The University of Central Arkansas Board of Trustees convened at 2:00 p.m., May 28, 2020, with the following officers and members present:

Rev. Cornell Maltbia - Chair

In addition, the City of Conway has extended utilities from College Avenue to university property that is now leased by Chi Alpha. As part of the project, utilities have been extended to the site of the building constructed by Chi Alpha. The City of Conway is now requesting that the university grant a right-of-way and easement for purposes of utilities. A survey and drawings have been obtained, and the UCA Physical Plant has reviewed the easements and verified that the utilities have been located in the designated areas.

The board unanimously adopted the following resolution upon motion by Bunny Adcock and second by Kay Hinkle:

"BE IT RESOLVED: That the Board of Trustees authorizes the administration to grant to Centerpoint Energy and the City of Conway the above referenced rights-of-way and easements, and the president and other officials of the University of Central Arkansas, as the president may from time-to-time designate, are hereby authorized and directed to enter into and execute such documents, agreements and instruments as are necessary and required to grant the rights-of-way and easements."

Request for Provisional Positions

The State of Arkansas, through the position appropriation process, permits the university to request provisional positions when there is an emergency or an unexpected need.

Provisional positions may be assigned when the university receives temporary and/or unanticipated funding through grants, contract agreements, or increased collections. Provisional positions exist only as long as the funding for those positions is available and do not automatically convert to regular, budgeted positions.

In submitting a request for the allocation of provisional positions, the state process first requires authorization for that request through the university's Board of Trustees.

At this time, the university has funding through federal, state, and private grants for 33 additional positions.

Name

Title

Greg Holland

Marcus Witcher

The board unanimously adopted the following resolution upon motion by Elizabeth Farris and second by Bunny Adcock:

"BE IT RESOLVED: That the Board of Trustees authorizes the administration to proceed with requests to the State Department of Finance and Administration for allocation of 33 provisional positions, shown on the above list that will be funded by institutional funds, federal, state and private grants."

Request for Authorization to Issue Bonds to Refund the Outstanding Par Amounts of

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FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS; AUTHORIZING THE EXECUTION OF ONE OR MORE OFFICIAL STATEMENTS, BOND PURCHASE AGREEMENTS, TRUST INDENTURES AND RELATED DOCUMENTS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the Board of Trustees (the "Board") of the University of Central Arkansas (the "University") is authorized under the Constitution and laws of the State of Arkansas, including particularly Arkansas Code of 1987 Annotated, Title 6, Chapter 62, Subchapter 3 (the "Act"), to borrow money for the purpose of acquiring, constructing and equipping capital improvements for use by the University and to refund bonds issued under the Act to finance such capital improvements; and

WHEREAS, the Board has previously issued its Student Fee Revenue Refunding Bonds, Series 2010B (the "Series 2010 Bonds") and its Student Fee Revenue Capital Improvement Bonds (Lewis Science Center Project), Series 2014 (the "Series 2014 Bonds") under the Act for the purpose of financing and refinancing capital improvements for the University; and

WHEREAS, the Series 2010 Bonds are currently outstanding in the principal amount of \$10,545,000 and are subject to optional redemption by the Board without penalty on and after September 1, 2020; and

WHEREAS, the Series 2014 Bonds are currently outstanding in the principal amount of \$12,065,000, and the Series 2014 Bonds are subject to optional redemption by the Board without penalty on and after September 1, 2021; and

WHEREAS, it has been found and determined, based on the advice of the staff of the University, that the Board can, based on current market conditions, recognize net present value savings by the refunding of all or portions of the outstanding Series 2010 Bonds and/or Series 2014 Bonds (collectively,

WHEREAS, the Bonds are to be issued on the terms and in the form set forth in one or more Trust Indentures to be dated as of the date of each issue of the Bonds (the "Indentures") between the Board and Bank OZK (the "Trustee"); and

WHEREAS, in order to proceed with the Refunding, it is necessary for the Board (i) to authorize the issuance and marketing of the Bonds; (ii) to designate Friday, Eldredge & Clark, LLP as bond counsel and Crews & Associates, Inc. as underwriter for the Bonds (the "Underwriter"); (iii) to authorize the President of the University to deem final a Preliminary Official Statement or Preliminary Official Statements for the Bonds and to authorize their use; (iv) to authorize the pricing of the Bonds and the execution of a Bond Purchase Agreement or Bond Purchase Agreements for the Bonds with the Underwriter in connection therewith; and (v) to authorize the execution of the Indentures and related documents, all relating to the security and issuance of the Bonds;

differentiate series, in style and form acceptable to the Vice President of Finance and Administration of the University. In addition, the series designation may contain a letter, in style and format acceptable to the Vice President of Finance and Administration of the University, if desired by the Vice President of Finance and Administration of the University.

The Bonds may be combined and issued at one time, or in the alternative and subject to the

Specifically, the President or the Chairman is hereby authorized to (i) accept the final maturity schedule, interest rates and reoffering yields for each issue of Bonds if such President or Chairman deems such rates, maturity schedule and yields to be appropriate and within the authority granted by this Resolution and execute a final Bond Purchase Agreement with the Underwriter, and (ii) execute a Continuing Disclosure Agreement. Prior to the sale of an issue of Bonds, the President or the Chairman is hereby authorized to confer with Friday, Eldredge & Clark, LLP, as bond counsel, in allocating the principal amount of such Bonds between taxexempt bonds and taxable bonds if advantageous for planning purposes are necessitated for federal income tax purposes.

The President of the University is hereby authorized to

If the President of the University, upon the advice of the Vice President for Section 5. Finance and Administration of the University, deems that it is in the best interest of the Board, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two Bond issues authorized under this Resolution. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time and that all of the Series 2010 Bonds and Series 2014 Bonds will be included in the Refunding. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for all or any portion of the Bonds to be issued at separate times, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and a Preliminary Official Statement for each issue of the Bonds, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by issuing the Bonds at separate times. The signature of the Chairman or President on each of such documents shall evidence approval thereof.

Section 6. The Board recognizes that, depending on market conditions, it may be in the best interest of the Board for one or more issues of Bonds to be privately placed to a single investor or multiple investors (each a "Purchaser") rather than sold to the Underwriter in an underwritten transaction. If the President of the University, upon the advice of the Vice President for Finance and Administration of the University, deems that it is in the best interest of the Board, an issue of Bonds may be privately placed with one or more Purchasers. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time in an underwritten transaction. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for one or more issues of Bonds to be privately placed, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and, if required, a Preliminary Limited Offering Memorandum, or similar document for each issue of the Bonds privately placed, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by a private placement transaction. Without limiting the foregoing sentence, the Chairman and President are each authorized to accept revisions to a Bond Purchase Agreement which reflect that the Bonds will ultimately be sold to a Purchaser rather than to the Underwriter. The signature of the Chairman or President on each of such documents shall evidence approval thereof. If an issue of Bonds is privately placed, the Underwriter shall be paid a placement agent's fee of not in excess of 0.4625% of the par amount of the Bonds of such issue.

<u>Section 7</u>. The Bonds are authorized to be issued on a parity with all or any outstanding bonds that are secured by the Pledged Revenues to the extent that the various parity tests for those bonds can be met.

INDENTURES AND RELATED DOCUMENTS; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

WHEREAS, the Board of Trustees (the "Board") of the University of Central Arkansas (the "University") is authorized under the Constitution and laws of the State of Arkansas, including particularly Arkansas Code of 1987 Annotated, Title 6, Chapter 62, Subchapter 3 (the "Act"), to borrow money for the purpose of acquiring, constructing and equipping capital improvements for use by the University and to refund bonds issued under the Act to finance such capital improvements; and

WHEREAS, the Board has previously issued its Student Housing System Revenue Capital Improvement Bonds, Series 2010C (the "Series 2010 Bonds"), its Student Housing System Revenue Capital

\$1,350,000, and each series of the Series 2013 Bonds are subject to optional redemption by the Board without penalty on and after September 1, 2021; and

WHEREAS, it has been found and determined, based on the advice of the staff of the University, that the Board can, based on current market conditions, recognize net present value savings by the refunding of all or portions of the outstanding Series 2010 Bonds, Series 2012 Bonds, Series 2013A Bonds and/or Series 2013B Bonds (collectively, the "Refunding"), and that the Refunding should be financed by the Board's Student Housing System Revenue Bonds (the "Bonds"), the proceeds of the sale thereof to be used for accomplishing the Refunding, funding a debt service reserve, paying the costs of issuing the Bonds, and, if desirable, paying the costs of insuring the Bonds; and

WHEREAS,

event that such net present value savings threshold is met, the Bonds are hereby authorized to be issued to accomplish the Refunding of the Series 2010 Bonds selected for the Refunding. The Bonds allocable to the Refunding of the Series 2010 Bonds shall have a final maturity date not later than the final maturity date of the Series 2010 Bonds being refunded. Any Series 2010 Bonds being refunded that mature after September 1, 2020 shall be called for redemption on such date.

After receiving advice and the recommendation of the Vice President for Finance and

All Bonds shall have in their name a series designation based on the year issued and a description in their name, and, if there are multiple series, the name shall contain a letter to differentiate series, in style and form acceptable to the Vice President of Finance and Administration of the University. In addition, the series designation may contain a letter, in style and format acceptable to the Vice President of Finance and Administration of the University, if desired by the Vice President of Finance and Administration of the University.

The Bonds may be combined and issued at one time, or in the alternative and subject to the provisions of Section 5 hereof, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two issues of Bonds authorized under this Resolution. The Bonds issued at the same time may be divided into multiple series if taxable and tax-

Statement" is deemed to include a Preliminary Limited Offering Memorandum or similar document.

<u>Section 5</u>. If the President of the University, upon the advice of the Vice President for Finance and Administration of the University, deems that it is in the best interest of the Board, all or any portion of the Bonds may be issued at separate times; provided, however, there shall be no more than two Bond issues authorized under this Resolution. The Indenture, the Bond Purchase Agreement, the Continuing Disclosure Agreement and the Preliminary Official Statement have been prepared and presented to the Board assuming that the Bonds will be combined into and sold as one issue at the same time and that all of the Series 2010 Bonds, Series 2012 Bonds, and Series 2013 Bonds will be included in the Refunding. In the event that the President of the University, as stated in the first sentence of this Section, determines that it is in the best interest of the Board for all or any portion of the Bonds to be issued at separate times, the Chairman and the President are each authorized to accept an Indenture, a Bond Purchase Agreement, a Continuing Disclosure Agreement and a Preliminary Official Statement for each issue of the Bonds, so long as such documents remain in substantially the form as presented to this meeting, with such changes necessitated by issuing the Bonds at

<u>Section 7</u>. The Bonds are authorized to be issued on a parity with all or any outstanding bonds that have financed facilities for the University's Housing System to the extent that the various parity tests for those bonds can be met.

<u>Section 8.</u> The Chairman and Secretary of the Board, and the President of the University and one or more Vice Presidents of the University (as designated by the President) are hereby authorized and directed to do any and all lawful things to effect the execution and delivery of the Bonds, the performance of all obligations of the Board and of the University, and the execution and delivery of all papers, documents, certificates and other instruments of whatever nature that may be necessary or desirable for carrying out the authority conferred by this Resolution or evidencing the authority and its exercise. The Secretary of the Board is hereby authorized to acknowledge and attest the signatures of the Chairman and the President and to execute such other documents as may be required in connection with the issuance of the Bonds.

<u>Section 9</u>. The Board hereby designates Friday, Eldredge & Clark, LLP, Little Rock, Arkansas as bond counsel for the Bonds and Crews and Associates, Inc. as Underwriter for the Bonds.

<u>Section 10</u>. The Board hereby finds and declares that facilities that are a part of the 2010 Project, the 2012 Project, and the 2013 Project have been and continue to be proper, suitable, and advantageous for the University and the University's Housing System.

<u>Section 11</u>. The provisions of this Resolution are hereby declared to be separable and if any provision shall for any reason be held illegal or invalid, such holding shall not affect the validity of the remainder of this Resolution.

Section 12.All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

ADOPTED: _____, 2020.

ATTEST:

By ___

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Everette Cornell Maltbia, Chair

Terry Fiddler, Secretary

(SEAL)

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Arkansas Department of Transportation Grant - Recreational Trails Program

The University has the opportunity to apply for **two grants** from the Arkansas Department of Transportation (ADOT) through their Recreational Trails Program (RTP) program.

The **first grant** is for the purpose of extending the soft track on campus by 2.5 miles to create a loop that connects with existing trails and will include a pedestrian bridge. The track will be

WHEREAS, this project, using federal funding, will be open and available for use by the general public and maintained by the applicant for the life of the project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE **UNIVERSITY OF CENTRAL ARKANSAS THAT:**

SECTION I: The University of Central Arkansas will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: President Houston Davis is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: The University of Central Arkansas pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this _____ day of May, 2020.

Signed: ______ E.C Maltbia, Chair

Signed: _____ Dr. Terry Fiddler, Secretary

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NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE

Justification:

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The proposed tuition rate will not increase for the 2020-21 academic year. The other fee

- b. Enrollment (on a student semester credit hour basis) was reduced based on FY20 actual, planned Resource Optimization Initiative (ROI) budgeting for FY21, and the potential negative impact of COVID-19;
- c. In response to the economic downturn related to the COVID-19 virus, UCA's base State Appropriation line decreased by \$7,229,921. This budgeted appropriation includes category A funding only, plus a slight increase in the EETF. An additional 2,762,659 is held in each of the categories B, C and D. With the uncertainty of the fall 2020 enrollment, with additional potential worldwide health concerns, and in keeping with our ROI initiative

is \$356. Athletics income was reduced based on NCAA estimated distributions. Other Auxiliaries will also see reduced revenue due to projected enrollment.

Major Components of Uses

- a. Salaries and benefits together make up 56.76% of the operating budget for E&G and Auxiliary, which is consistent with industry standards. The salary line shows a reduction of just under \$8.5 million from the October Revised for FY20. This reduction has been accomplished through efforts including the Voluntary Early Retirement Initiative (VERI), reduction of vacant positions, decreases in part time and extra help positions, reorganizations within divisions, and leaving new vacancies unfilled. Other salary adjustments include \$138,500 for increases related to faculty promotions and advancement, ADHE classified salary grade increase of \$63,901 to meet minimum wage requirements.
- b. Maintenance and Operation (M&O) makes up 16.26% of the budget and is a decrease of \$4.9 million over the October Revised. This result is possible in large part to the ongoing efforts of ROI along with additional adjustments made as a result of the COVID-19 and the related economic downturn. Some of these reductions include enforcing the utilization of centralized printers/copiers rather than individual desktop units, change in telephony delivery, reduced travel, stricter review of purchases, contract evaluations, and institutional membership reviews among many others.
- c. Scholarships and waivers account for 15.91% of the budget. The change reflects a slight decrease over the previous year related to Athletic scholarships.
- d. Debt service comprises 8.42% of the University's operating budget and reflects an increase related to the 2020 bond issue for the Windgate Center for Fine and Performing Arts.

Pursuant to Board Policy 200, this budget is presented for consideration by the Board of Trustees.

The board unanimously adopted the following resolution upon motion by Elizabeth Farris and second by Bunny Adcock:

"BE IT RESOLVED: That the Board of Trustees approves the 2020-21 operating budget totaling \$185,318,864.

Faculty Handbook - Board Policy No. 300

The UCA *Faculty Handbook* Committee recommends revisions to the opening pages and chapters three, five and seven of the current *Faculty Handbook*. The following is a summary of the recommended revisions:

- Opening Pages:
 - Cover page: modify date of the document
 - Title page: modify date of Board approval (pg. i)

- Chapter Three:
 - VI.D.1: define method of selecting the chair of the college tenure and promotion committee (pg. 27)
- Chapter Five:
 - VII.: align sick leave process with HIPAA policy (pg. 56)
- Chapter Seven:

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- Introduction: define where faculty committee guidelines are posted online (pg. 62)
- O.1.: identify recipient of sabbatical leave recommendations (pg. 74)
- O.2.: define length and structure of terms for committee members and identify the individual who serves as chair of the committee (pg. 74)

The recommendations of the *Faculty Handbook* Committee have been considered and endorsed by the Faculty Senate, and other appropriate administrators.

The board unanimously adopted the following resolution upon motion by Terry Fiddler and second by Kay Hinkle:

"BE IT RESOLVED: That the Board of Trustees hereby approves the above revisions to the UCA *Faculty Handbook*."

Academic Calendar and Critical Dates—Fall 2023 through Summer 2024

August 24, Thursday	Instruction begins for day and evening classes
September 4, Monday	Labor Day Holiday (University closed)
October 19-22, Thursday-Sunday	Fall Break
November 22, Wednesday	. Thanksgiving Break (No classes. University offices open)
November 23-26, Thursday-Sunday	Thanksgiving Holiday (University closed)
December 8, Friday	Study Day
December 9, Saturday	Final Exams - Saturday classes
December 11-15, Monday-Friday	Final Examinations - day and night classes
December 16, Saturday	Winter Commencement: Graduate ceremony (morning) and Undergraduate ceremony (afternoon)

WINTER INTERSESSION

December 18, Monday	. Instruction begins for Winter Intersession
January 5, Friday	.Final exams for Winter Intersession

SPRING SEMESTER 2024

January 11, Thursday	.Instruction begins for day and evening classes
January 15, Monday	. Martin Luther King, Jr. Holiday (University closed)
March 24-31, Sunday-Sunday	Spring Break
April 26, Friday	. Study Day
April 27, Saturday	. Final exams – Saturday classes
April 29-May 3, Monday-Friday	Final exams – day and night classes
May 3, Friday	Graduate Spring Commencement
May 4, Saturday	. Undergraduate Spring Commencements

SUMMER 2024

May 13, Monday	Instruction begins for May Intersession and 13- Week Summer Session classes
May 27, Monday	Memorial Day Holiday (University closed)
May 31, Friday	Final examinations for May Intersession classes
June 3, Monday	Instruction begins for 1 st Five Week Summer

Session and 10-Week Summer Session classes

• Minimum 15 ACT or SAT equivalent in all individual subject	• Completion of high school degree or GED requirements		
sub-scores o 22 writing/language, 22 reading, 400 math section score	OR A 3.0 high school GPA 		
 Completion of high school degree or GED requirements 	These proposed temporary changes will occur for the summer 2020, fall 2020, spring 2021, summer 2021, fall 2021, and spring 2022 incoming students.		

Notification: Program Name Change: BS in Health Education to BS in Health Promotion

The Department of Health Sciences in the College of Health and Behavioral Sciences proposes to change the title of the BS in Health Education to BS in Health Promotion. The title change reflects the degree program's specific focus on teaching and enhancing the skills for health education specialists, as articulated in the Seven Areas of Responsibility of Health Education Specialists developed by the National Commission for Health Education Credentialing (NCHEC), the professional certification program that establishes a national standard for individual health education practitioners.

All appropriate university councils and administrators have recommended adoption of this title change.

Supporting materials (following pages): (1) UCA Curriculum Form U2-A and (2) ADHE Form LON-1.

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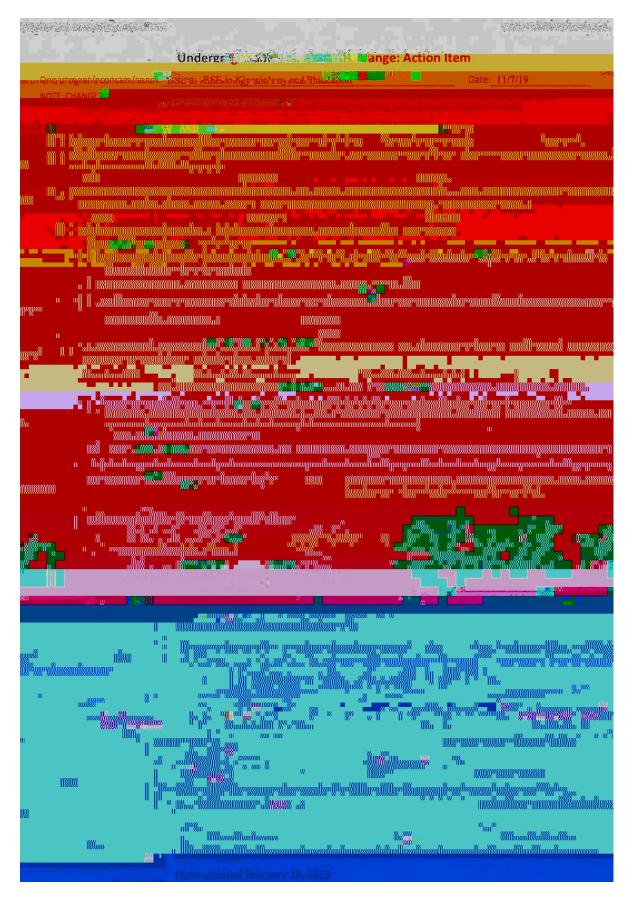
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Notification: Program Name Change: BSE in Kinesiology and Physical Education to BSE in Physical Education

The Department of Exercise and Sport Science in the College of Health and Behavioral Sciences proposes to change the title of its Bachelor of Science in Education (BSE) program in physical education teacher education from Kinesiology and Physical Education to Physical Education. The term "kinesiology" encompasses areas of exercise science, exercise physiology, biomechanics, sports sciences, and movement sciences. This term ("kinesiology") is unclear to potential students, and is often confused with the department's exercise science program. The proposed title change will align the name of the physical education teacher education program with the more generally understood and accepted nomenclature of "physical education."

All appropriate university councils and administrators have recommended adoption of this title change.

Supporting materials (following pages): (1) UCA Curriculum Form U2-A and (2) ADHE Form LON-1



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Notification: Program Deletion: BA in Mathematics

The Department of Mathematics in the College of Natural Sciences and Mathematics has proposed deletion of the Bachelor of Arts (BA) program in Mathematics. While the Bachelor of *Science* (BS) in Mathematics has graduated an average of 22 students each year for the past five years, the BA in Mathematics has graduated only 1 student during that time.

All appropriate councils and administrators have recommended approval of deletion of the BA in Mathematics.

Supporting materials (following pages): (1) UCA Curriculum Form U3-D and (2) ADHE Form LON-5 (attachments mentioned in these documents are not included here)

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Notification: Temporary Inactivation, Clinical Nurse Leader Track and PMC

The School of Nursing in the College of Health and Behavioral Sciences has proposed temporary inactivation of the Clinical Nurse Leader (CNL) track in the MSN degree and the CNL post-master's certificate (PMC). The School of Nursing believes in the importance of the CNL, but at the time of its inception in 2008, the job market was not well established and may not be to this day: there are currently no job openings for CNLs in Arkansas, and the American Association of Colleges of Nursing's "Job Bank" currently includes only three positions for CNLs nationally. For these reasons, the School of Nursing is not able to recruit sufficient students for the program and has chosen to inactivate the program for a period of five years. The local and national context for the program will be evaluated before the end of the five years, and the programs (the track and the PMC) will be either reactivated or deleted at that time.

UCA, LON-6: PMC, Clinical Nurse Leader

Drasidant/Chancellor Annroval Date: 2020 04 25

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