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COLLEGE OF NATURAL SCIENCE and M ATHE MATICS

Minutes of Council of Chairs Retreat – Augu st 8, 2016

A meeting of the Council of Chairs of the College of Natural Sciences and Mathematics was held on

Monday, August 8, 2016. Step hen Addison presided, members present: Ginny Adams, Jeff Allender, Berna rd Chen, Pat Desrochers, Ramesh Ga rimella, Uma Garimella, Brent Hill , and Carl Frederickson. Guests: P rovost Steven Runge, Berdie Eubank, a nd Tracy McGarrity.

A g end a Item s:

• Future Facility Needs § Dean Addison led a discussion on the future facility needs for the CNSM. The Conway
Corporation Center for Science should be finished by September 9th, at least on paper, but will

be ready for Sp ring 2017 c lasses to start. W ork on the colonnade will take 6 weeks to complete once CCCS has been turned over to us a nd renovations of Lewis Science Center should start

som etime after the colonnade is complete. § Ramesh Garimella said the Math Department needs more office and lab space to accommodate
new programs and growth levels. Discussion followed on the possibility of moving the Computer Science Dep artment into a new building so Mathematics could expand into the third

floor of their building. § Bernard Chen said that Computer Science is growing rapidly and will need twice the space as
they currently occupy. Currently UCA is the #2 producer of Computer Science graduates in the state and the development of a Computer Engineering program will make the number of

graduates larger. Discussion followed on the idea of a new engineering facility that would

allow both Computer Science and Physic s to exp and and develop new programs. § Jeff Allender expressed the need for dedicated classroom and lab space for the Geography
department especially as they c ontinue to ex pand their lab based course offering s. The GIS program is expanding rapidly and needs to have a dedic ated computer lab space for students. Discussion followed on the possibility of utilizing the computer lab in Lew is Science Center to

help meet the current need. § Pat Desrochers said that the Chemistry department needs more research space and that we are
currently turning people away due to lack of space. In order to meet ACS guidelines, there is a need for at least one more lab space so lab sizes can be reduced to 24. The c urrent stockroom

is inadequate a nd needs to be updated. § Uma Garimella asked that the STEM Institute be relocated closer to Computer Science.

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• Provost Runge led a round-table discussion with the Department Chairs to address any issues or

concerns facing t he CNSM. § Dean Addison led a discussion on the future facility needs for the CNSM and the importance of
finishing the renovat ions on Lewis Science Center. Provost Runge assured Chairs that the renovation remains a priority and that the administration is continually working t o raise fun ds

to finish the project. § There was general concern over sensitive documents such as hiring paperwork being
transmitted via c ampus mail causing delays in the paperwork being processed as well a s being lost. Provost Runge reported that UCA is moving to an electronic PAF system that should help to keep track of paperwork as well as limit the amount of p aper being m oved between offices,

which should help to alleviate this issue. § Provost Runge led a discussion on the changing role of Sponsored Programs and the current

search for Beryline Temp les’ replacem ent. § Chairs discussed need for more communication in regards to changes in policy that affect our
college especially areas like student trav el, distribution a nd use of research funds, and support

services such as Sponsored Programs and Finance. § Provost Runge reported that the Faculty Load Taskforce is in place and that the committee

should be charged in late August or early September. § Discussion on concurrent enrollment for thesis course in the summer. There is concern over
faculty not being c ompensated in the summer while their studen ts are continuing to work on

thesis proj ects and papers. §

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get funded. Dean Addison rec ommends utilizing the STEM Institute to help develop new programs. We should also find ways to make the programs we have self-supp orting without excl uding or dissuading students from attending those programs.

• Recruiting and Retention: Dean Addison led a discussion on the importance of recruiting in order to

continue the grow th of our programs.

§ Berdie Eubank is coordinating the events for our college and went over the different kinds of

events, (UCA in Y our Town, ARACR O, Transfer Days), that will b e held this year and a sks that Chairs review the list of events and sign up for the on es they could attend. She also asks that Chairs email her if they know of any specific area s where we need to rec ruit so she can work

with admissions on getting an event in that area. The goal is to have at least one CNSM

representative at every recruiting event this year and to have several representatives at the Faulkner County Col lege Fair on September 28