

The Board of Trustees of the University of Central Arkansas convened in regular meeting Friday, February 20, 2004, at 2:00 p.m. in the Fireplace Room in McCastlain Hall with the following officers and members present:

Chair:	Mr. Scott Roussel
Vice Chair:	Dr. Michael Stanton
Secretary:	Mrs. Patricia Bassett
	Dr. Conrad Garner
	Mr. Rush Harding
	Mr. Randy Sims
	Mr. Dalda Womack

with the following absent: None

constituting a quorum of said Board, at which meeting the following business was transacted:

MINUTES

Minutes of the December 12, 2003, Board meeting were unanimously approved as circulated upon motion by Mr. Harding with a second by Dr. Stanton.

INTRODUCTIONS

President Hardin introduced Dr. Conrad Garner, the newest member of the Board, who replaces Mr. Kelley Erstine. President Hardin stated that Dr. Garner is a native of Harrison, Arkansas, a UCA alumnus (Arkansas State Teachers College), and a member of the famous 1947 UCA football team. President Hardin further stated that Dr. Garner taught over 25 years in California; therefore, understands higher education, having served in both the classroom and in administrative positions. President Hardin stated that Dr. Garner will be a tremendous asset to the Board of Trustees.

Dr. Garner expressed his appreciation to President Hardin and members of the Board and stated that it is an honor to serve on the Board of an institution he loves.

PRESIDENT'S REPORT

Enrollment - President Hardin reported that enrollment figures continue to be very solid and should reach 10,000 student this fall, barring unforeseen circumstances. In connection with enrollment, President Hardin discussed housing and parking and stated that UCA will be prepared to handle 10,000 students.

IBM Contract - President Hardin stated that UCA is in the late stages of negotiation for development of a distributed antennae system for third-party neutral hosting of cellular phone signals. To enable UCA to provide this service, President Hardin reported that UCA's computer system needs improvement in three areas: bandwidth, redundancy, and firewall security.

Possible Literary Contract - President Hardin reported that he has entered into discussions which could possibly result in the university providing for the publication of a literary magazine. This potential contract could bring UCA to national attention.

Jumbo Screen - President Hardin reported that a computer jumbo screen has been installed in the courtyard of the math/tech building. The jumbo screen may be used as an outdoor classroom and for broadcasting television and other signals.

Strategic Framework 2004 - Copies of UCA's strategic plan for 2004, prepared by the Strategic Thinking Steering Committee, were distributed. President Hardin requested Board members to review the plan and be prepared to discuss at a later date.

**STATEMENTS BY THE PRESIDENTS OF THE FACULTY SENATE,
STUDENT GOVERNMENT ASSOCIATION, AND STAFF SENATE**

Copies of statements from the presidents of the Faculty Senate, Carl Frederickson; Student Government Association, Ortavius Wright; and Staff Senate, Julia Robison, are attached.

Following her comments, Ms. Wright distributed copies of the "Campus Smoking Survey Progress Report."

ACTION AGENDA

Honorary Doctorate for Stanley Russ - At the recommendation of the Honorary Degree Committee and the Provost, the following resolution was presented to the Board by President Hardin. Prior to reading the resolution, President Hardin praised Senator Russ for his contributions to his community and to the State.

RESOLUTION

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WHEREAS, Mr. Russ has led with highly principled behavior, courageous honesty, and significant achievements, and was selected as one of only 30 community leaders from throughout the United States to attend the National Education Summit as a resource person on educational issues in 1996; and

WHEREAS, Mr. Russ has distinguished himself in service through his tenure as president of the Conway Chamber of Commerce, the Faulkner County United Way, Conway Kiwanis Club, Arkansas Future Farmers of America, and chairman of the Foothills District of Boy Scouts of America, among the many other service organizations to which he belongs; and

WHEREAS, Mr. Russ has devoted his life to serving the public interest in an exemplary manner; and

WHEREAS, Mr. Russ' leadership in the Arkansas Senate was instrumental in furthering the cause of both public and higher education because of his keen insight into the needs of the State of Arkansas and his understanding of the role education plays in the economic and social development of the future of the State and its people;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of Central Arkansas does hereby confer the honorary Doctor of Public Service (D.P.S.) degree to Stanley Russ; and

BE IT FURTHER RESOLVED that these resolutions be made a part of the minutes of the University of Central Arkansas Board of Trustees meeting.

Adopted this 20th
day of February 2004
in Conway, Arkansas

Chairman of the Board

Secretary of the Board

The resolution was unanimously adopted upon motion by Dr. Stanton with a second by Mr. Sims.

President Hardin introduced Dr. Stanley Russ who expressed his appreciation to President Hardin and the Board of Trustees.

Resolution

The proposed theatre major will, like the emphasis area within the current degrees in Speech, require 124 semester credit hours, including 40 hours within the major (27 hours of required courses, 9 hours of electives, and 4 hours of application courses). The program will require no new courses, nor does it require additional resources for implementation.

All appropriate university councils and administrators have recommended approval of the BA and BS degrees in theatre.

Following brief discussion during which Dr. Gabriel Esteban, Provost, responded to questions from Board members, the following resolution was unanimously adopted upon motion by Dr. Stanton with a second by Dr. Garner:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE BACHELOR OF ARTS AND BACHELOR OF SCIENCE DEGREE PROGRAMS IN THEATRE.”

Master of Science in Community and Economic Development Outreach to China - Through a unique cooperative venture with an international educational consulting agency (CFM Educational Services Inc.), UCA proposes to offer the Master of Science in Community and Economic Development (MSCED) to cohorts of professionals from the southeastern region of the People's Republic of China.

UCA occupies a unique position in community development education, hosting the oldest and largest Community Development Institute in America and offering one of the few graduate degrees in the field. The proposed partnership agreement will enhance and expand the institution's leadership role in community and economic development education on an international level. The MSCED is an established and growing program designed to prepare individuals to provide informed and skillful leadership in government agencies and private organizations. This proposed outreach program will equip students in the Pacific Rim to engage in community and economic development in various contexts, while domestic students will acquire a more global perspective.

The proposed program will build on ongoing efforts to internationalize UCA's community and economic development activities. The People's Republic of China is the United States' fastest growing trading partner and is an emerging political and economic force in the Pacific Rim. Recognition of these circumstances, coupled with a desire to foster international and multicultural understanding on campus, have led to expansion of the UCA Asian Studies program and opportunities provided through the institution's Humanities and World Cultural Institute. Students and faculty traveling to China or collaborating with Chinese students will experience a richer learning environment. The proposed program will add to current activities to foster awareness of languages, economies, industrial and technical developments, social problems and opportunities within the two cultures.

The proposed program will be coordinated by the Division of Academic Outreach. It will allow students to complete UCA's MSCED program over the course of a year. Twelve courses (36 hours) of the current MSCED curriculum will be offered to students in China. All courses offered will be required for degree completion with no electives. During the course of study, students will customarily take one three-credit-hour course at a time with each course being approximately one month's duration. A minimum of four of the twelve courses will be taught by UCA graduate faculty on-site in China with approximately 25 to 30 hours of direct instruction on a 5-day schedule. Evening and weekend classes are planned to meet the needs of working professionals. An additional ten to fifteen hours of follow-up instruction and evaluation using email and other technology-based delivery will be completed within one month following the last day of class for each course. No more than three of the twelve courses will be taught by UCA faculty using distance technology (Web-based, compressed video, teleconferencing). These courses are currently taught via the Web to domestic students throughout the United States. Both Chinese and American students will be enrolled in the Web classes. A maximum of five of the twelve courses will be taught by adjunct Chinese faculty approved by UCA to teach specific courses in their areas of expertise. Locations for traditionally-delivered classes in China will be arranged by CFM Educational Services.

It is estimated that after one year approximately sixty students will be enrolled in the program. This estimate is based on preliminary market research performed by an independent consultant for CFM Educational Services. A minimum of twenty students will be required to offer the MSCED. All programs offered through the Division of Academic Outreach and Extended Programs must be self-supporting. Total expenses for the China-based program, including faculty salaries and travel expenses, are projected to be \$128,845 for the first year and \$168,930 annually for the second year and beyond. If enrollment estimates are realized, additional revenue from tuition 1C Tc p eD -0.lc0 3Tc 2es,

Revision to Fees - Academic Outreach and Extended Programs (Board Policy No. 631) -

Board Policy 631 establishes fees to be charged by the Division of Academic Outreach & Extended Programs. The Extended Study Program delivers courses to special groups that would typically not be served by UCA. This proposal includes an increase in pay for faculty and the addition of fees for traditional delivery, which continues to be requested by specific markets. Other minor modifications in the wording of the policy, such as the name of the Division, are proposed to bring the language in line with recent changes in other administrative policies.

The following resolution was unanimously adopted upon motion by Mr. Womack with a second by Mrs. Bassett:

“BE IT RESOLVED: THAT THE BOARD g r o u p s

Extended Learning Study (Asynchronous Distance Technologies Delivery)

\$120 PER UNDERGRADUATE CREDIT HOUR

\$190 PER GRADUATE CREDIT HOUR

Extended Learning Study (Asynchronous Traditional Delivery)

\$74 \$80 PER UNDERGRADUATE CREDIT HOUR

\$150 PER GRADUATE CREDIT HOUR

COURSE RENEWAL FEE -\$120 PER COURSE

COURSE EXCHANGE FEE -\$120 PER COURSE

REFUND POLICY -

WITH WITHIN FIRST MONTH - 65% OF FEE

WITHIN SECOND MONTH - 50% OF FEE

TOTAL INSTRUCTOR PAY-

\$65 \$95 PER STUDENT FOR THREE SEMESTER HOUR COURSE (\$27 \$40 UPON ENROLLMENT, \$38 \$55 UPON COMPLETION OR A PRORATED PORTION OF THE \$55 BASED ON THE PERCENTAGE OF LESSONS COMPLETED AT COURSE EXPIRATION) FACULTY WILL BE ASSIGNED NO MORE THAN 120 STUDENTS PER YEAR, WITH NO MORE THAN 40 STUDENTS AT A GIVEN TIME.

COURSE REVISION/ADDITION UPDATE/DEVELOPMENT FEE PAYMENT TO FACULTY -

\$400 \$750 PER 3-HOUR COURSE REVISED UPDATE

\$500 \$1500 PER 3-HOUR COURSE ADDED DEVELOPMENT

Late Payment on External Contracts

The Division of Continuing Education

UCA Alumni Association members enrolling in non-credit courses will receive a 40% discount.

Environmental Health and Safety Policy (Board Policy No. 415) - Innumerable hazardous materials are currently used across our campus, from fluorescent light bulbs and needles and syringes, to chemicals and biologics. UCA does not have a comprehensive policy to address the safe handling of these hazardous materials. After preliminary discussions last year with various affected people across campus, it was determined that such a policy was needed. As a result, the provost established a committee to draft a policy. This new policy will ensure that UCA is in compliance with state and federal regulations for handling hazardous materials, and, therefore, will provide a safer environment for all members of the campus community. This proposed policy has been reviewed and endorsed by the Council of Deans and the Faculty and Staff Senates.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Garner:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HEREBY APPROVES THE ATTACHED ENVIRONMENTAL HEALTH AND SAFETY POLICY AS BOARD POLICY NO. 415.”

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number:415

Subject: Environmental Health and Safety

Date Adopted: _____ Revised:_____

I. PURPOSE

The Administration of the University of Central Arkansas recognizes and endorses the need and importance of providing environmentally safe work and residential spaces.

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B. The Environmental Health and Safety Committee will:

1. review environmental health and safety policies, procedures and manuals related to

2. ensure that environmental health and safety responsibilities are carried out in the academic departments or administrative units for which they are responsible; and
 3. monitor the implementation of health and safety programs in their units.
- C. Supervisors, department chairs, faculty and other employees with direct oversight of University activities, both academic and administrative, will:
1. communicate to employees, contractors, students and visitors that health and safety are high priorities on campus and that everyone shares in the obligation to perform work in a safe, healthful, and environmentally protective manner;
 2. identify hazards and ensuring measures are implemented to eliminate or minimize those hazards;
 3. provide information about workplace hazards and safety and health procedures to employees, contractors, students, and visitors;
 4. supply the proper safety equipment;
 5. encourage prompt reporting of health and safety problems without fear of reprisal; and
 6. stop work being carried out under their authority if they believe that continuation of the work poses an imminent danger to the safety or health of any person, or damage to property.
- D. Faculty, Employees, Contractors, Students and Visitors will:
1. comply with applicable environmental health and safety laws and regulations, university policies and accepted work practices;
 2. learn about potential hazards associated with their work and work area, know where information on these hazards is kept, and use this information when needed;
 3. follow safe operating procedures and guidelines applicable to their work;
 4. report unsafe conditions to their supervisor without fear of reprisal;
 5. participate in applicable health and safety training.

The following two action items were presented and voted on simultaneously:

1. **Food Service Contract for 2004-2005 (Board Policy No. 633)** - The university has received from ARAMARK, Inc. a food service proposal for the 2004-2005 contract year. The proposed contract provides for a rate increase of 8.25% for meal plans for the 2004-2005 academic year. The proposed increase is required to cover the cost of the cafeteria renovations and to purchase the equipment needed to interface

The rates for 2004-2005 are as follows:

<u>TERM</u>	<u>MEAL PLAN*</u>	<u>2003-2004</u> <u>INCREASE</u> <u>RATES</u> <u>PER DAY</u>	<u>2004-2005</u> <u>RATES</u> <u>PER DAY</u>	<u>%</u>
Fall & Spring	Unlimited**	\$5.61	\$6.08	8.25%
	Any 19 meals	\$5.29	\$5.73	8.25%
	Any 15 meals	\$4.97	\$5.38	8.25%
	Any 10 meals	\$4.75	\$5.15	8.25%
	Any 7 meals with \$125.00	\$3.88	\$4.20	8.25%

<u>GROUP</u>	<u>MEAL</u>	<u>2003-2004</u> <u>RATES</u> <u>PER DAY</u>	<u>2004-2005</u> <u>RATES</u> <u>PER DAY</u>	<u>AMOUNT</u> <u>TO UCA</u>	<u>INCREASE</u> <u>%</u>
Casual Meals	Breakfast	\$4.17	\$5.25	\$0.95	20.5%
	Lunch	\$4.85	\$6.50	\$1.17	25%
	Dinner	\$4.91	\$7.00	\$1.26	30%
	Special	\$6.01	\$7.50	\$1.35	20%

<u>GROUP</u>	<u>MEAL</u>	<u>2004</u> <u>RATES</u> <u>PER DAY</u>	<u>SUMMER</u> <u>2005</u> <u>RATES</u> <u>PER DAY</u>	<u>SUMMER</u>	<u>%</u>	<u>INCREASE</u>
Off Campus Special Groups	Breakfast	\$3.59	\$3.77			5%
	Lunch	\$4.38	\$4.60			5%
	Dinner	\$4.38	\$4.60			5%
	Brunch	\$4.38	\$4.60			5%
Summer I & II Special Groups	Any 19 meals	\$7.63	\$8.26			8.25%
	Any 15 meals	\$6.64	\$7.18			8.25%
	Any 10 meals with \$75.00	\$5.61	\$6.07			8.25%

<u>GROUP</u> <u>INCREASE</u>	<u>MEAL</u>	<u>PLAN</u>	<u>2003-2004</u> <u>PER</u> <u>SEMESTER</u>	<u>2004-2005</u> <u>PER</u> <u>SEMESTER</u>	<u>%</u>
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Any 30 meals with \$25.00 declining balance	\$260.00	\$320.00	23%
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Commissions: 15% for off-campus special groups
 10% for catered events
 12% for casual meals in cafeteria (non-cash)
 18% for casual meals in cafeteria (cash only)
 15% for special meal plan for non-boarders
 12% for declining balance for boarders
 12% for declining balance for non-boarders
 10% for inclining balance
 15% for Football Athletic Concessions
 10% for Non-Football Athletic Concessions
 10% for Java City
 10% for Chick-Fil-A
 07% for Pizza Hut
 05% for the C-Store

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THE ATHLETIC CONCESSIONS

ROOM RATE SCHEDULE

<u>Fall & Spring 2004-2005</u>	<u>Proposed</u>	<u>Current</u>
Double Occupancy Room Rate	\$1,100.00 per semester	\$1,056.00
Private Room Rate	\$1,485.00 per semester	\$1,427.00
Greek Room Rate	\$ 10.00 per semester	\$ 9.70
Apartment Rate (double occupancy)	\$1, 300.00 per semester	\$1,056.00
Menton Hall (private room)	\$1, 515.00 per semester	\$1,458.00
Menton Hall (double room)	\$1, 120.00 per semester	\$1,076.00
Guaranteed Private Room(Baritone & Short/Denny the new hall)	\$1, 650.00 per semester	\$1,584.00
RA Room	\$1 ,100.00 per semester	\$1,056.00

Summer Terms 2005

Any Hall (double room)	\$ 350.00 per semester	\$ 335.00
Any Hall (private room)	\$ 465.00 per semester	\$ 448.00

Summer Conferences 2005

Youth Rate (double)	\$ 10.20 per person/night	\$ 9.80
Adult Rate (double)	\$ 14.00 per person/night	\$ 13.50
Adult Rate (single)	\$ 19.25 per person/night	\$ 18.50
UCA Student Group	\$ 6.80 per person/night	\$ 6.70

BOARD RATE SCHEDULE

Fall & Spring 2004-2005

Any 19-meals per week	\$ 860.00 per semester	\$ 837.00
Any 15-meals per week	\$ 835.00 per semester	\$ 810.00
Any 10-meals per week	\$ 815.00 per semester	\$ 788.00
Any 7-meals with \$125 declining bal.	\$ 830.00 per semester	\$ 805.00

Optional Meal Plans

Unlimited meals	\$ 930.00 per semester	\$ 902.00
19 meals + \$50.00	\$ 910.00 per semester	\$ 887.00
15 meals + \$50.00	\$ 885.00 per semester	\$ 860.00
10 meals + \$75.00	\$ 890.00 per semester	\$ 863.00

Summer 2005

Any 19-meals per week	\$ 330.00 (per term)	\$ 302.00
Any 15-meals per week	\$ 305.00 (per term)	\$ 275.00

Baldrige Apartments Rental Rates for 2004-2005

The rental fee for Baldrige Apartments will not need to be increased this year.

The following resolution was unanimously adopted upon motion by Mrs. Bassett with a second by Mr. Womack:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING MONTHLY SCHEDULE OF BALDRIGE APARTMENT RATES FOR THE 2004-2005 BUDGET YEAR, EFFECTIVE JULY 1, 2004.”

RENT FOR BALDRIGE APARTMENTS

<u>Apartment</u>	<u>2004-2005</u>	<u>Current</u>
2003 Bruce #1	\$465.00	\$465.00
2003 Bruce #2	\$445.00	\$445.00
2003 Bruce #3	\$395.00	\$395.00
2003 Bruce #4	\$395.00	\$395.00
2003 Bruce #5	\$395.00	\$395.00
2005 Bruce #A	\$445.00	\$445.00
2005 Bruce #B	\$445.00	\$445.00
2005 Bruce #C	\$445.00	\$445.00
2005 Bruce #D	\$445.00	\$445.00
229 Elizabeth #1	\$445.00	\$445.00
229 Elizabeth #2	\$445.00	\$445.00
229 Elizabeth #3	\$445.00	\$445.00
229 Elizabeth #4	\$445.00	\$445.00
229 Elizabeth #5	\$445.00	\$445.00
229 Elizabeth #6	\$445.00	\$445.00
229 Elizabeth #7	\$445.00	\$445.00
229 Elizabeth #8	\$445.00	\$445.00

Legislative Audit Report - In accordance with Act 4 of 1991, the Board of Trustees is required to review audit reports and the accompanying comments relating to publicly-funded institutions. This Act requires that the Board take appropriate action relating to each finding and recommendation contained in the audit report.

Overall, it was a very good audit with no internal control weaknesses found and no other material audit comments.

AUDIT FINDINGS

Barnes & Noble Bookstore notified the university that a university employee in Disability Support Services (DDS) was selling books back to the bookstore. It was determined that the books belonged to the university and that the employee did not deposit the proceeds from the sale of the books (\$8,724.52) with university cashiers. Restitution in the amount of \$1,079.81 was recovered from the employee's final paycheck and \$466.08 from accrued vacation pay.

On May 23, 2003, the employee was charged with theft of property. On September 16, 2003, an order of continuance was filed and plea scheduled for October 27, 2003. (See note below.)

RESPONSE

The employee was terminated.

Written procedures for the purchase and resale of textbooks have now been implemented. The DDS office manager will record all purchased textbooks on a book-tracking form. The DDS director will present tracking records to the Director of Minority Student Service for periodic review and approval.

NOTE: On October 27, 2003, a Judgment and Disposition Order was filed in which the former employee was sentenced to 60 months probation and ordered to pay UCA restitution at a rate of \$100 per month.

The following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Stanton:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES HAS REVIEWED AND ACCEPTS THE AUDIT REPORT FOR FISCAL YEAR 2003 AS PREPARED BY THE ARKANSAS LEGISLATIVE AUDIT DIVISION.”

Academic Calendar, 2004-2005 -The University Calendar Committee has developed the attached calendar of critical dates for the upcoming academic year. The committee will continue its work and will soon develop a five-tteel

October 13, Wednesday	Mid-term grade report date
October 14 - 15, Thur/Fri	Fall Break
October 29, Friday	Final date to officially withdraw from an Aug 19-Dec 10 course or the university with a W grade
November 1 - Nov 22	Advance Registration
November 12, Friday	Final date to officially withdraw from an Oct 11-Dec 10 course with a W grade
November 19, Friday	Final date to officially withdraw from an Oct 11 - Dec 10 course with a WP or WF grade Final date to officially withdraw from an Aug 19 - Dec 10 course or the university with a WP or WF grade
November 24 - 26, Wed - Fri	Thanksgiving Holiday
December 4, Saturday	Final Exams - Saturday classes
December 6-10, Mon - Fri	Final Examinations - day and night classes
December 11, Saturday	Winter Commencement

WINTER INTERSESSION 2004-05

December 13, Monday	Instruction begins
December 14, Tuesday	Change-of-course period ends Last date to register Last date to add classes Last date to change from credit to audit or audit to credit
January 3, Monday	Final date to officially withdraw from a course or the university with a W grade
January 4, Tuesday	Final date to officially withdraw from a course or the university with a WP or WF grade
January 5, Wednesday	Final examinations

SPRING SEMESTER 2005

January 13, Thursday	Instruction begins - day and evening classes
January 15, Saturday	Instruction begins - Saturday classes
January 17, Monday	Dr. Martin Luther King, Jr. Holiday
January 19, Wednesday	Change-of-course period ends Last date to register Last date to add classes Last date to change from credit to audit or audit to credit
February 11, Friday	Final date to make degree application for May graduation
February 18, Friday	Final date to officially withdraw from a Jan 13-Mar 4 course with a W grade
February 25, Friday	Final date to officially withdraw from a Jan 13-Mar 4 course with a WP or WF grade
March 8, Tuesday	Final date to add a Mar 7-May 6 course
March 9, Wednesday	Mid-term grade report date
March 12 - 20, Sat-Sun	Spring Break
April 1, Friday	Final date to officially withdraw from a Jan 13-May 6 course or the university with a W grade
April 6 - 27	Advance Registration
April 15, Friday	Final date to officially withdraw from a Mar 7-May 6 course with a W grade
April 22, Friday	Final date to officially withdraw from a Mar 7-May 6 course with a WP or WF Grade Final date to officially withdraw from a Jan 13-May 6 course or the university with a WP or WF grade
April 30, Saturday	Final Exams - Saturday classes
May 2 - 6, Mon-Fri	Final Examinations - day and night classes

May 7, Saturday

Spring Commencement

MAY INTERSESSION 2005

May 16, Monday

Instruction begins

May 17, Tuesday

Change-of-course period ends

Last date to register

Last date to add classes

Last date to change from credit to audit or audit to credit

May 25, Wednesday

Final date to officially withdraw from

July 4, Monday

2004 Distinguished Alumnus Award - The University of Central Arkansas has awarded the citation of “Distinguished Alumnus” since 1986. The Distinguished Alumnus Selection Committee unanimously recommends that both William P. Stirtz and Donald R. Horton be named the UCA “Distinguished Alumnus for 2004.”

William Stirtz grew up in Jasper, Arkansas and attended UCA in 1952-53. He was a member of the Phi Lambda Chi fraternity. He received a BS degree in business from Northwestern University and a Master of Arts degree in European history from St. Louis University in 1968. Prior to continuing his education, he served as a naval aviator with the U.S. Navy from 1954 – 1957.

He is possibly the only UCA alumnus to have served on the board of directors and/or as CEO of four fortune 500 companies. He served as CEO of Ralston Purina Company from 1982-1997 and currently serves on the board. He also served as CEO of Energizer Holdings, Inc. and is currently serving on the board as well. According to an article in the *New York Times*, Stirtz is credited with the turnaround of Ralston as they negotiated a sale to the Nestle Corporation.

He has shown a recommitment to the Jasper area by building a vacation home there and also offered a \$1.4 million challenge gift to the Jasper Public schools. He and his wife, Susan, have endowed a one million dollar professorship at Washington University where Susan is on the faculty. The couple is also a financial supporter of the UCA Reynolds Performance Hall.

Donald Horton grew up in Marshall, Arkansas and attended UCA from 1968 – 1970. He entered pharmacy school and moved to Norman, Oklahoma to attend the Oklahoma School of Pharmacy where he met his wife, Marty, on the first day. An ill father required him and his wife to return to Marshall to run a real estate business started by his father.

Don and Marty moved to Fort Worth, Texas in 1977 after Marty received her teaching degree. Don quickly found a job selling homes for a local homebuilder.

In 1978, Mr. Horton began his own construction business in the Dallas/Fort Worth metroplex. In 1987, he began expanding the operations by seeking out the nation’s most active homebuilding markets. The company now has close to 50 locations operating in 23 states. D. R. Horton, Inc. is consistently listed as a Fortune 500 company. In 2000, the company was ranked 40th out of the top 500 in growth of profits over a five-year period. That ranking was ahead of companies such as Gap, MBNA and DuPont, and just behind Charles Schwab, Best Buy, Barnes and Noble and Gateway. In 1999, *Professional Builder*

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Resolution for Dalda Womack - President Hardin announced that Mr. Dalda Womack, one of the longest serving members of the Board, has indicated to Governor Huckabee that he does not want to be reappointed to the Board because he wants to travel and spend more time with his family. President Hardin read the following resolution of appreciation:

Resolution

WHEREAS, Dalda Womack has had a long, distinguished career in which he has served not only the University of Central Arkansas, but the entire state through his years in secondary education and his long, faithful service to Arkansas Boys State; and

WHEREAS, WHEREAS,

Scott Roussel, Chair

Patricia Bassett, Secretary

The above resolution was unanimously adopted upon motion by Mr. Sims with a second by Dr. Stanton.

Individual members of the Board expressed appreciation to Mr. Womack for his service to the university and, in turn, Mr. Womack expressed his appreciation to the Board and others and stated that it has been an honor and a privilege to serve on the Board.

President Hardin announced that a reception honoring Mr. Womack, Dr. Stanley Russ, and Senator Gilbert Baker will be held at the President's Home following the Board meeting.

EXECUTIVE SESSION

Executive session, for the purpose of considering and discussing personnel matters, was unanimously declared upon motion by Mr. Harding with a second by Dr. Stanton.

OPEN SESSION

Open session was unanimously declared upon motion by Mr. Sims with a second by Dr. Stanton.

The following resolution was unanimously adopted upon motion by Mr. Sims with a second by Dr. Stanton:

“BE IT RESOLVED: THAT THE BOARD OF TRUSTEES APPROVES THE FOLLOWING ADJUSTMENTS, APPOINTMENTS, APPOINTMENTS FROM GRANTS, RESIGNATIONS AND/OR NON-REAPPOINTMENTS, AND SABBATICALS FOR FALL 2004, PROVIDED HOWEVER, THAT THE ADMINISTRATION IS AUTHORIZED TO MAKE CORRECTIONS AND CHANGES OF A CLERICAL NATURE.

ADJUSTMENTS:

Mellisa Bryan, Athletics, change title from Marketing Asst./Cheerleading & Dance Sponsor to Marketing Director/Cheerleading & Dance Sponsor, change salary, effective January 1, 2004.

John Gale, University College, Director/Associate Professor, change salary, effective January 1, 2004.

David Brent Herring, Computer Services, change title from Interim Associate Director to Associate Director, change salary, effective December 10, 2003.

Terrance Kearns, change department from English to Undergraduate Studies/English, change title from Professor to Director of General Education/Professor, change salary, effective January 1, 2004.

James Taylor, Physical Therapy, Assistant Professor, change salary due to completion of doctorate, effective January 5, 2004.

APPOINTMENTS:

Ronald Edwards, Career Services, Assistant Director of Cooperative Education, effective January 2, 2004.

Racheal Murrison, Financial Aid, Projector Coordinator/Assistant Director, effective January 5, 2004.

Edwina Smith, Writing & Speech, Instructor, effective January 1, 2004 through May 30, 2004, non-tenure track.

APPOINTMENTS FROM GRANTS:

Patricia Smith, Upward Bound, Coordinator, effective February 11, 2004.

RESIGNATIONS AND/OR NON-REAPPOINTMENTS:

Freddie Bowles, World Languages	5/15/04
Carol Patty, Athletics	12/31/03
Katherine Weiler, Speech-Pathology	12/31/03

SABBATICAL FALL 2004:

Jane Lammers, Health Sciences
Joe McGarrity, Economics, Finance, Insurance and Risk Management
Bonnie Selting, Writing & Speech
David Dussourd, Biology

ADDENDUM

APPOINTMENTS:

Bobby Altom, Graduate School of Management, Leadership, and Administration, Assistant Professor, effective February 15, 2004, non-tenure track

Patsy Brannan, Development, Development Officer, effective February 16, 2004.

RESIGNATIONS AND/OR NON-REAPPOINTMENTS:

Shawn Smith, Writing & Speech

February 28, 2004

Staff Senate Request - Julia Robison, during her comments to the Board, requested \$7,000 to endow the Staff Senate's book scholarship fund to benefit staff members and dependents who are taking classes. In response to that request, the following resolution was unanimously adopted upon motion by Mr. Harding with a second by Dr. Stanton:

“BE IT RESOLVED: THAT \$15,000 FROM THE BOARD OF TRUSTEES ENDOWMENT FUND BE AWARDED TO THE STAFF SENATE TO ENDOW ITS BOOK SCHOLARSHIP FUND.”

This award increases the Senate's scholarship fund to \$28,000, which will enable the Senate to increase the number of scholarships or the amount of each scholarship.

There being no further business to come before the Board, the meeting was adjourned upon motion by Dr. Garner with a second by Mr. Harding.

Carl Frederickson
President of the Faculty Senate
Remarks to the UCA Board of Trustees

February 20, 2004

I would first like to welcome Dr. Garner to the UCA Board of Trustees. His experience in higher

The Student Government Association had a very productive fall semester and is working hard to complete projects for the spring term. Some of our projects and accomplishments are as follows:

SGA sponsored Police Council, in which students participated in an open forum to address questions to the UCAPD.

In efforts of expanding Health Services, we are working diligently to provide quality of services to the UCA community. We hope to increase the size, space, and staff of Health Services, so that more students can utilize the facility more efficiently.

SGA is also working with Mr. Russ Hancock in designing a UCA banner to be placed on the light poles of Bruce and Donaghey.

We also adopted a Code of Conduct. The purpose of the Code of Conduct is to set a higher standard of conduct for SGA senators. It outlines each senator's responsibility to the students and to SGA.

SGA would also like to extend our deepest appreciation to the UCA Board of Trustees for your donation of 15,000 to go towards our Registered is working app 70 Tw (of) Tj 9 0 TD 0 Tc () Tj 70 TD 0 C0uSerCode o3
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Staff Senate
Julia Robison
February 20, 2004

Good afternoon members of the board and President Hardin. May I extend a special welcome to our newest board member Dr. Conrad Garner.

The Staff Senate had a very busy fall semester. Beginning with our Veteran's Day Ceremony in November. It was a tremendous success. We had approximately 200 in attendance, including Senator Gilbert Baker and local Chief of Police Randall Aragon. President Hardin delivered an awesome introduction and we made the front page of the Log Cabin Democrat. Later that day we sponsored a new employees reception.

We sponsored our very first tailgate party at the last home football game. Though attendance was down from what we had hoped it was fun and those who attended were very thankful and appreciated our efforts to support our football team. We plan to make this an annual event.

For Thanksgiving we collected non-perishable food items and monetary donations from faculty, students and staff and were able to give away 25 food baskets with turkeys to deserving UCA families needing a boost for the holiday.

In December we had our annual Holiday Feast with over 400 in attendance. There were games, door prizes and presentations. We also sponsored our angel bear tree. Gifts were purchased for 82 angels, which represented 28 UCA families.

In January we awarded seven book scholarships to staff and/or their dependents for the spring semester, which is one more than we awarded in the fall, and we collected 'Employee of the Year' nominations.

This month we are reviewing the Strategic Framework of the University and will have our comments to the Steering Committee by the end of the month. For staff development we will sponsor two sessions of Body Beautiful/Body Balance, which is a part of the Healthy UCA wellness program.

The plans for March and April include Staff Senate elections, announcement of 'Employee of the Year', the planning of the annual staff picnic, which will be held in May and another new employee's reception.

Now that I have summed up the year I'd like to end with a plea for your help. One of the greatest rewards to the staff are book scholarships that we make available to UCA dependents and staff returning to class to hopefully increase job proficiency. These scholarships are currently awarded in the amounts of \$60 and \$75. Although modest, these funds are greatly appreciated by all recipients. Our goal for many years has been to endow the scholarship fund at \$20,000. However, we've reached a plateau of \$13,000. We need

your help to reach our goal. With \$7,000 the scholarship will reach endowment and we could automatically have enough funding from interest plus earnings from ball games to allow us to continue these awards and hopefully increase the amount awarded. I am asking for your help so that we may continue these awards and reach our goal. Remember, the awards, though small, greatly benefit someone on a tight budget trying to make an improvement in their life. While the Staff Senate promotes good will we also feel this enhances UCA's community relations.

In closing I'd like to say thank you for letting me be a part of this administration. It's been a great experience for me to vision, one that I will take with me to my co-workers and other staff. I've made a lot of contacts and met some wonderful alumni and other UCA supporters. I'd just like to say thank you for an experience I'll never forget.