

The University of Central Arkansas Board of Trustees convened for a called teleconference meeting at 10:30 a.m., June 20, 2019, with the following officers and members present:

Mr. Bunny Adcock, Chair
Ms. Kay Hinkle, Secretary
Ms. Elizabeth Farris
Dr. Terry Fiddler
Ms. Shelia Vaught
Mr. Joe Whisenhunt

Rev. Cornell Maltbia was absent.

ACTION AGENDA

Contract Review Procedures – Board Policy No. 416

Pursuant to Board Policy No. 416, Contract Review Procedures, the administration must seek board approval for any contract that requires the university to expend funds, at any time, in excess of \$250,000 or any contract with a term exceeding one year, unless the Office of General Counsel certifies, in writing, that the contract (a) may be terminated by the university on the giving of written notice of 90 days or less or (b) will not require the university to expend funds in excess of \$99,999.

The administration is seeking board approval for the university to enter into contracts with the following companies/organizations:

1. Estage Property Management
2. Standard Business Systems
3. Technolutions, Inc.

The following resolution was adopted upon motion by Joe Whisenhunt and second by Kay Hinkle:

“BE IT RESOLVED: That the Board of Trustees authorizes the administration to enter into the contracts with the companies/organizations listed above and on the following page.”

UNIVERSITY OF CENTRAL ARKANSAS
REASON FOR REQUIRING BOARD REVIEW AND ACTION
(Board Policy No. 416)

Contract exceeds \$250,000 or with a term of more than one year

Vendor/Party: Estage Property Management, LLC (The Edge Apartments).

Amount: \$438,901 (\$575 per bed/per month).

Summary of Contract Information: The university has an existing agreement to rent 48 beds (12 units) from The Edge Apartments for upper-class student housing during the 2019-20 academic year. This agreement is to authorize the university to rent up to 84 additional beds. If all 84 beds are needed, the additional cost will be \$438,901. The university is also amending the existing agreement to add additional time so that the rental period begins on August 10 and ends on May 10.

Term: August 10, 2019 to May 10, 2020.

Vendor/Party: Standard Business Systems (SBS).

Amount: Approximately \$200,878 per year.

Summary of Contract Information: This is an agreement to lease copier equipment and provide copier maintenance services for the campus.

Term: August 1, 2019 to July 31, 2024.

Vendor/Party: Technolutions, Inc.

Amount: \$362,500.

Summary of Contract Information: This is an agreement for software to provide Slate CRM for admissions. Slate will replace Ellucian Recruit CRM for undergraduate admissions and will also allow utilization for graduate, online, honors college, and transfer services. Slate allows admissions to review and manage interactions, communications, applications, test scores, relationships, and materials, all in one comprehensive area promoting a better student recruiting experience.

Term: September 1, 2019 to June 30, 2024. The contract provides for renewals through June 30, 2026.

**UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY**

Policy Number: 634

Subject: Fees – General Administrative

Date Adopted: See Below Revised: See Below

The university charges certain fees for instruction and services needed to support instruction. A list of current fees is set forth below. If any additions, deletions, or revisions to the name of the fee and/or amount of the fee are necessary, those changes shall be presented to the Board of Trustees for approval.

The approved schedule (name of fee and/or amount of fee) shall be documented in the minutes of the meeting at which such approval is granted, and shall be set forth on the university's website.

Graduation Fees - Adopted 4/92; Revised 8/10, 2/13, 8/16

Undergraduate and Graduate Degrees.

Late Registration Fee - Adopted 1/67; Revised 4/85, 3/94, 2/13

Late Payment Fee - Adopted 3/02; Revised 5/08, 8/10, 2/13

Late payment fee for balances of \$500.00 or more.

Late payment fee for balances less than \$500.00.

Undergraduate Application Fee – Adopted 05/10; Revised 2/13

Application fee for domestic undergraduate students, entering UCA for the first time, effective fall 2011.

Graduate School Application Fee - Adopted 5/91; Revised 2/98, 2/13, 6/19

Application fee for domestic graduate students (masters, specialist and doctoral) ~~and for international graduate students (masters, specialist and doctoral)~~, effective fall 1998 **2019**.

Returned Check Fee - Adopted 5/91; Revised 2/13

A fee will be charged for each returned check.

Post Office Box Fee - Adopted 5/91; Revised 2/13

Payment Plan Fee – Adopted 8/10; Revised 2/13

Fee to set up a payment plan with the student accounts office.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned upon motion by Joe Whisenhunt and second by Terry Fiddler:

The University of Central Arkansas Board of Trustees

Bunny Adcock
Chair

Kay Hinkle
Secretary