

The University of Central Arkansas Board of Trustees convened in a regularly scheduled meeting at 10:30 a.m., February 15, 2019, with the following officers and members present:

Board Policy No. 211, Reimbursement of Expenses for Official Board of Trustees Duties, and Arkansas Code Annotated 6-67-102.

The board unanimously adopted the following resolution upon motion by Cornell Maltbia and second by Kay Hinkle:

- < Alternative Communications
- < Estage Property Management
- < Aramark Educational Services, LLC
- < Benefitfocus.com, Inc.

The board unanimously adopted the following resolution upon motion by Joe Whisenhunt and second by Cornell Maltbia:

BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into the contracts with the companies/organizations listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract exceeds \$250,000 or with a term of more than one year

Vendor/Party: Alternative Communications

Amount: \$380,000 (this amendment is for \$300,000)

Summary of Contract Information: This is an amendment to an existing contract to increase the available funding. The purpose of the contract is to provide reading transcription services for students registered with the university Disability Resource Center.

Term: Contract expires January 31, 2022

Vendor/Party: Estage Property Management, LLC, (The Edge Apartments)

Amount: \$278,400

Summary of Contract Information: The purpose is to rent 48 beds (12 units) from The Edge for upper class student housing during the 2019-20 academic year.

Term: August 17, 2019 to May 2, 2020.

Vendor/Party: Aramark Educational Services, LLC

Amount: The proposed agreed upon average rate increase for meal plans is 5.02%

Summary of Contract Information: The purpose is to provide food services for the campus. Under the terms of the contract, Aramark and UCA mutually agree upon an appropriate increase to the meal plan rates, utilizing the most recent 12-month increases in the October Consumer Price Index for All Urban Consumers (CPI-U). The October 2018 CPI-U was 2.5%. Factors that contributed to the rate increase this year include the increase in minimum wage, the addition of two cafeteria supervisors with emphasis on nights and weekends, and an increase in residential dining by adding two evening hours.

Term: The Board of Trustees approved the original contract in April 2012. The contract was effective June 1, 2012, and is renewable for up to 10 years. The Board most recently approved a revision in May 2018.

Vendor/Party: Benefitfocus.com, Inc.

Amount: \$259,378 (estimate based on employee use)

Summary of Contract Information: The purpose is to provide online services to the university for administration of benefits, including enrollment, health savings accounts, and flexible spending accounts.

Term: Three years

Deep Well Campus Ministries, Inc. (Chi Alpha) owns the houses located at 1902 and 1910 South Boulevard, Conway (hereinafter collectively referred to as property). Deep Well contacted the university about selling the property. The property is located at the intersection of South Boulevard and Mitchell Street, an area UCA has been acquiring property for future development. The university recently purchased the property across the street at 1903 South Boulevard. The university also owns the adjacent property located at the corner of South Boulevard and Baridon Street.

UCA is in the process of purchasing the buildings on Bruce Street that house the Catholic Campus Ministry and the Baptist Collegiate Ministry. Those properties must be acquired for construction of the Integrated Health Sciences Building. The tentative plan is for those two organizations to relocate to property on South Boulevard currently owned by UCA. The acquisition of 1902 and 1910 South Boulevard will replace part of the land lost in the relocation and will potentially provide two buildings for temporary use by staff or organizations.

The university has signed an offer and acceptance with the seller for \$240,343. A copy of the signed agreement is attached. The terms of the agreement include a 95-

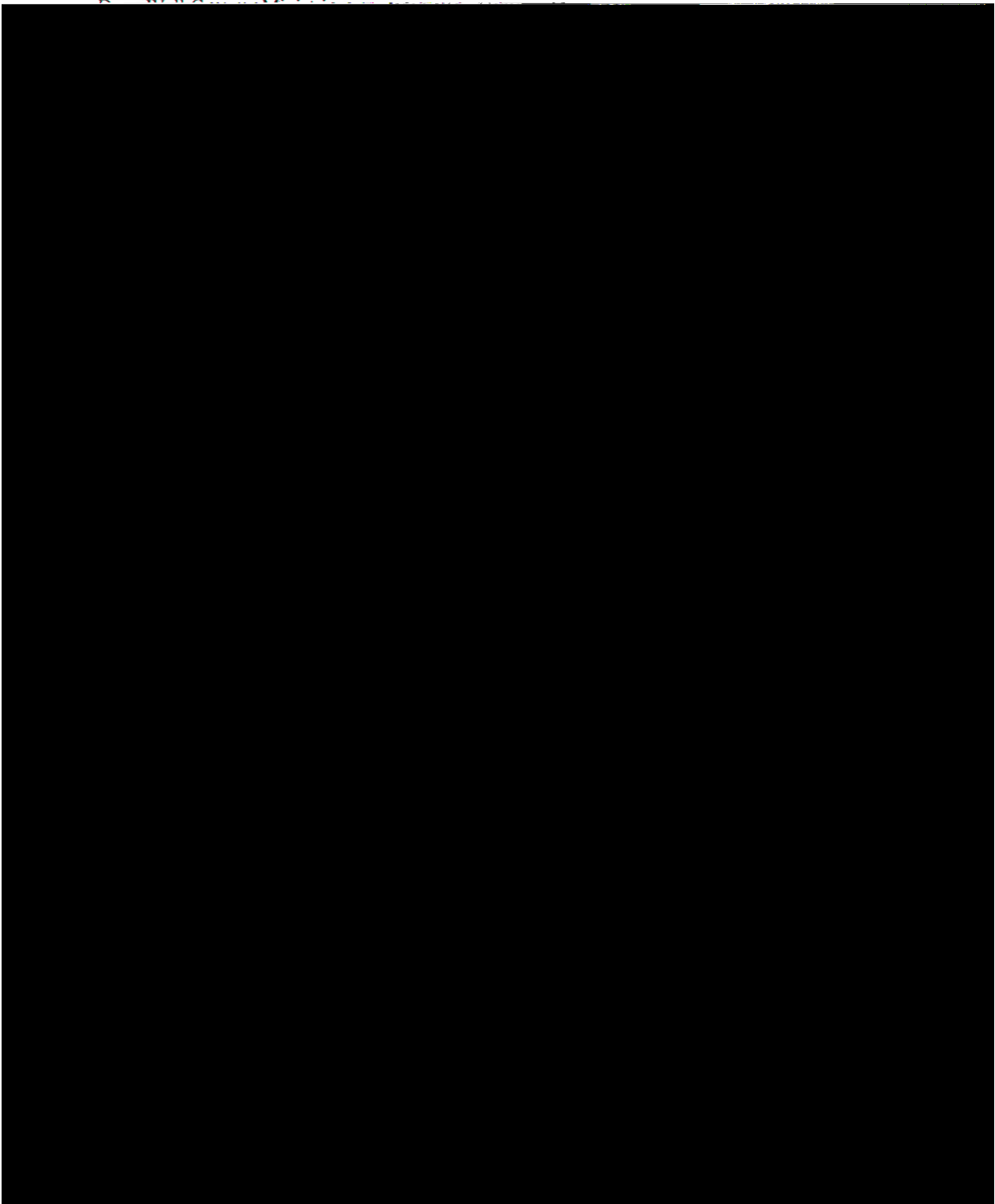
December 18, 2018

Deep Well Camps Ministries, Inc.
Attn: Matt Carter
625 Donaghey
Conway, AR 72034

RE: OFFER

Deep Well Camps Ministries:

Subject to the satisfaction



14. Bover is responsible for all risk of loss to the property and improvements thereon (if any) prior to closing;

15. If Bover desires to have a survey of the property, the cost of the survey shall be borne by Bover.

Central Pool Positions

The State of Arkansas (Arkansas Code Annotated § 21-5-415) provides that the Department of Higher Education shall maintain a central pool of positions to be used for additional positions when a university does not have sufficient positions available. The university must provide justification to the Department of Higher Education for the need to allocate a position from the central pool. The administration is seeking the addition of two non-classified positions(ni)7(s)-6(t)7(ra)6(t)-13(

and a proscenium theatre. The university engaged WER Architects in 2018 to provide preliminary architectural services for a new Fine and Performing Arts building. The WER contract must be amended and the spending limits increased in order to proceed with planning of the project.

The Educational and General (E&G) issue will be up to \$20,000,000 with an estimated maximum annual debt service of \$1,300,000 and a term of thirty (30) years. The debt service for the bond issue will be supported by tuition and fee revenue as well as college based fees sufficient to support the additional debt service. Arkansas Higher Education Coordinating Board (AHECB) policy regarding debt service for education and general projects provides that a maximum of 25 percent of net student tuition and fee revenue may be pledged to E&G debt service.

Educational & General Issue (E&G)

Actual 2017-2018 Tuition and Fee Revenue	\$	62,889,305
Maximum Allowable Debt Service (\$62,889,305 X 25%).....	\$	15,722,326
Existing Debt Service	\$	6,168,407
Proposed New Debt Service	\$	1,300,000
Amount Remaining for Additional Debt Service	\$	8,253,919

The above data demonstrates that the university has sufficient tuition and fee revenue to support an E&G bond issue of up to \$20,000,000 with a term of thirty (30) years at an estimated annual interest rate not to exceed 5.00 percent.

supported by tuition and fee revenue for the E&G facilities. These funds will be held in a separate account for the maintenance of the new facility by transferring annually to plant funds based on the Association of Physical Plant Administrators (APPA) of Universities and Colleges recommendation. The current APPA recommendation is \$2.50 per gross square foot for E&G facilities.

The project will add an estimated 114,000 square feet. Therefore, based on the estimated new square feet for the project, \$285,000 will be transferred annually beginning in the fiscal year after the project is placed into service.

The administration is requesting that the Board of Trustees grant authority to proceed with a feasibility study for a bond issue to fund the design and construction of The Windgate Center for Fine and Performing Arts.

The administration is also requesting approval of a resolution that, in part, authorizes the university to use certain bond proceeds to reimburse expenses incurred prior to the issuance of bonds, designates Friday, Eldredge & Clark, LLP as bond counsel, and designates Crews & Associates, Inc. as underwriter for the bonds.

If the request to issue bonds is approved by the AHECB, another resolution on this topic will be

presented to the Board of Trustees at a future meeting.

The board unanimously adopted the following resolution upon motion by Terry Fiddler and second by Cornell Maltbia:

“BE IT RESOLVED: That the Board of Trustees hereby approves the two attached resolutions and authorizes the administration to proceed with the planning of the project to include actions necessary in amending the WER Architects contract, and in securing engineers and contractors, and authorizes the president of the university, or his designee, to take such other steps and execute such other documents as may be necessary or required to **carry out the project and the intent of this resolution.”**

A RESOLUTION BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF
CENTRAL ARKANSAS AUTHORIZING ALL STEPS NECESSARY TO ISSUE BONDS
NOT TO EXCEED THE AGGREGATE PRINCIPAL AMOUNT OF \$20,000,000

WHEREAS,

WHEREAS,

Arkansas Higher Education Coordinating Board for issuing the bonds.

Section 3. The bonds will be secured for the purpose of d

Section 6.

WHEREAS, Dr. Mark Cooper piloted the UCA Super Kids summer program which continues today; and

WHEREAS, Dr. Mark Cooper received the Faculty Excellence Award in Public Service in 2004; and

WHEREAS, Dr. Mark Cooper created Chicks for Children, Inc. which connected students in Conway Public Schools with children in Africa; and

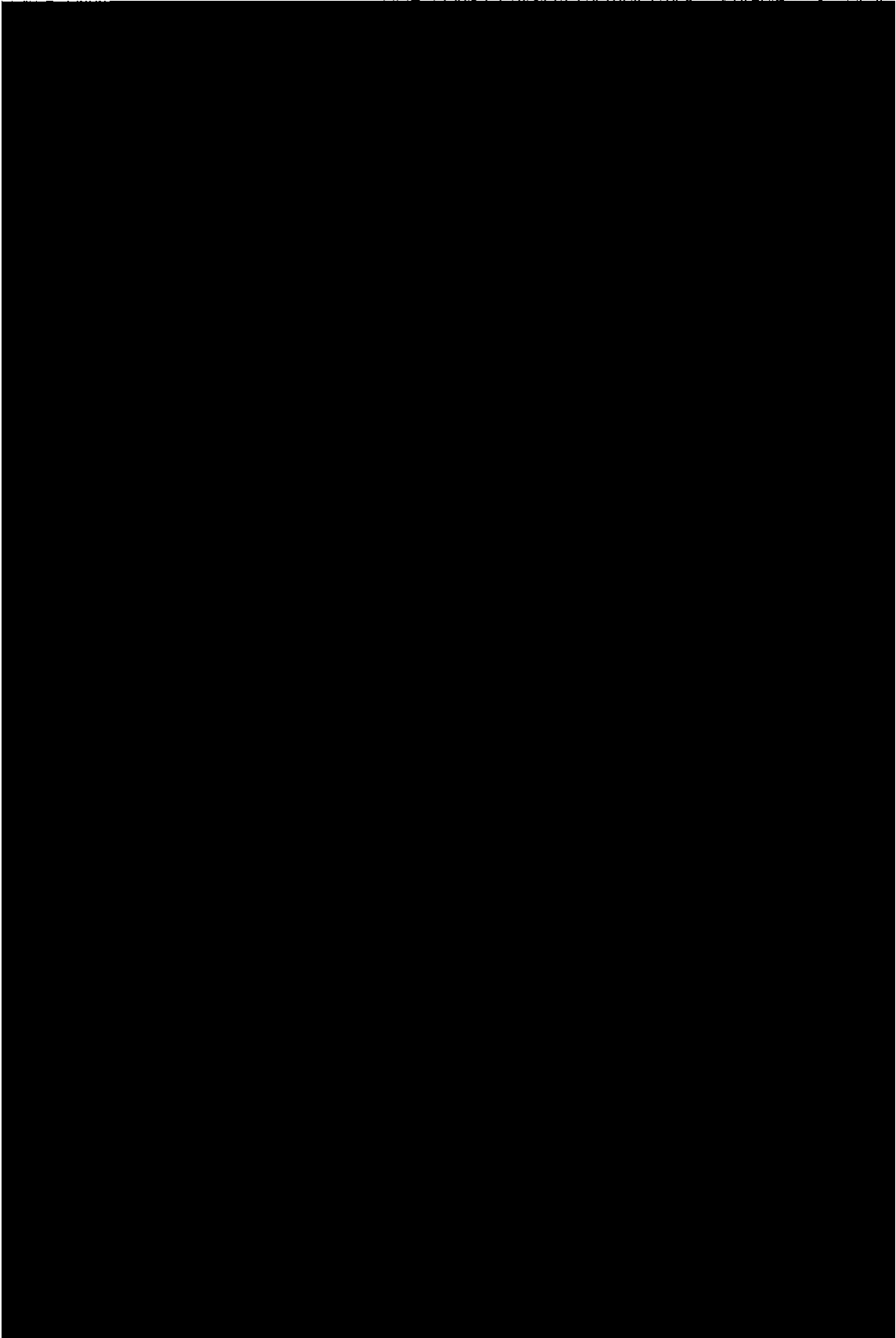
WHEREAS, Dr. Mark Cooper was recommended unanimously by the tenured faculty of the Department of Elementary, Literacy, & Special Education, and

WHEREAS, Dr. Mark Cooper was unanimously recommended to receive the Distinguished Professor Emeritus Award by the Faculty Emeritus Committee;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the University of Central Arkansas does hereby bestow the honor and status of Distinguished Professor Emeritus on Dr. Mark Cooper in recognition of his leadership in and his service to the Department of Elementary, Literacy, & Special Education at the University of Central Arkansas; and

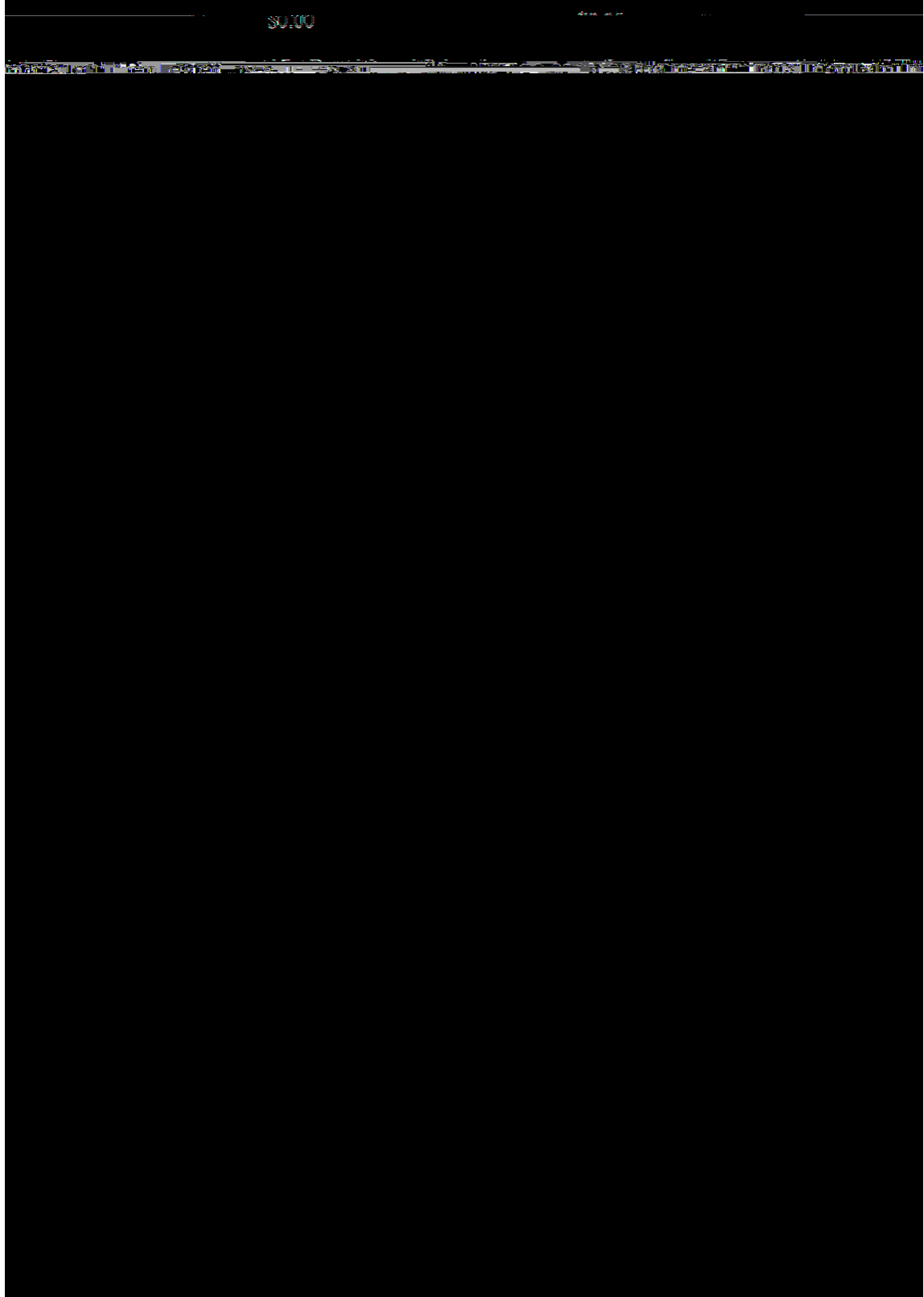
BE IT FURTHER RESOLVED that this resolution be made part of the minutes of the February 15, 2019 University of Central Arkansas Board of Trustees meeting.

Bunny Adcock



into the DPT program at UCA. The Health Sciences Physical Therapy Emphasis are admitted



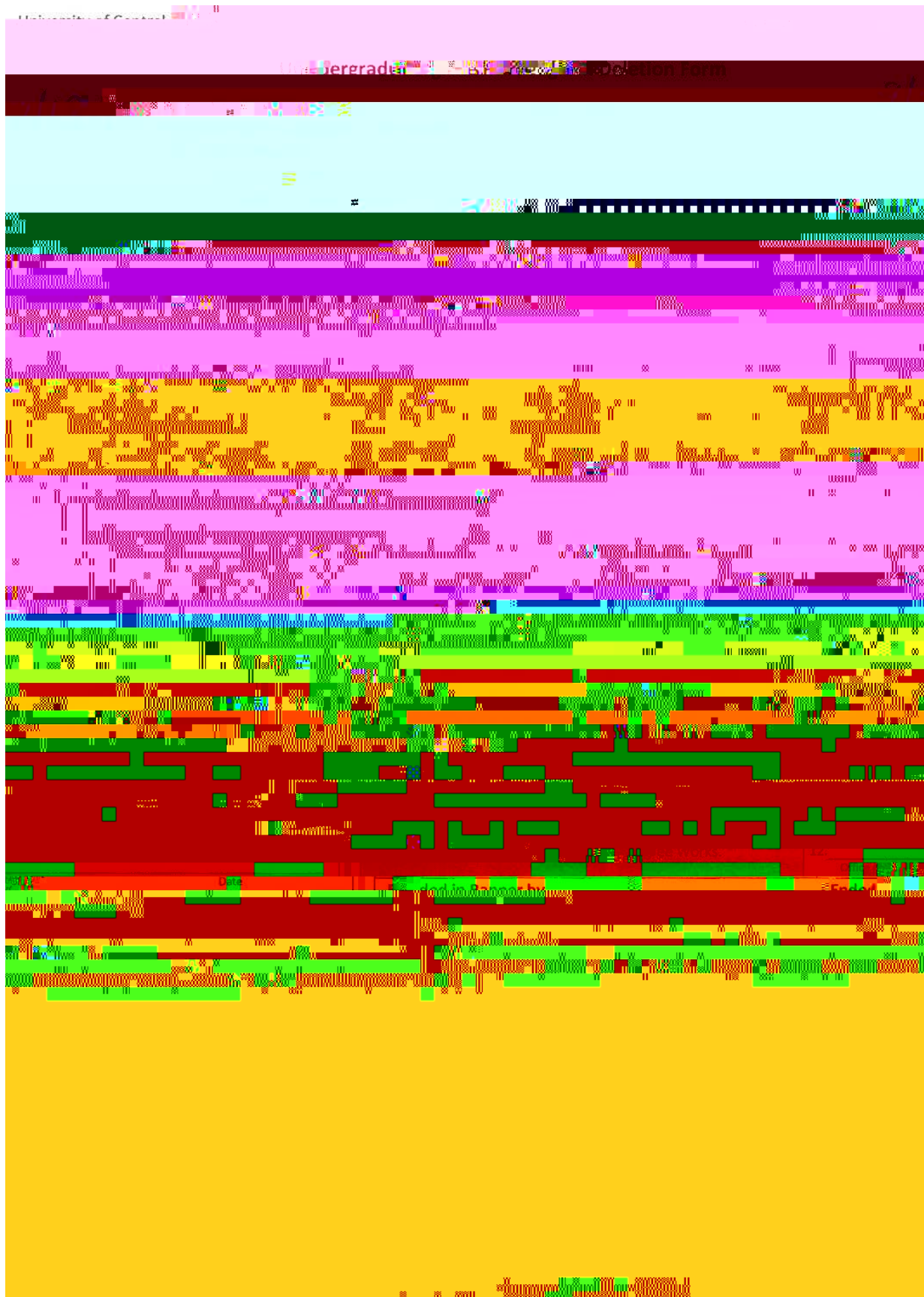


Deletion of ADHE Degree Code for the Accelerated BS/MS in Computer Science

The Department of Computer Science has proposed deletion of an unneeded ADHE degree code that identifies our accelerated BS/MS (4+1) program in Computer Science. UCA did not request the degree code in question (7175). We have never declared a major or conferred a degree under this degree code. Instead, we have always (as we always intended to do) awarded the BS and the MS as they were earned. Deleting this record in the ADHE database, then, lists our programs as what they really are. We will continue to offer to our students the accelerated path to completion of the BS and the MS programs.

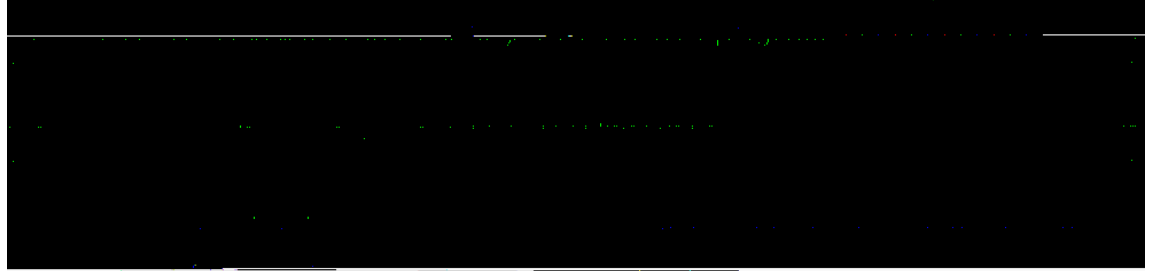
All appropriate councils and administrators have recommended approval of this deletion.

Supporting materials (following pages): (1) UCA Curriculum Form 3-D, (2) ADHE Form LON-05



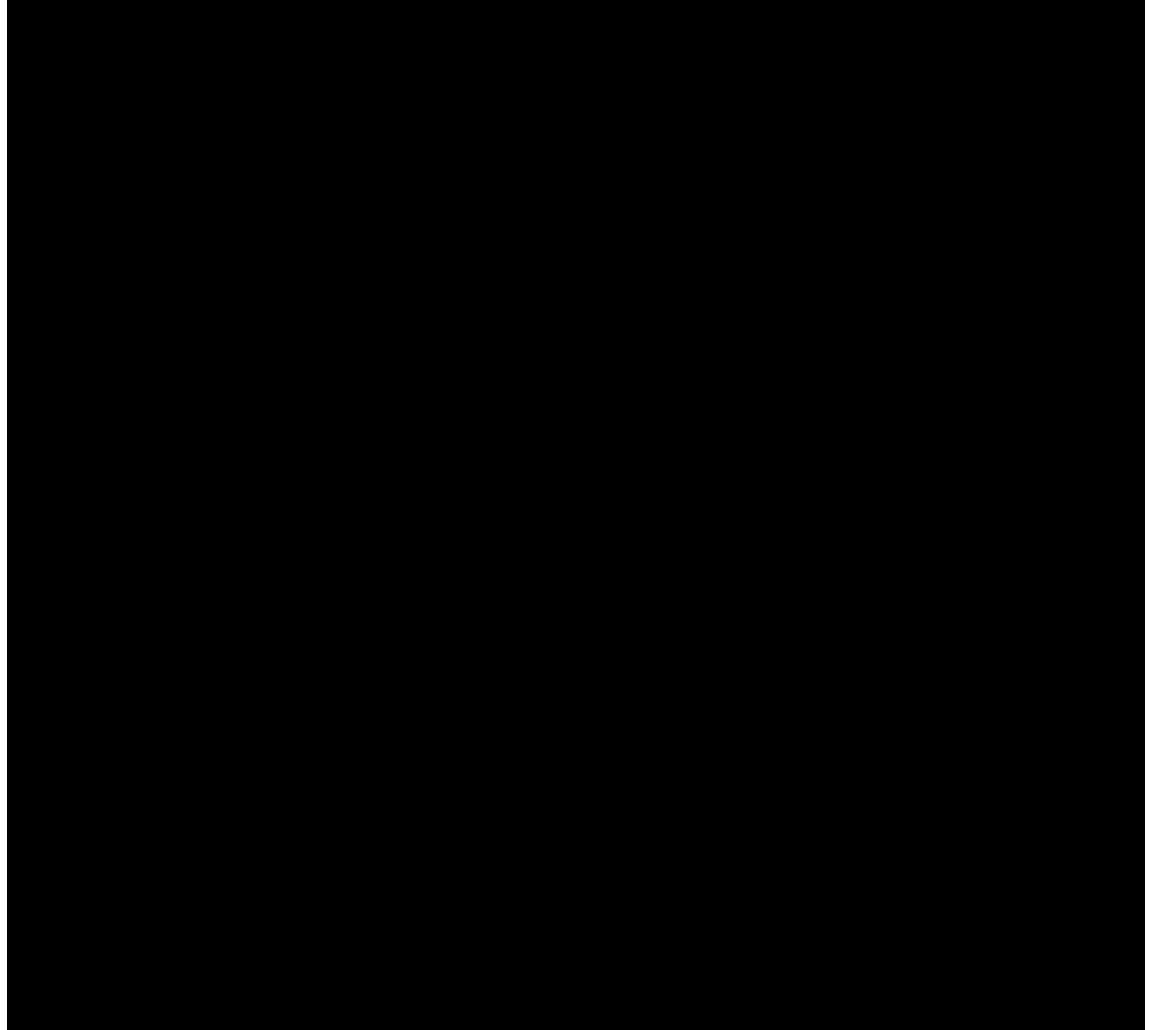
this action of this action. Courses (title, number, title) to be deleted as a result of
370

dated? Provide documentation. 13. How will students in the deleted program be accomm



President/Chancellor Approval date: 2019-01-11

next scheduled Board meeting) Board of Trustees Notification Date: 2019-02-15 (current d



Graduate Program Deletion Form

Department: Leadership Studies Date: 09/12/2018

1. Student Name: [Redacted]

2. UCA ID: [Redacted]

3. Program: [Redacted]

4. Reason for Deletion: [Redacted]

5. Faculty Signature: [Redacted]

6. Department Chair Signature: [Redacted]

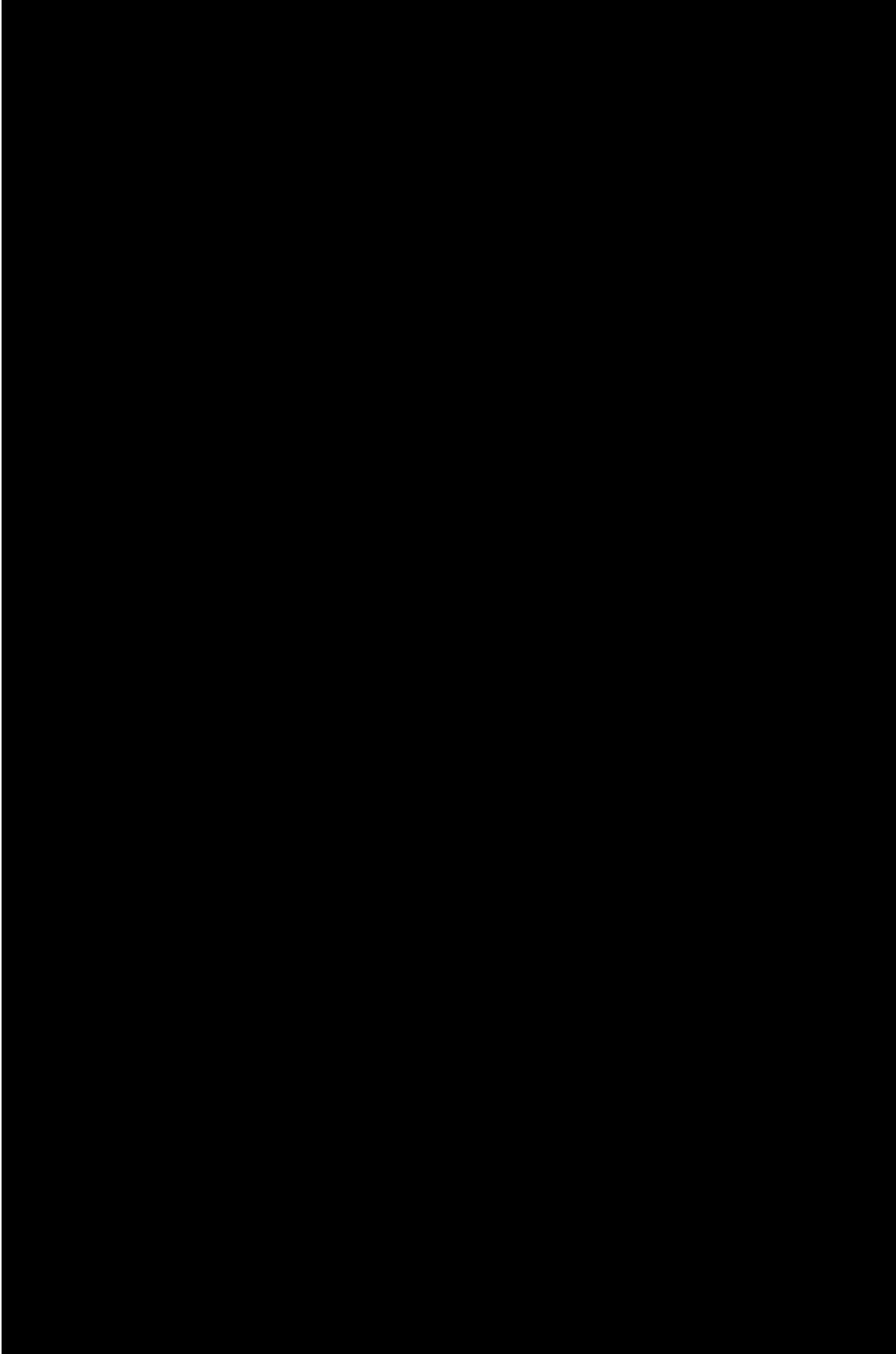
7. Graduate School Director Signature: [Redacted]

8. Board of Trustees Notification: [Redacted]

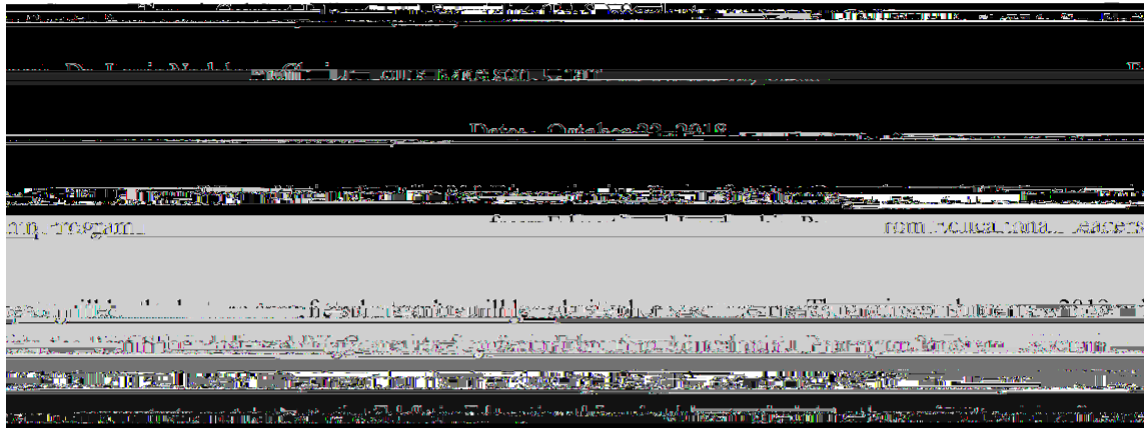
9. Date of Deletion: [Redacted]

10. Date of Review: [Redacted]

REC'D UCA
GRADUATE SCHOOL
OCT 23 2018



44. District curriculum for deleted programs/units	NA
[Redacted]	[Redacted]

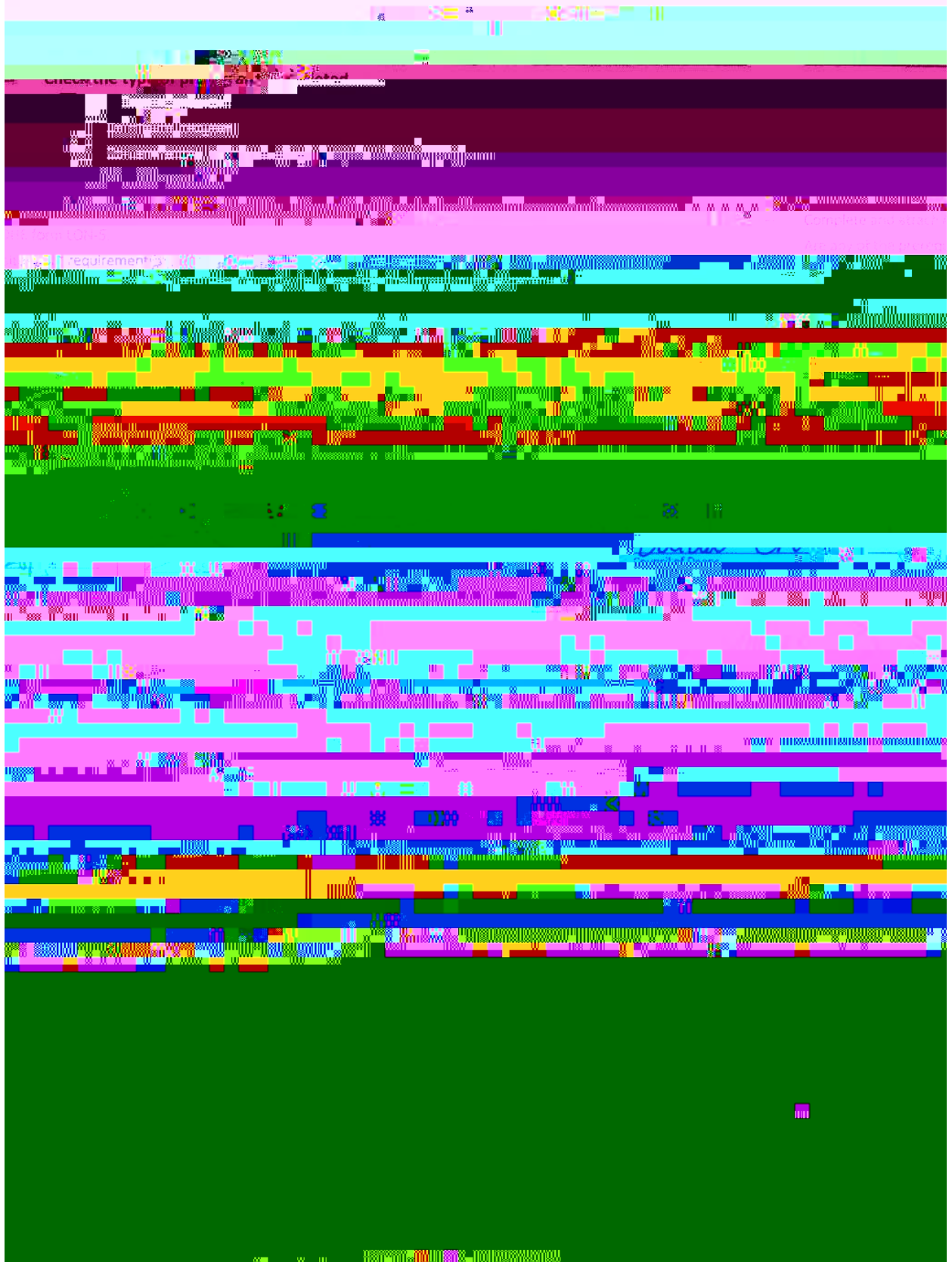


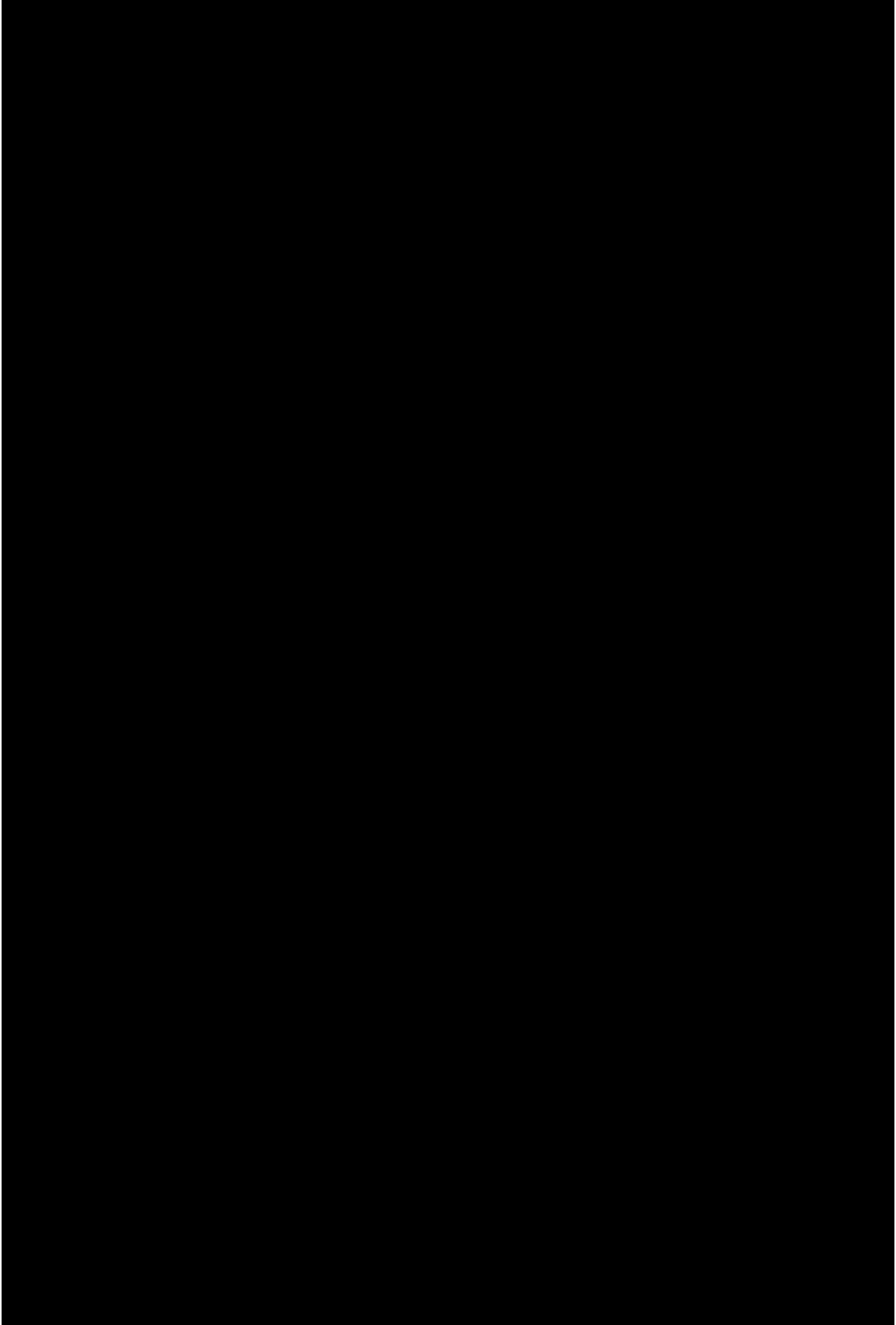
Deletion of the Minor in Public Scholarship and Community Engagement

Because the minor in Public Scholarship and Community Engagement has not attracted sufficient enrollment and no students are currently declared, the College of Business has requested that it be deleted.

All appropriate councils and administrators have recommended approval of the deletion.

Supporting materials (following pages): (1) UCA Curriculum Form U3-D and (2) ADHE Form LON-5





11.2 Elective Courses in the Minor (9 hours)

of which are in active use in other programs. No courses will be deleted as a result of this action.

12. Courses (prefix, number, title) to be deleted as a result of this action.
are in active use in other programs. No courses will be deleted, since all the courses in this interdisciplinary minor are in active use in other programs.

13. How will students in the deleted program be accommodated of written notification to students currently enrolled in the program?

[Redacted]

14. Indicate the amount of funds available for reallocation.
N/A

15. Provide additional program information if requested by AHE staff.

[Redacted]

2019-10-01

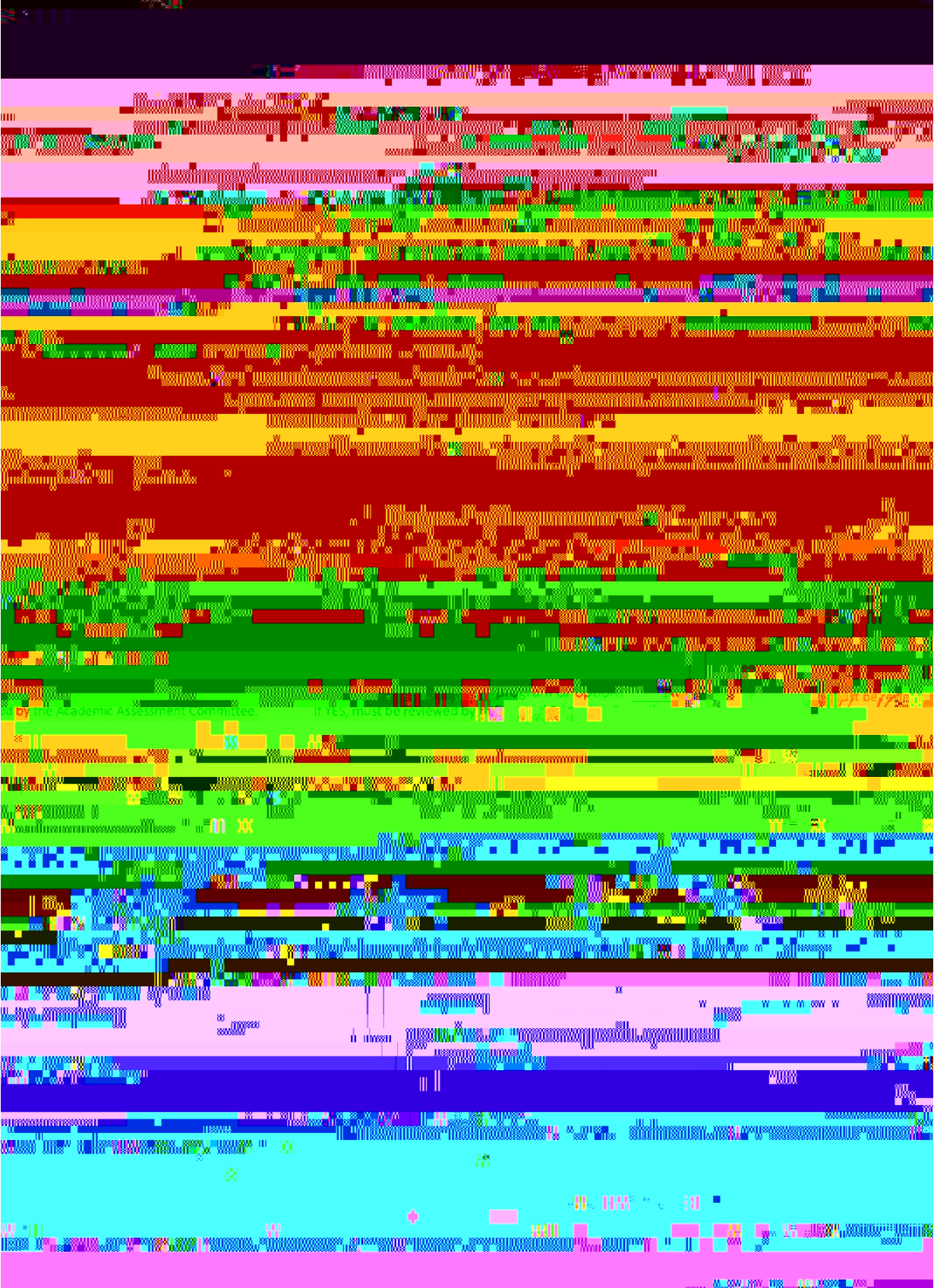
Notification Date: expected 2019-02-15 (next scheduled Board meeting) Board of Trustees Notification

[Redacted]

UCA form updated 2017-10-19

New Undergraduate Technical Certificate in Accounting

The Department of Accounting has proposed a new undergraduate Technical Certificate (TC) in Accounting. The certificate program uses courses that are already part of the undergraduate program in Accounting and responds to student need. Approximately 20 students each year contact Department of Accounting about returning to school to study accounting. UCA currently



LETTER OF NOTIFICATION – 9

UNDERGRADUATE CERTIFICATE PROGRAM

(21-45 semester credit hours)

Associate of Bachelor's Degree Program

1. Institution submitting request:

University of Central Arkansas

2. Contact person title:

Jonathan W. Glenn

Associate Provost

3. Phone number/e-mail address:

(501) 750-3178

jglenn@uca.edu

4. Proposed effective date:

January 1, 2019

5. Name of proposed undergraduate certificate program:

Technical Certificate (TC) Accounting

6. Proposed CIP code:

52.0301

7. Reason for proposed program implementation:

Approximately 20 students each year contact Department of Accounting about returning to school to finish their study accounting. UCA recently offers three options for these students: (1) take accounting courses but earn no new credit and (2) complete a second bachelor's degree, or (3) complete undergraduate prerequisites and then complete a Master of Accountancy. Options 1 and 3 are the most popular option.

4. ACCT 3315 Cost Accounting
5. ACCT 3316 Individual Taxation
6. ACCT 3320 Accounting Information Systems

course number	description	semester credit hours
ACCT 1101	Principles of Accounting I	5
ACCT 1102	Principles of Accounting II	5
ACCT 2101	Intermediate Accounting I	5
ACCT 2102	Intermediate Accounting II	5
ACCT 2103	Auditing and Taxation	5
ACCT 2104	Cost Accounting	5
ACCT 2105	Individual Taxation	5
ACCT 2106	Accounting Information Systems	5
ACCT 3315	Cost Accounting	5
ACCT 3316	Individual Taxation	5
ACCT 3320	Accounting Information Systems	5
Total		24

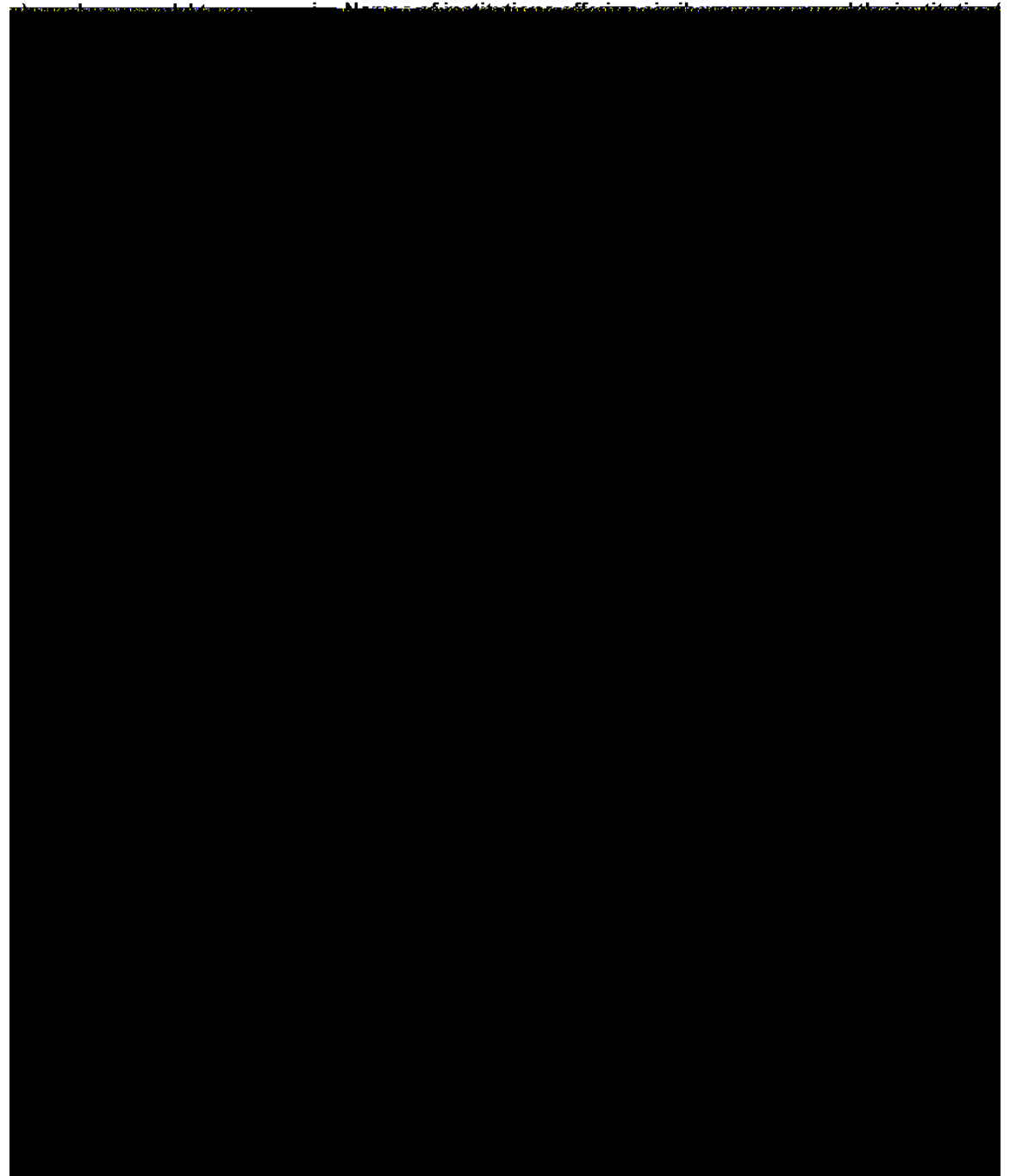
c. New courses with course descriptions:

course number	description	semester credit hours
ACCT 1101	Principles of Accounting I	5
ACCT 1102	Principles of Accounting II	5
ACCT 2101	Intermediate Accounting I	5
ACCT 2102	Intermediate Accounting II	5
ACCT 2103	Auditing and Taxation	5
ACCT 2104	Cost Accounting	5
ACCT 2105	Individual Taxation	5
ACCT 2106	Accounting Information Systems	5
ACCT 3315	Cost Accounting	5
ACCT 3316	Individual Taxation	5
ACCT 3320	Accounting Information Systems	5
Total		24

g. Student demand projected enrollment for proposed program

Approximately 20 students each year who are interested in returning to study accounting. After being presented with their options, some decide not to pursue accounting at UCA.

h. Program approval letter from licensure/certification entity, if applicable
N/A



Curricular Changes to Graduate Programs in Special Education

To meet the Science of Reading Competencies requirement from the Arkansas Department of Education (ADE), the Department of Elementary, Literacy, and Special Education are implementing minor changes to three graduate programs in Special Education:

(1) The Graduate Certificate (GC) in Special Education K-12 removes one course, adds one course, and adds a second course for students who have not previously established competency in the Science of Reading. Required hours, therefore, change from 21 to 21-24 semester credit hours, depending on the prior preparation of the student.

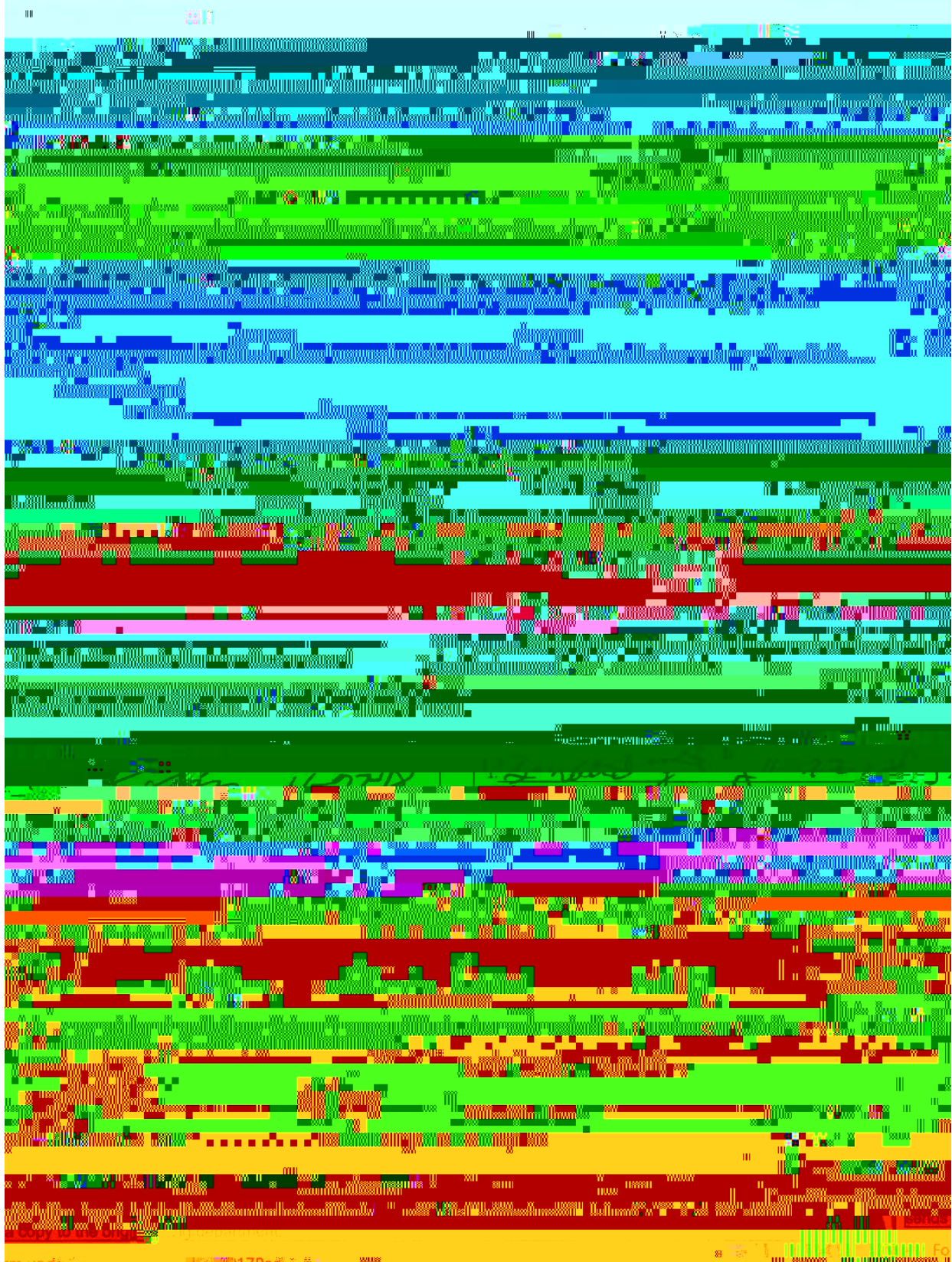
(2) The Master of Arts in Teaching (MAT) in Special Education K-12 removes one course and adds two courses. Required hours, therefore, increase from 36 to 39 semester credit hours.

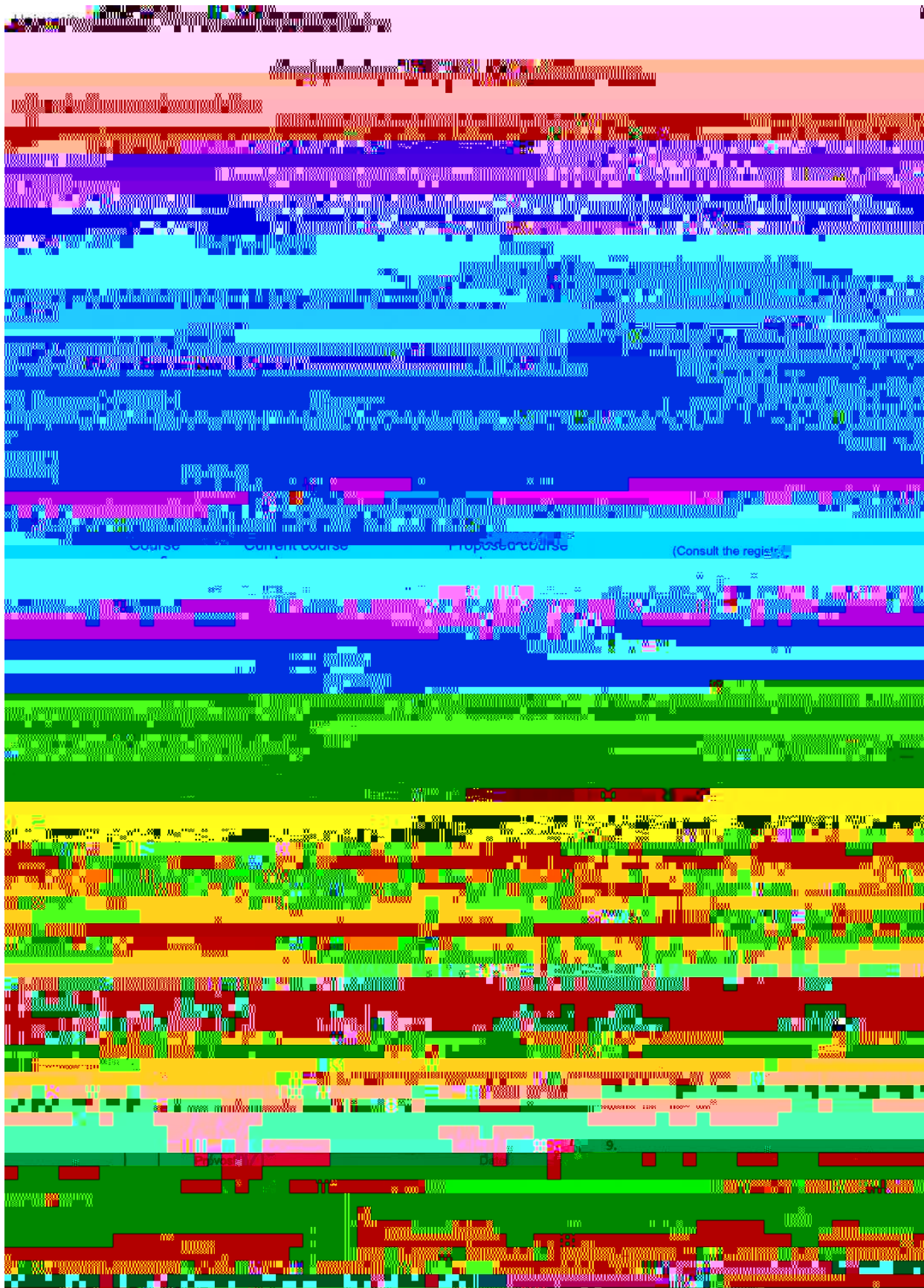
(3) The Master of Science in Education (MSE) in Special Education K-12 removes two courses and adds two courses. Required hours, therefore, remain 30 semester credit hours.

These changes are detailed in the supporting materials provided.

All appropriate councils and administrators have recommended approval of these changes.

Supporting materials (following pages): (1) UCA Curriculum Forms G2-A for each program; (2) ADHE Form LON-11C (a combined form for all three programs).





EXECUTIVE SESSION

The board unanimously declared an executive session to consider employment, appointments, promotions, demotions, disciplining and resignations of employees, upon motion by Kay Hinkle with a second by Shelia Vaught.

OPEN SESSION

The board unanimously approved the following motion made by Shelia Vaught with a second by Kay Hinkle:

“I move that all appointments, adjustments to salary and title, and other matters set forth on the personnel action list discussed in executive session be approved.”

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned upon motion by Cornell Maltbia and second by Terry Fiddler.

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