

**UNIVERSITY OF CENTRA**

5. Only under exceptional circumstances will the university grant more than one honorary degree during an academic year.
6. The university may choose not to grant an honorary degree in any particular year.

### **Honorary Degree Committee**

A committee consisting of nine members shall be appointed to review nominations for honorary degrees. The committee membership shall include:

1. Four tenured faculty members:
  - a. One appointed by the president;
  - b. One appointed by the provost; and
  - c. Two appointed by the Faculty Senate;

Faculty members will serve staggered four-year terms. No college may have more than one representative.

2. The president of the Faculty Senate, or designee;
3. The president of the Student Government Association, or designee;
4. The president of the Staff Senate, or designee;
5. The president of the Alumni Association; and
6. The dean of the Graduate School.

The dean of the Graduate School will serve as committee chair, but will be a non-voting member.

### **Procedures for Nomination and Selection of Candidates**

The Honorary Degree Committee will establish and publish timelines for the nomination and selection process described in this policy.

1. Nominations shall originate from members of the faculty. A nomination may originate from an individual faculty member, from a department or college, or from the collaborative efforts of two or more departments or colleges within the university.
2. Any recommendations of potential nominees that come from outside the faculty shall be received by the Office of the Provost for referral to the appropriate college.
3. The Office of the Provost will invite faculty to submit nominations for honorary degrees.
4. Nominations shall be written and should include:

- a. A biographical statement containing name, address, professional title, place of birth, educational background, employment history, and other honorary degrees, if any;
- b. Appropriate written documentation for the nomination, including a list of primary contributions that qualify the individual for the honorary degree; and
- c. A minimum of three written references from knowledgeable persons in academia,