

The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, December 12, 2003, at 1:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present:

Chair: Mr. Kelley Erstine
Vice Chair: Mr. Scott Roussel
Secretary: Dr. Michael Stanton
Mr. Rush Harding
Mr. Randy Sims
Mr. Dalda Womack

with the following absent:

Mrs. Patricia Bassett

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the October 3, 2003, Board meeting were unanimously approved as circulated upon motion by Mr. Sims with a second by Mr. Roussel.

ANNOUNCEMENTS

Mr. Erstine announced his resignation from the Board of Trustees effective immediately to accept the position of UCA's Vice President for Development and Alumni Services effective January 12, 2004.

Mr. Erstine stated that, other than his faith and his family, the UCA family has always been his first love since 1975 when he first came to campus, and that he still has that loyalty and love for the institution today. Mr. Erstine further stated that he is indebted to Governor Huckabee for appointing him to the Board of Trustees and he publicly thanked Governor Huckabee for giving him the privilege of serving on the Board. Mr. Erstine expressed his appreciation to Board members and

Marked as Read on 12/12/2003 10:00 AM by [redacted]

RESOLUTION

WHEREAS, Kelley Erstine has had a long, distinguished career in which he has served not only the University of Central Arkansas, but the entire state by his loyal service to the Insurance Agents of Arkansas; and

WHEREAS, his service to the University of Central Arkansas has been diversified, beginning as President of the Student Government Association, a leader in the Sigma Tau Gamma Fraternity; and

WHEREAS, Kelley Erstine was one of the first development officers in the history of the University of Central Arkansas; and

WHEREAS, for three years he has served on the Board of Trustees, leaving as chairman; and

WHEREAS, Kelley Erstine's in-depth knowledge of process has been invaluable to the seamless transition of the Board; and

WHEREAS, in that role his knowledge of the University of Central Arkansas has been critical to both the Board of Trustees as well as President Hardin; and

WHEREAS, Kelley Erstine has provided dedicated service to the University of Central Arkansas Board of Trustees through his meticulous planning of Board meeting logistics and final preparations of the Board of Trustees agenda books; and

WHEREAS, presidents, trustees, and vice-presidents have relied on Kelley Erstine's institutional memory and knowledge to retrieve actions by the UCA board when needed; and

WHEREAS, as a result of his committed service, all connected to the University of Central Arkansas have benefited;

NOW, THEREFORE, BE IT RESOLVED that the University of Central Arkansas extends its deepest appreciation to Kelley Erstine for his years of exemplary service to the Board of Trustees and that Kelley Erstine is hereby recognized for his years of outstanding service to the faculty, staff, students and friends of the University.

Adopted this 12th day of December 2003
in Conway, Arkansas

Witness our hands and seal this _____ day of _____.

Scott Roussel, Chair

Patricia Bassett, Secretary

PRESIDENT'S REPORT

President Hardin gave an update on enrollment and housing and reported on what is need to accommodate additional students. Discussion followed, during which President Hardin responded to questions from Board members.

ACTION AGENDA

Life Insurance and Long-Term Disability Insurance Renewal - The university provides life and disability insurance for employees, life insurance for eligible retirees and provides both employees

Smoking and Tobacco Use Policy (Board Policy No. 414) - This item was pulled from the agenda to allow the Student Government Association to complete a survey before this policy is presented to the Board for consideration.

Property Acquisition - Torreyson Place Apartments - The university, in an effort to meet the need for addition

as well as their parents see a need for the protection and security that can be provided in

Resolution for ARAMARK

EXECUTIVE SESSION

Executive session, for the purpose of considering and discussing personnel matters, was unanimously declared upon motion by Mr. Harding with a second by Mr. Sims.

OPEN SESSION

Open session was unanimously declared upon motion by Mr. Harding with a second by Dr. Stanton.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Stanton:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, APPOINTMENTS FROM GRANTS, AND RESIGNATIONS AND/OR NON-REAPPOINTMENTS, PROVIDED HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE.”

ADJUSTMENTS:

Patricia Cantrell, College of Business Dean’s Office, change from Interim Dean/Associate Professor to Dean/Associate Professor, change salary, effective September 29, 2003.

Tom Courtway, President’s Office, Attorney, temporarily change salary for three months, effective November 1, 2003.

David Dennis, Intramural Sports and Recreation/HPER Facilities, Director, change salary, effective November 1, 2003.

Abbie Douglas, Graduate School, change title from Administrative Assistant to Project Coordinator, change salary, change from classified to non-classified effective October 1, 2003.

Mary Kay Dunaway, Financial Services, Associate Controller, change salary, effective October 1, 2003.

Wendy Holbrook, Minority Student Services, Director/Associate Dean of Students, change salary, effective November 1, 2003.

Lori Hudspeth, Provost, change from Program Coordinator to Project Coordinator, change salary, change from classified to non-classified, effective October 1, 2003.

Larry James, University Police, Director, change salary, effe

Julia Robison, Student Financial Services, Project Coordinator, change salary, effective December 1, 2003.

APPOINTMENTS:

Wendy Dodge, World Languages, Instructor, effective January 1, 2004 through May 14, 2004, non-tenure track.

Kelley Erstine, Institutional Advancement, Vice-President for Development, effective January 12, 2004.

Jay Robbins, Marketing & Management, Instructor, effective January 1, 2004 through May 14, 2004, non-tenure track.

RESIGNATIONS AND/OR NON-REAPPOINTMENTS:

Barbara Biljan, Library	April 30, 2004
Reta Zabel, Physical Therapy	December 31, 2003

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned upon motion by Mr. Sims with a second by Mr. Harding.

Mr. Scott Roussel, Chair

Mrs. Patricia Bassett, Secretary