

The University of Central Arkansas Board of Trustees convened at 10:00 a.m., August 11

The board

**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy Number:

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy

Number: 527

Subject: Annual Leave Accrual

Date Adopted: 09/92 Revised: 12/12, 2/15, 8/23

~~Classified staff will accrue annual leave based on the schedule and rules set forth by the State of Arkansas.~~ Full-time, 12-month non-classified staff will accrue annual leave as follows:

<u>Years of Employment</u>	<u>Monthly Accrual</u>	<u>Annual Leave</u>
Through 3 years	1 day 4 hours	18 days
3 through 5 years	1 day 6 hours	21 days
Over 5 years	1 day 7 hours	22.5 days

Annual leave is cumulative; however, no employee may have in excess of 30 days accumulated on December 31 of each year. During the calendar year, accrued annual leave may exceed 30 days, but those days in excess of 30 must be used or donated to the Catastrophic Leave Program before December 31 of each year or those days will be lost.

Upon termination, resignation, retirement, death, or other action by which a person ceases to be an active employee of the university, the amount due the employee or his/her estate from unused accrued annual leave or holiday leave, not to exceed 30 working days inclusive of holidays, shall be paid in a lump sum payment to the employee or his/her estate.

Any university employee who changes employment status from a 12-month position to a position of less than 12-months, which does not accrue annual leave, is required to use all annual leave accrued before entering into the new employment status unless otherwise approved by the president or his/her designee. In such a case, the use and or payment of any unused annual leave must be approved in writing within 30 days of the change in employment status from a 12-month position to a position of less than 12 months.

NOTIFICATIONS/DELETIONS

Notification: Deletion of the STEMteach Minor

The STEMteach minor is being deleted and will be replaced (curriculum work on-going) by a less duplicative and more efficient combination of professional education courses and concentrations within the relevant STEM disciplines. The STEM courses used to fulfill the

requirements of the minor will no longer be offered after the Spring 2023 term. Students already in progress towards completing the STEMteach minor may still complete the program by substituting specific education, mathematics, and science courses for the STEM courses.

All appropriate university councils and administrators have recommended approval of this program deletion.

Supporting materials (following pages): UCA Curriculum Form U3-D

EXECUTIVE SESSION

The board