

Minutes of Chairs Council Meeting – February 11, 2008

A meeting of the Chairs' Council of the College of Natural Sciences and Mathematics was held Monday, February 11, 2008. All Chairs were present.

1. Dean Seidman encouraged the chairs to submit nominations for the faculty awards.
2. Dean Seidman asked the chairs to review the summer session projections and report any problems.
3. Dr. Frederickson requested that the chairs correct and/or change their marketing points and return them to him by the end of the week.
4. Dr. Frederickson opened the discussion about advising training issues. It was suggested that Berdie Eubank, director of the advising center, conduct a workshop for new CNSM faculty. It was also recommended that Tony Sitz, UCA registrar, meet to discuss problems with advising. Dr. Frederickson stated that CAPP should resolve many of the problems.
5. Dean Seidman reported that 118 graduate students is our goal for Fall '08.
6. Dean Seidman brought up the subject of having classes during X-period. The consensus was not favorable.
7. Dean Seidman announced that \$1.7 million in pledges and cash have been received to date for the Capital campaign.
8. Dr. Frederickson reminded the chairs that he needs two weeks notice to order the MFAT.

Chairs Reports:

Biology:

Dr. Runge reported on the two job searches going on in Biology. The two candidates for the applied ecology position will be on campus at the end of the month. The two candidates for the neuroscience position will be on campus the first half of March. Dr. Runge and Jayme Stone had recently discussed turning Minton Hall into the Science and Mathematics Residential College.

Mathematics:

Dr. Garimella announced that math and physics major Luis Suazo, advised by Dr. Arrigo, received a \$100.00 cash award for his poster, "First Order Compatibility for a (2=1) Dimension Diffusion Emulation" in the MAA undergraduate Poster

Chemistry:

As chair of the General Education Task Force, Dr. Taylor requested that Carol Daves send copies of the external review report to the Deans. This will be done to prepare the colleges for the questionnaire. Three external reviewers put together the report.

Minutes of Chairs Council Meeting – February 25, 2008

A meeting of the Chairs' Council of the College of Natural Sciences and Mathematics was held Monday, February 25, 2008. All Chairs were present.

1. Dean Seidman discussed rescheduling X-period.
2. In response to the above topic Dean Seidman questioned the chairs about the advisability of moving X-period to the end of the day. Drs. Addison, Runge and Taylor stated that it would wreck havoc with labs.
3. Dean Seidman posed the question of putting the annual review on line. The unanimous response from the chairs was positive.
4. Earlier in the week Dr. Taylor had suggested to Dean Seidman the possibility of a faculty research day to promote interest in CNSM. There was a lengthy discussion about ways to educate the administration, the campus and the community as a whole. Dr. Frederickson recommended that the college prepare a press release for Warwick Sabin.
5. The newly drafted Search Procedures was briefly discussed. A copy was sent to all the departmental secretaries. It was noted in the meeting that the Equal Employment Review form must be signed by the EE/AA Officer and returned to the department before an offer is made. A copy of the EERF was distributed to the chairs, along with a copy of an email from Jack Gillean outlining the procedure. It was also noted that a draft of a letter to the candidate outlining the terms of the appointment must be submitted to the Provost for approval via the Dean's office.
6. Dean Seidman read a couple of paragraphs of interest from the Faculty Handbook.
7. Dr. Frederickson asked for more recent photographs for the college website. He also reminded the chairs that Vicky needed the evaluation schedules back. Vicky checked with Dr. Jonathan Glenn and was told that a class with five or less is evaluated. Dr. Frederickson pointed out that March 3rd is the deadline for University Outstanding Student applications.
8. Dean Seidman passed on that the President's office is asking for ideas for capital expenditures. He gave three examples, new science building, new roof for Lewis and a new Scanning Electron Microscope. The Dean asked that the chairs give him their suggestions by this Thursday.

Chairs Reports:

Biology:

Dr. Runge reported on searches being conducted for the Applied Ecology and Neuroscience positions. Drs. Reid and Ginny Adams recently took nine students to the Arkansas Fishery Society Meeting in Tunica, Mississippi. Seven UCA students presented and one student won Best Undergraduate Presentation award. Dr. Runge gave a talk the AAAS convention in Boston and will be written up in Science Magazine.

Computer Science:

Dr. Hu reported that five people have been identified to interview for the Computer Science positions.

Math:

Dr Garimella reported that the vacant Statistics position will be filled by Dr. Pat Carmack.

Chemistry:

Dr. Taylor reported that UCA undergraduate student, Amanda McMillian, was one of three students awarded the 2008 I.M. Kolthoff Award. She will present a poster at the 235th ACS National Meeting & Exposition in April 2008. Drs. Kelley and Bridges have manuscripts accepted for the ACS Biochemistry journal.

Physics:

Dr. Addison reported that last week Dr. Mehta took six students to the University of North Texas to do experiments in the accelerators facility.

Minutes of Chairs Council Meeting – March 10, 2008

A meeting of the Chairs' Council of the College of Natural Sciences and Mathematics was held Monday, March 10, 2008. All Chairs were present.

1. Dean Seidman opened the meeting with a discussion about the library budget. He urged chairs to utilize their department's library funds.
2. Dean Seidman asked the chairs to consider an appropriate amount to trigger donor's thank you letters.
3. Pulling bits and pieces out of the annual review to create a college press release for Warwick Sabin was approved by all present.
4. Dr. Taylor, chair of the general education task force, handed out the survey prepared by the taskforce. He asked the chairs to read it carefully and consider if the composition is appropriate. He urged the chairs to pass it on to their faculty, with the instructions it should be returned by March 21st.
5. Dr. Runge opened a discussion about CNSM tailgating. It was agreed that the Biology and Math departments would have a party together and invite alumni.
6. Dr. Frederickson the numbers for the MFAT.
7. Dean Seidman brought up the subject of the college advisory board meeting. The meeting will take place immediately following the poster symposium, April 18th. It was agreed that one faculty member from each department will make a presentation. A reception at Buffalo Hall will follow the meeting.

Chairs Reports:

Biology:

Dr. Runge passed out guidelines regarding graduate faculty status, discussion followed. He announced that an offer has been made for the Applied Ecology position and that the interviews for the Neuroscience position is moving forward.

Math:

Dr. Garimella announced that the Regional Mathematics contest was held on the UCA campus Saturday, March 8th. Due

Minutes of Chairs Council Meeting – April 21, 2008

A meeting of the Chairs' Council of the College of Natural Sciences and Mathematics was held Monday, April 21, 2008. All Chairs were present.

1. Dean Seidman asked for feedback about the 14th Annual Student Research Symposium held April 18th. The response was very positive and it was agreed that the symposium was a great success. Discussion followed about setting an earlier deadline for poster printing. Better publicity was also discussed. Changing the venue was briefly discussed.
2. The Dean also asked for feedback concerning the 2nd College Advisory Board Meeting, which was held following the Research Symposium. It was agreed that the meeting was well received.
3. The University budget was discussed.
4. The chairs were reminded that commencement for CNSM will be held at 10:00 a.m. Saturday, May 3rd. Each department should email either Dr. Frederickson or Jima the number of faculty that will be walking by Friday, April 25th. It was decided that Dr. Taylor will lead the undergraduate line. Dr. Frederickson will lead the graduate line

Suggestions and Comments:

Dr. Addison recommended that using faculty speakers for a recruitment day should be considered. Dean Seidman felt that this idea should be pursued.

Chairs Reports:

Chemistry:

Dr. Taylor reported that Dr. Micah Abrams took thirteen

Physics:

Dr. Addison reported that Dr. Slaton took student Holly Smith to the regional meeting of the Acoustical Society of America in Memphis.

Biology:

Dr. Runge proudly announced that Dr. Barbara Clancy was awarded the Research Scholarship and Creative Activity award at the Service Awards ceremony April 17th. Dr. Runge also reported that he took students to the American Association of Cancer Research in San Diego April 12th – 16th. Drs. Ginny and Reid Adams took six students to the Southwestern Naturalist meeting in Memphis April 10th – 12th.

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has been published by Springer. Dr. Hu is the first co-editor. Three former CS graduate students, Collins, Nooner and P. Hu, are co-authors with Dr. Hu for three chapters of the book.

Biology:

Dr. Runge reported that the Chemistry chair search is progressing. Ads in Science Magazine, the Chronicle of Higher Education and C&E News have been placed. Provost Grahn will be attending a Biology departmental meeting soon. Two Biology staff members, Deb Moon and Liz Bass, attended the Developing And Assessing Professional Behaviors seminar during September.

Chemistry:

Dr. Taylor reported the ASC Southwest Regional meeting will take place at the Peabody in Little Rock the first week in October. Nearly all of the Chemistry faculty will attend, as well as a great many majors. Dr. Patrick Desrochers and Dean Seidman will attend the 1st Annual Arkansas Association of Public Universities in Little Rock October 6th. Ten Chemistry students from UCA will be presenting posters.

ACMSE

Dr. U.Garimella reported the Center has received a Smart Start Mathematics grant from ADE to host a two day seminar. Dr. Garimella has met with several state officials to promote the Center and the ACMSE is now a member to

Minutes of Chairs Council Meeting – October 27, 2008

A meeting of the Chairs' Council of the College of Natural Sciences and Mathematics was held Monday, October 27, 2008. All Chairs were present.

1. Dr. Frederickson announced that student evaluations will be done the traditional way until IT can get the program on line. They will be administered the week of November 10th.
2. The Pulaski Tech Majors Fair will be the same week. Dr. Frederickson asked the chairs to get any pertinent information to him as soon as possible.

Minutes of Chairs Council Meeting – November 10, 2008

A meeting of the Chairs' Council of the College of Natural Sciences and Mathematics was held Monday, November 10, 2008. All Chairs were present except for Dr. Runge. Dr. Mike Moran represented the Biology department. Dr. Steve Butcher was a guest.

1. Dr. Butcher discussed assessment plans and asked the chairs to respond to the change/no change online form.
2. Dr. Frederickson asked the chairs to create wish lists that Carter Walker could present to potential donors.
- 3.

Minutes of Chairs Council Meeting – December 8, 2008

received URC grants. Dr. Runge also reported on the Chemistry chair search. He hopes to have the selected candidates on campus in January.

Math:

Dr. Garimella reported that Math majors, Jackson Fliss and David Ekrut, have been accepted to make poster presentations at the joint annual meetings of the American Mathematical Society and Mathematical Association of America to be held in Washington, D.C. January 7th and 8th, 2009. Dr. Arrigo mentored the students. The search committee is scheduled to meet this week to decide a short list for the vacant Stats position.