Funding Issue for Residence Halls

On May 12, 2017, the Board of Trustees approved a request for the university to proceed with the design and renovation of residence halls.

The board further approved a request to pursue the economic feasibility of the bond financing as required by the Arkansas Higher Education Coordinating Board (AHECB). The bonds are to be in an amount not to exceed \$8,500,000 at an interest rate not to exceed 5.50%. The economic feasibility study was approved at the July 28, 2017 meeting of AHECB.

The administration now requests that the Board of Trustees authorize the issuance of Housing System Revenue bonds in an amount not to exceed \$8,500,000 at a rate not to exceed 5.50%. The debt will be serviced with auxiliary revenues derived primarily from the room rents paid by the students residing in UCA housing.

The project scope includes updating the community-style bathrooms to private family-style bathrooms with shower, toilet, and sink; replacement or repair of heating, ventilation, and air conditioning (HVAC) systems; replacement or repair of mechanical, electrical and plumbing (MEP); and replacement lighting. Additional work will include paint, doors, locks/hardware, closets, ceiling tiles, and other necessary renovations and upgrades.

The project is anticipated to cost approximately \$8,500,000, including construction, architect and engineering fees, limited furnishings, and a contingency. The proceeds of the bonds will be used to fund the project. Stocks Mann Architects has been selected as the architect for the project, and Nabholz Construction has been selected as the General Contractor.

Refunding

The administration and representatives from Crews and Associates have determined there are potential savings by refunding bonds in Series 2006F, Series 2007C, and Series 2012A. The estimated net savings is significant enough for the administration to request board approval to pursue the refunding of the bonds if the financial climate remains favorable.

The 2017 outstanding principal for the refunding is \$24,415,000, and in the current market, the refinancing is projected to yield net savings in excess of the required minimum of 3%. The current estimated net present value savings is \$2,541,589 and the estimated net present value savings benefit is 10.4%. The savings is primarily realized from reduced debt payments within the first two years of the refunding.

The following chart demonstrates the savings of each bond issue included in the refunding.

The board unanimously adopted the following resolution upon motion by Shelia Vaught and second by Brad Lacy:

“BE IT RESOLVED: That the Board of Trustees hereby adopts the bond resolution attached hereto, and authorizes the issuance and delivery of the bonds set forth therein for the terms and rates therein set forth, and further authorizes the administration to take all other steps necessary and required to issue said bonds for the purpose of refunding the bonds set forth therein and financing the design and renovation of residence halls.
BE IT FURTHER RESOLVED: That the Board of Trustees authorizes the administration to (1) hire Stocks Mann Architects and Nabholz Construction for the purposes of designing, overseeing, and completing the design and renovation of residence halls and (2)

RESOLUTION

WHEREAS the Board of Directors of the City of San Francisco, California, has adopted the following resolution:

Resolved, that the Board of Directors of the City of San Francisco, California, do hereby adopt the following resolution:

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WHEREAS the Series 2012A Bonds were issued to finance costs of acquisition of the San Francisco Public Library (SFPL) building;

Resolved, that the Board of Directors of the City of San Francisco, California, do hereby adopt the following resolution:

WHEREAS it is the policy of the Board of Directors of the City of San Francisco, California, to maintain the highest quality of service to the public;

Resolved, that the Board of Directors of the City of San Francisco, California, do hereby adopt the following resolution:

WHEREAS, the Board of Directors of the City of San Francisco, California, has adopted the following resolution:

Resolved, that the Board of Directors of the City of San Francisco, California, do hereby adopt the following resolution:

... (The following provisions apply to the ...)

... (The following provisions apply to the ...)

... (The following provisions apply to the ...)

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... (The following provisions apply to the ...)

RESOLUTION
OF THE BOARD OF TRUSTEES

BOARD OF TRUSTEES OF THE UNIVERSITY OF CALIFORNIA, AUTHORIZING THE ISSUANCE OF

Series 2006F Bonds

WHEREAS, the Board of Trustees of the University of California has previously authorized the issuance of Series 2006F Bonds for the purpose of financing the construction of the Student Housing System at the University of California, San Diego;

WHEREAS, the Board of Trustees of the University of California has previously authorized the issuance of Series 2006F Bonds for the purpose of financing the construction of the Student Housing System at the University of California, San Diego;

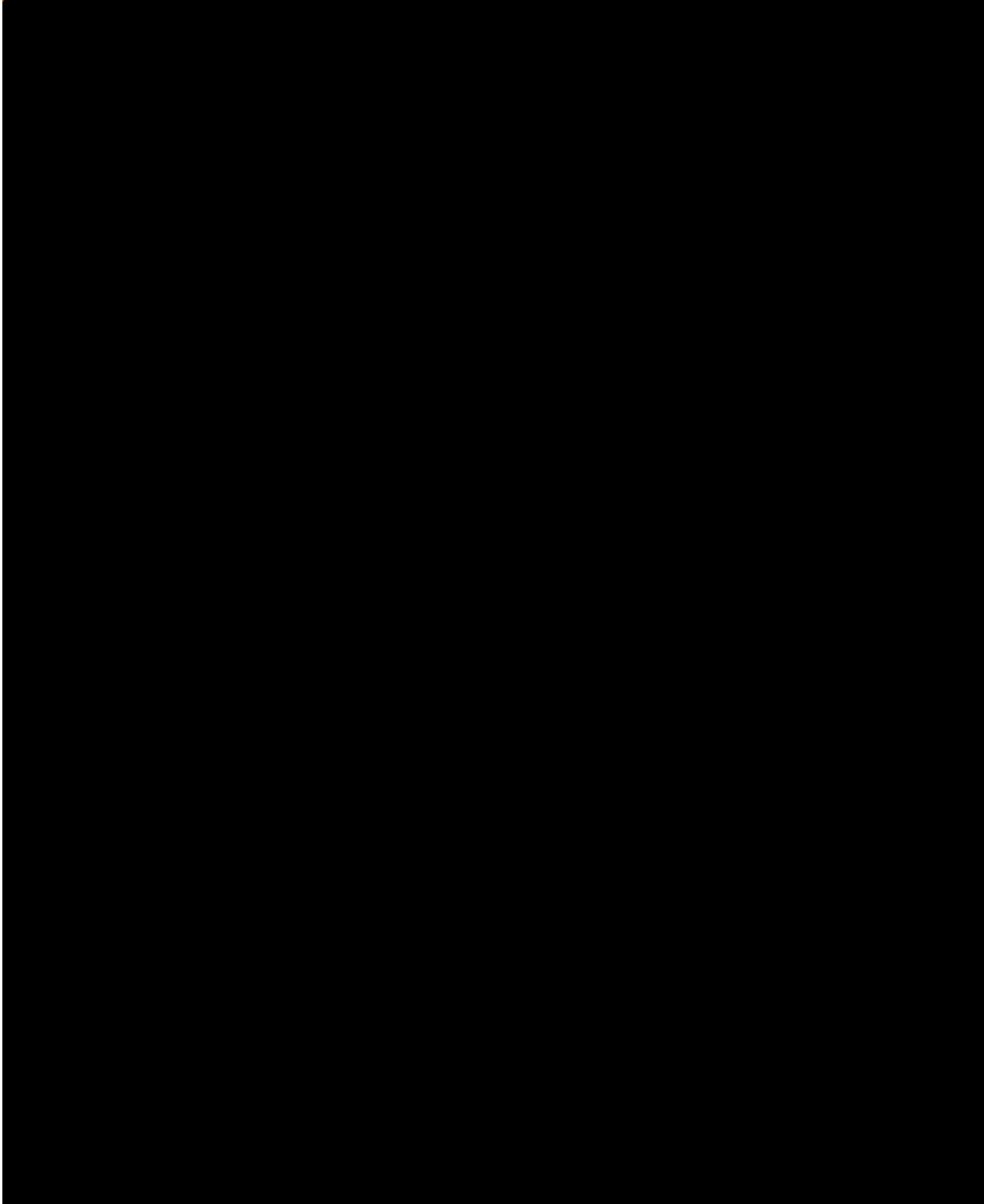
WHEREAS, the Board has previously issued its Student Housing System Revenue Bonds;

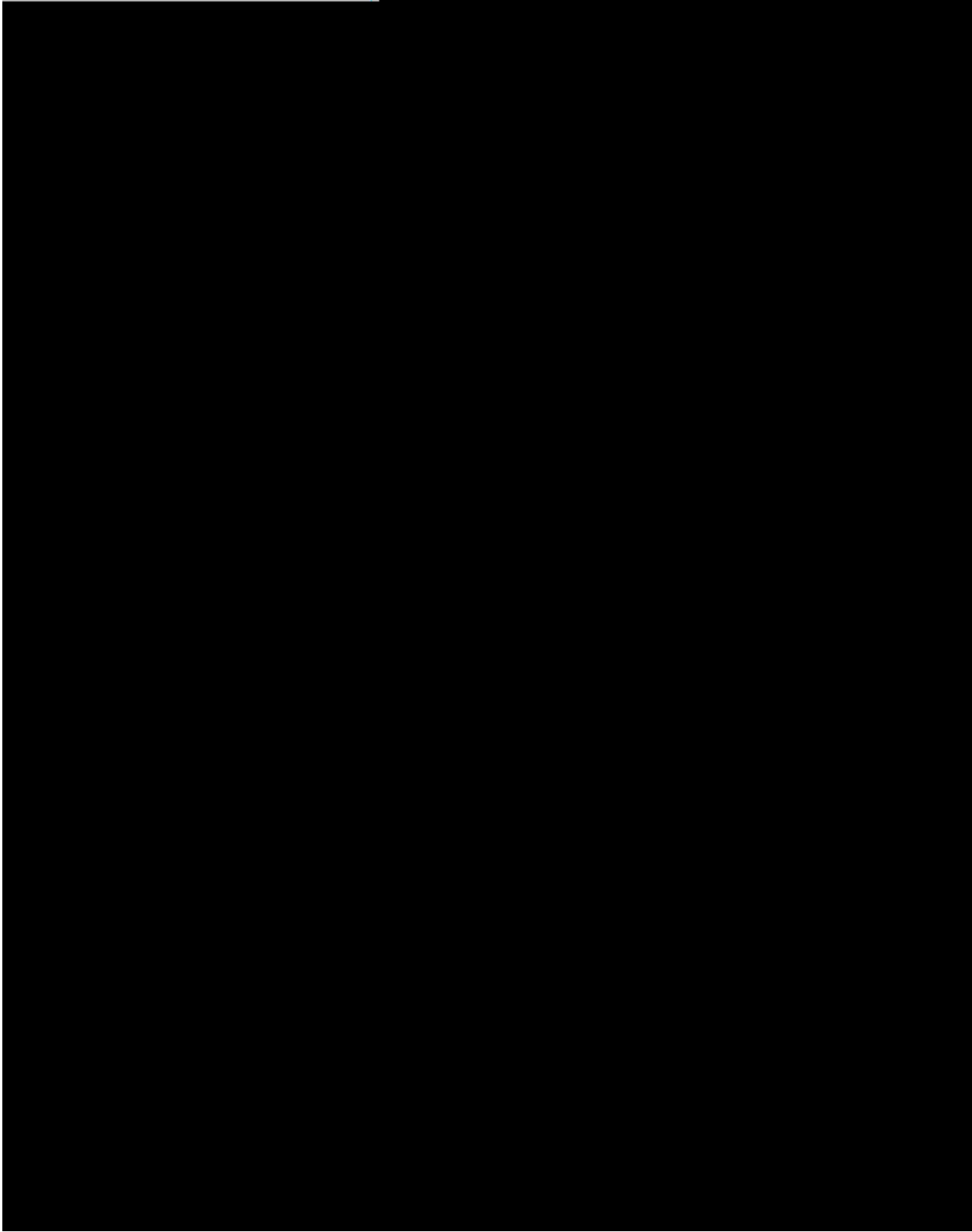
WHEREAS, the Series 2006F Bonds are in the outstanding principal amount of

WHEREAS, the Series 2006F Bonds were issued to finance the construction of the Student Housing System at the University of California, San Diego;

WHEREAS, the Board of Trustees of the University of California has previously authorized the issuance of Series 2006F Bonds for the purpose of financing the construction of the Student Housing System at the University of California, San Diego;

WHEREAS, it has been found and determined, based on the advice of the staff of the University that the Board can, based on current market conditions, receive net proceeds from the sale of the Series 2006F Bonds in excess of the principal amount of the bonds;





ADORI

ATTEST

By

Elizabeth Farris, Chair

Robert

(SEAL)

Diversity; Diversity Advisory Committee – Board Policy No. 525

Board Policy No. 525, Diversity; Diversity Advisory Committee, establishes the Diversity Advisory Committee in order to carry out the diversity language in the university mission statement.

Pursuant to the board policy, the Board of Trustees makes three appointments to the committee. They are as follows:

- One member of the university’s Board of Trustees; and
- Two persons, at least one of whom shall be a person holding an administrative position at the university.

Brad Lacy and Vickie Groves-Scott are the members whose appointments have expired.

The board unanimously adopted the following resolution upon motion by Joe Whisenhunt and second by Kay Hinkle:

“BE IT RESOLVED: That Cornell Maltbia, a member of the Board of Trustees, is hereby appointed to serve on the Diversity Advisory Committee for a one-year term; and that Victoria Groves-Scott is hereby appointed to serve for a two-year term (2018-2020 academic year) on the Diversity Advisory Committee.”

New Program: MS in Athletic Training

The Department of Exercise and Sport Science in the College of Health and Behavioral Sciences has proposed a Master of Science (MS) program in Athletic Training. The department expects to accept its first cohort of students into the new program in summer 2018. This program proposal responds to the announcement in 2015 by the Athletic Training Strategic Alliance that its member organizations have “agreed to establishainin7 proposal responds to threee (': MS is level /TT0 of cad member organizwi68 be6201,8ationAlli1 smooraltgin0043 Tcnin0.0042 d (3294.924 -1.36 ree (()Tjsletic T.

eligible to sit for the Board of Certification (BOC) examination for the athletic trainer. The proposed program will require 59 semester credit hours of graduate course work, including 14 credit hours in clinical experiences.

The program will accept cohorts of 16 each year. The initial cohort, since it will be part of the transition from the undergraduate to the graduate Athletic Training program, is likely to be smaller. After four years, the program expects to have graduated approximately 40 students.

Upon approval of the master's program, the university's existing accredited undergraduate program will begin its phase-out plan. Required deletion notifications will be submitted at that time. The undergraduate program is expected to graduate its final class in spring 2021.

All appropriate university committees, councils, and administrators have recommended approval of the MS program in Athletic Training.

The board unanimously adopted the following resolution upon motion by Brad Lacy and second by Joe Whisenhunt:

“BE IT RESOLVED: That the Board of Trustees hereby approves the Master of Science program in Athletic Training.”

Additional Program Information: MS in Athletic Training

Prerequisite and Admission Requirements

Program Prerequisites

Applicants must meet general admissions requirements for graduate study, including the following:

1. Earned baccalaureate degree from an accredited institution;
2. Meet UCA Graduate School requirements for GPA on all completed graduate and undergraduate courses;
3. GRE General Test scores;
4. Evidence of completion of required prerequisite courses with a grade of C or better:
Anatomy & Physiology (2 semesters) 8 credit house
Physics 4 credit hours
General Psychology 3 credit hours
Statistics (PSYC 2300, SOC 2321,
or MATH 2311) 3 credit hours
Biomechanics 3 credit hours
Exercise Physiology 3 credit hours
Sport Nutrition 3 credit hours
Pharmacology 3 credit hours
Total prerequisite credits 30 credit hours
5. Observation experiences under the supervision of a Certified, Licensed Athletic Trainer (minimum 20 hours) with confidential evaluation of student performance;
6. Completion of the Technical Standards Form; and
7. Submission of a criminal background check from an approved agency.

Program Admission Requirements

1. Completion of a baccalaureate degree by May of the application year;
2. Completion of an online application through the centralized application service for athletic trainers (AT-CAS);
3. Submission of GRE General Test and GRE Analytical Writing scores;
4. Possession of a cumulative GPA of 2.75 minimum base on 4.00 scale and at least a 3.0 GPA on the last 60 hours of course work on a 4.0 scale;
5. Completion of an online supplemental application for the Athletic Training Program;
6. Completion of a minimum of 20 observation experience hours under the supervision of one Certified, Licensed Athletic Trainer and submission of a performance rating from this experience;
7. Completion of the Technical Standards Form;
8. Submission of a criminal background check from an approved agency;
9. For students who have not attended UCA, submission of a non-refundable application fee of \$25 paid directly to the Department of Exercise and Sport Science; and

10. Completion of the prerequisite course work with a grade of C or better (Prerequisite coursework 10 years old or older will not be accepted).

Admission to the Athletic Training Program is a selective and competitive admission process to ensure that quality educational experiences are maintained. Completion of prerequisite courses is

students submit their application to the UCA Graduate School. Transfer students must meet the same academic, clinical, and technical admission standards as all other students seeking admission into the program. Prior to admission, transfer students with no previous coursework at UCA must meet the same admission requirements listed above.

Curriculum

The proposed MS program in Athletic Training requires 59 semester credit hours of graduate course work, including 14 semester credit hours of clinical experiences. The program is mapped by year and semester in the tables that follow. The program’s essential learning outcomes are established by the National Athletic Training Association’s and the Commission on Accreditation of Athletic Training Education’s



Summer 1 (Credit Hours: 9)

SUBJ	CNUM	COURSE TITLE	CH
ATTR	5300	Foundations in Athletic Training	3
ATTR	5325	Emergency Care in Athletic Training	3
ATTR	5310	Human Gross Anatomy	3

Fall 1 (Credit hours: 12)

SUBJ	CNUM	COURSE TITLE	CH
ATTR	5351	Orthopedic Assessment I	3
ATTR	5335	Therapeutic Interventions I	3
ATTR	5301	Athletic Training Clinical Experiences I	3
EXSS	6315	Research Methods in Exercise and Sport Science []	3

Spring 1 (Credit hours: 12)

SUBJ

ATTR	6365	Special Topics in Athletic Training	3
EXSS	5332	Critical Analysis of Research []	3

Spring 2 (Credit hours: 6)

SUBJ	CNUM	COURSE TITLE	CH
ATTR	6305		

EXECUTIVE SESSION

The board unanimously declared an executive session, for the purpose of reviewing appointments, adjustments to salary and title, and other personnel matters, upon motion by Brad Lacy with a second by Kay Hinkle.

OPEN SESSION

The board unanimously approved the following motion made by Brad Lacy with a second by Shelia Vaught:

“I move that all appointments, adjustments to salary and title, and other matters set forth on the personnel list discussed in executive session be approved.”

ADJOURNMENT

There being no further business to come before the board, the board adjourned the meeting upon motion by Bunny Adcock and second by Cornell Maltbia.

**The University of Central
Arkansas Board of Trustees**

**Elizabeth Farris
Chair**

**Bunny Adcock
Secretary**